

# DIRECT DEBIT: WE'VE GOT IT!

MAKE THIS THE LAST MONTH YOU WRITE US A CHECK.  
SIGN UP FOR:



## PAPERLESS BILLING and DIRECT DEBIT TODAY!

The City of Lake Wales offers two great services for your City utility account: **Paperless Billing** and **Direct Debit**. We can e-mail your bill to you, getting it to you up to 2 days earlier, and we can automatically charge your checking account, saving you the hassle of writing us a check and mailing it, or having to come see us in person. Sign up for either or both today! They're free!

Yes, I would like to receive Paperless Billing!

(We will send you a test message to verify that your address is correct, and that you can receive e-mail from us. Once you sign up for e-mail billing, we will stop sending you a paper bill. You can change back to regular paper bill at any time by calling the Cashier's Office at (863) 678-4182)

My e-mail address is \_\_\_\_\_

Yes, I would like to sign up for Direct Debit!

(You hereby authorize the City of Lake Wales to initiate debit entries to your checking account for the purpose of paying your utility bill. This authorization will remain in effect until you cancel it, which you may do by calling the Cashier's Office at (863) 678-4182. Your account will be debited on or about the 9<sup>th</sup> day of each month. This form must be received by the first day of the month in which you want Direct Debit to start.)

**Please Sign Here:**      × \_\_\_\_\_

Please attach a voided blank check from your checking account to this form, and fill out the following information:

\_\_\_\_\_  
**Name of Your Bank**

\_\_\_\_\_  
**Your Name and Phone Number**

\_\_\_\_\_  
**Routing Number (9 digits)**

\_\_\_\_\_  
**Your Service Address**

\_\_\_\_\_  
**Checking Account Number**

\_\_\_\_\_  
**Your Utility Account Number**

Paul Sample 123 Main Street Lake Wales, FL 33853	_____ 1234 Date
<b>Sample Check</b>	
PAY TO THE ORDER OF _____ \$ _____	
For _____	
<div style="border: 1px solid black; padding: 2px; display: inline-block;">Routing Number</div> <div style="border: 1px solid black; padding: 2px; display: inline-block; margin-left: 20px;">Account Number</div>	
<div style="border: 1px solid black; border-radius: 50%; padding: 5px; display: inline-block;"> :063100051 :</div> <div style="border: 1px solid black; border-radius: 50%; padding: 5px; display: inline-block; margin-left: 20px;">40655578906</div>	1234

Got a question?  
Don't hesitate to call!  
**(863) 678-4182**

**City of Lake Wales  
Utility Billing**  
201 W Central Avenue  
P.O. Box 1320  
Lake Wales, FL 33859-1320