

# CITY OF LAKE WALES CITY COMMISSION WORKSHOP MEETING

**Official Agenda  
January 14, 2026  
2:00 p.m.**

**City Administration Building  
Commission Chambers  
201 W. Central Avenue  
Lake Wales, FL 33853**

1. CALL TO ORDER & ROLL CALL
2. City Manager Comments
3. PRESENTATION - Citrus Connection

Documents:

[CITY OF LAKE WALES CITRUS CONNECTION.PDF](#)

4. Authorization To Expend Funds – FY 25/26 Street Resurfacing Program To Asphalt Paving System Inc. (APS)

Staff is requesting authorization to expend \$937,319.03 for the FY 2025–2026 annual street resurfacing program. Work will be completed by Asphalt Paving Systems, Inc. under the City's existing resurfacing agreement.

Documents:

[AGENDA MEMO STREET RESURFACING 25-26 FY.PDF](#)  
[25-26 STREET LIST\\_FINAL.PDF](#)

5. Approval Of Airport Ford F-250 Vehicle Purchase

Staff is recommending City Commission approval for the purchase of one (1) Ford F-250 truck for the Airport, which was budgeted for in the adopted fiscal year budget but was inadvertently omitted in the prior vehicle procurement memo on November 4, 2025.

Documents:

[AGENDA MEMO AIRPORT VEHICLE LEASE PURCHASES 2025-26.REV2.PDF](#)  
[BANCORP SCHEDULE FOR COLW FORD F250 LA 23803 PO 1587.PDF](#)

6. Southside Force Main Cleaning

Staff is recommending the approval to expend funds for \$51,399.60 for the force main cleaning services provided by Professional Piping Services.

Documents:

[AGENDA MEMO SOUTHSIDE FORCEMAIN CLEANINGREV1.PDF](#)  
[SW FORCE MAIN QUOTE.PDF](#)

7. Staff Is Recommending The Approval To Expend Funds For \$87,865.32 For The Force Main Cleaning Services Provided By Professional Piping Services

Staff is recommending the approval to expend funds for \$87,865.32 for the force main cleaning services provided by Professional Piping Services.

Documents:

[AGENDA MEMO-EAGLE RIDGE MALL AREA FORCE MAIN CLEANING 2025REV3.PDF](#)  
[EAGLE RIDGE MALL AREA QUOTE.PDF](#)  
[PIGGYBACK AGREEMENT.PDF](#)  
[RESOLUTION.PDF](#)  
[AGREEMENT.PDF](#)  
[BID PACKET.PDF](#)

8. Staff Proposes To Install Approximately 1100 Linear Feet Of 6-Inch Forcemain To Assist In The Expansion Of The Sanitary Sewer System Along Masterpiece Road, Burns Avenue And Buckmoore Road.

Staff proposes to install approximately 1100 linear feet of 6-inch forcemain to assist in the expansion of the sanitary sewer system along Masterpiece Road, Burns Avenue and Buckmoore Road.

Documents:

[MASTERPIECE FM EXTENSION MEMO.REV2.PDF](#)  
[CORE AND MAIN QUOTE 11-07-25 MASTER PIECE RD FM EXTENSION\\_LAKE WALES\\_FL\\_BID\\_4559699\\_11-10-2025\\_0730\\_AM.PDF](#)  
[FERGUSON QUOTE - M067568771.PDF](#)  
[FORTILINE QUOTE - 6755195.PDF](#)  
[HAYES SUPPLY QUOTE - F3684687.PDF](#)  
[EVAN AND LYLES QUOTE.PDF](#)  
[ODOM CONTRACTING QUOTE.PDF](#)  
[LOPEZ UNDERGROUND DIRECTIONAL BORE.PDF](#)  
[PROPOSAL 25-024 MASTER PIECE OPEN CUT.PDF](#)

9. Approval Of Application For Florida Department Of Agriculture And Consumer Services (FDACS) Community Forestry Grant

The City Commission will consider approval of FDACS grant application to enhance storm resiliency by performing preventative tree maintenance.

Documents:

[01 AGENDA MEMO FORESTRY GRANT.PDF](#)  
[01A PROJECT LOCATION MAP.PDF](#)

10. Special Event Permit Application: Spring Friday Series February - May 2026

This is a request from the City of Lake Wales Communications Department to host a series of 4 Friday events in Downtown Lake Wales. The dates are February 6, March 13, April 24, and May 1. This event includes the serving alcohol.

Documents:

[MEMO SPRING FRIDAY SERIES.PDF](#)  
[CITY SPRING FRIDAY SERIES SPECIAL EVENT APPLICATION.PDF](#)  
[SPRING FRIDAY SERIES SET UP INFO.PDF](#)

11. Special Event Permit: Cork And Keys April 9, 2026

This is a request by Main Street to have a wine walk event called Cork and Keys on Thursday, April 9, 2025 from 4:00 p.m. – 8:00 p.m. The event will include alcohol.

Documents:

[AGENDA ITEM CORK AND KEYS APRIL 2026.PDF](#)  
[CORK AND KEYS SPECIAL EVENT APPLICATION.PDF](#)

12. CITY COMMISSION AND MAYOR COMMENTS

13. ADJOURN

**(The full staff memo will be incorporated into the official record)**

Minutes of the City Commissioner Workshop meetings can be obtained from the office of the City Clerk. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the office of the City Clerk no later than 5:00 p.m. on the day prior to the meeting.





CitrusConnection  
PROGRESS IN MOTION



## Transit Briefing

# City of Lake Wales



# LAKE WALES ROUTES

Between Oct. 2024 - Sept. 2025 there were 15,035 boardings within City Limits

5  
Fixed  
Routes

17X

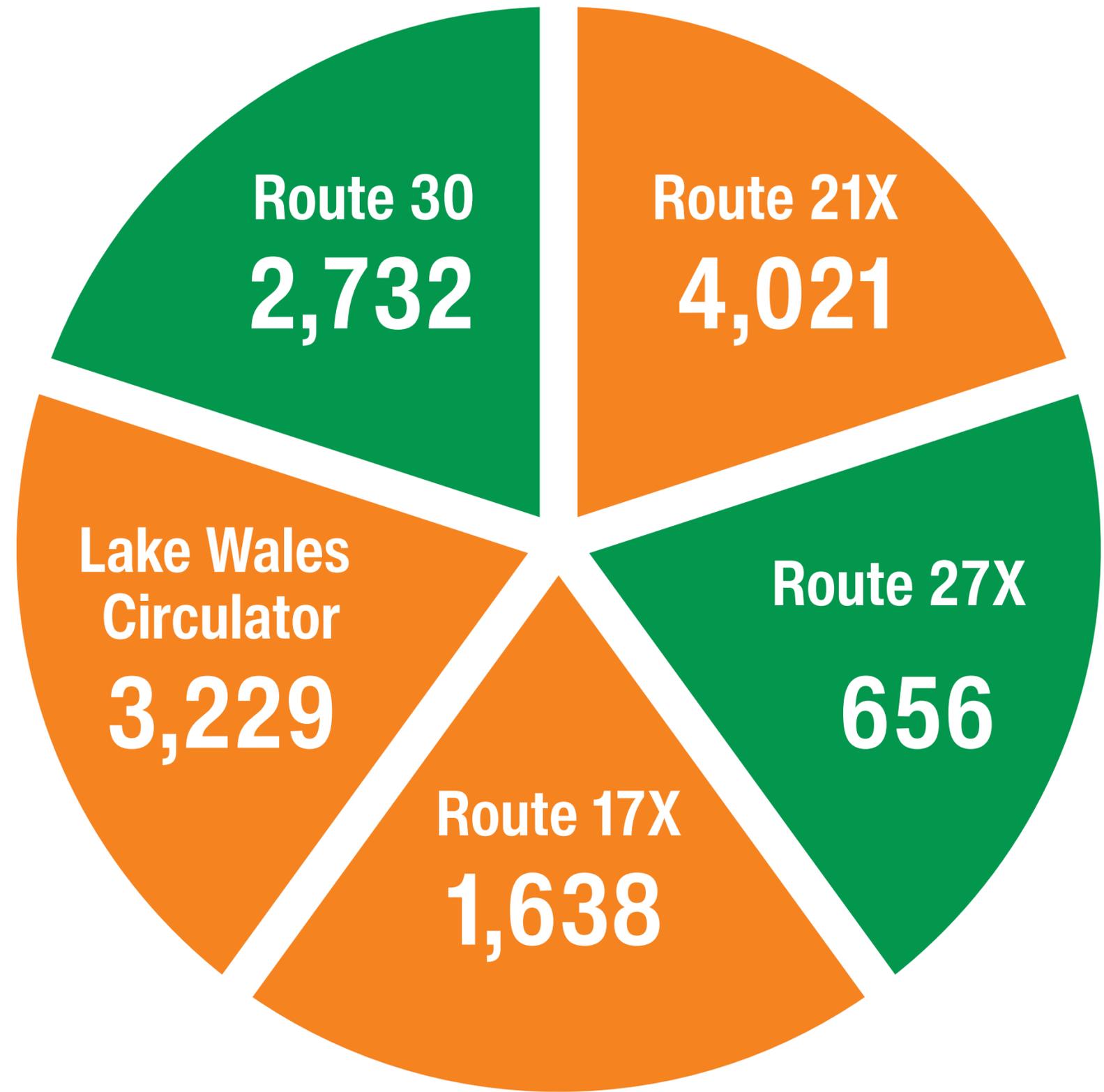
27X

30

LW  
Circulator

21X

# RIDERSHIP



# Lake Wales Circulator

Circulator Ridership from Oct. 2024 - Sept. 2025



**3,229**



# Lake Wales Squeeze

Squeeze Ridership from Oct. 2024 - Sept. 2025

2,565  
Rides



# Top - Rated Stops



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Eagle Ridge Mall	<b>4805</b>
Lake Wales Health Dept.	<b>1760</b>
Chalet Suzanne & Chalet Suzanne Dr.	<b>687</b>
Lake Wales Walmart	<b>448</b>
44 W Central Ave.	<b>403</b>

# Para Transit Services

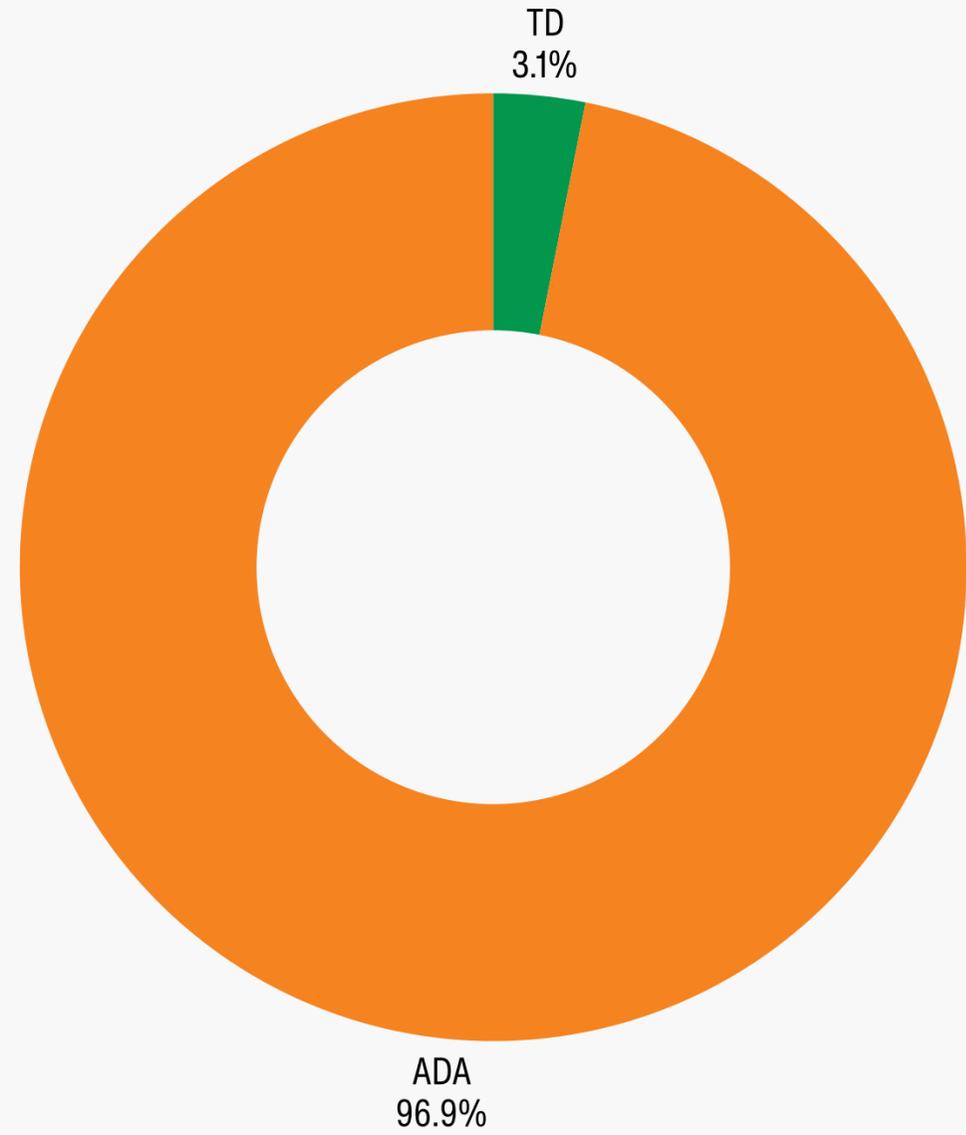
Transportation Disadvantage from Oct. 2024 - Sept. 2025

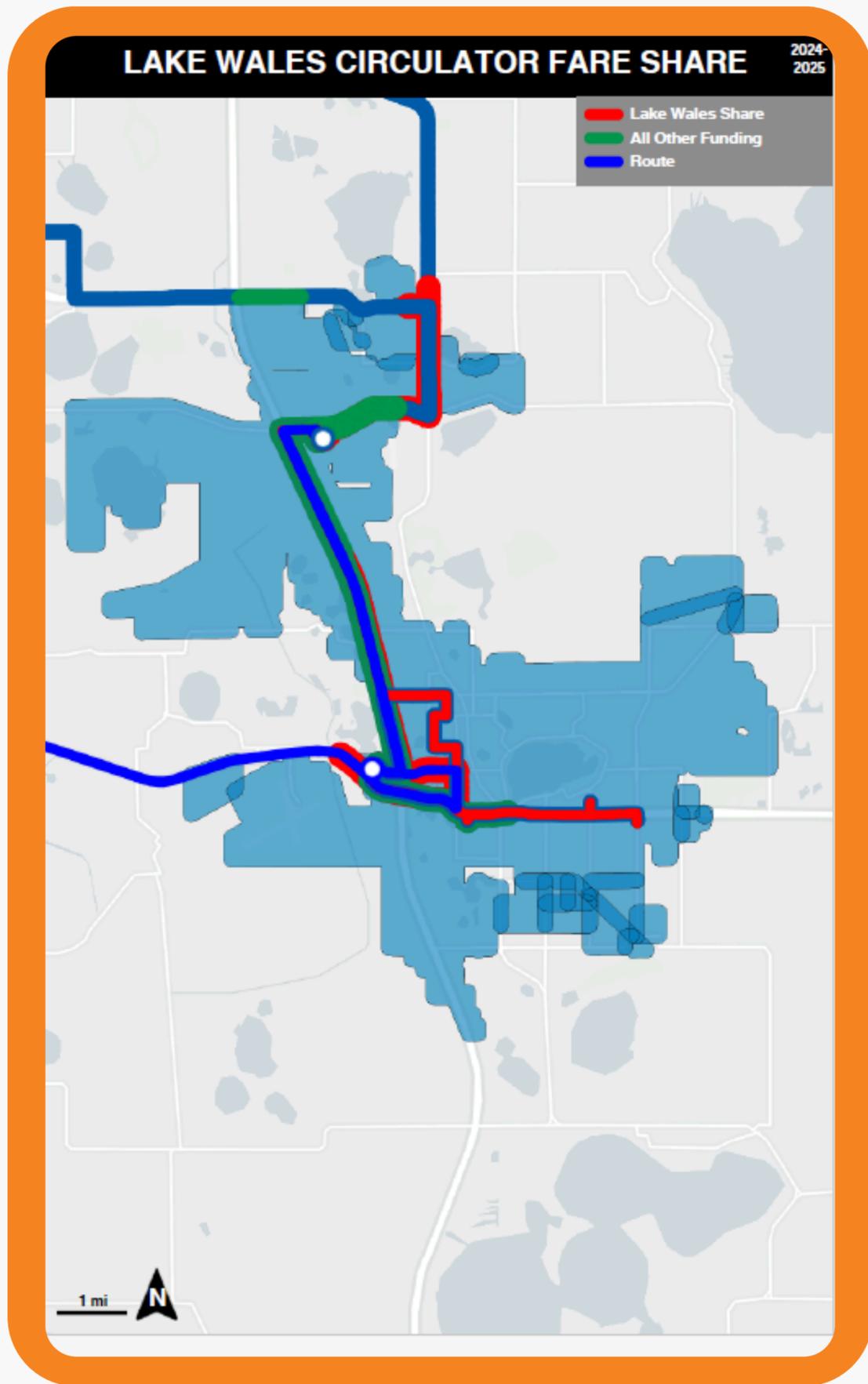
**TD**

**37 Rides**

**ADA**

**1,148 Rides**





# Municipal Contribution

Lake Wales

**\$173,467.37**





# Municipal Contributions Breakdown

City	Population	Miles	Total	Contract Amount
Lake Wales	17,736	90,165	\$828,289	\$173,467.37
Lake Alfred	9,038	19,152	\$184,434	\$27,059.90
Davenport	13,993	18,211	\$175,371.93	\$15,000.00
Auburndale	21,677	51,341	\$407,647.55	\$81,529.51
Bartow	23,135	102,519	\$987,258	\$114,450.34



\*\* Population number based on Bureau of Economic and Business Research, University of Florida



CitrusConnection  
PROGRESS IN MOTION



Questions?



## **MEMORANDUM**

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January 6, 2025

**TO:** Honorable Mayor and City Commission

**VIA:** James Slaton, City Manager  
Sarah B. Kirkland, Public Works Director

**FROM:** Nancy C Hernandez, Public Works Operations Manager

**SUBJECT:** Authorization to Expend Funds – FY 25/26 Street Resurfacing Program to Asphalt Paving System Inc. (APS)

**SYNOPSIS:** Staff is requesting authorization to expend \$937,319.03 for the FY 2025–2026 annual street resurfacing program. Work will be completed by Asphalt Paving Systems, Inc. under the City’s existing resurfacing agreement.

### **STAFF RECOMMENDATION**

Staff recommends the City Commission consider taking the following action:

1. Approve the expenditure of \$937,319.03 for the FY 25/26 street resurfacing program using Asphalt Paving Systems, Inc.
2. Authorize the City Manager to execute the appropriate documents, on the city’s behalf associated with this project.

### **BACKGROUND**

The City of Lake Wales has an existing, previously approved agreement with Asphalt Paving Systems, Inc. (APS) for pavement preservation and resurfacing services. Each year, Public Works evaluates roadway conditions and identifies streets requiring resurfacing to preserve infrastructure life and prevent costly future rehabilitation.

The FY 25/26 resurfacing program includes improvements along 3rd Street South, 5th Street North, Seminole Avenue, 3rd Street North, 4th Street North, Kissimmee Avenue, Tillman Avenue South, 1st Street South, Russell Avenue, as well as resurfacing within the Library parking lots.

A detailed cost breakdown is shown in the attached resurfacing spreadsheet. Resurfacing will be scheduled to avoid peak school times and minimize impact to surrounding neighborhoods.

### **OTHER OPTIONS**

The City Commission may choose not to proceed with the resurfacing program at this time. Delaying resurfacing may result in accelerated pavement deterioration and significantly higher future rehabilitation costs.

## **FISCAL IMPACT**

The FY 2025–2026 budget provides \$750,000 for resurfacing activities and \$100,000 for the striping program. To fully fund the program cost of \$937,319.03, the remaining \$87,319.03 will be allocated from unrestricted transportation funds.

## **ATTACHMENTS**

Street Resurfacing Proposal from Asphalt Paving Systems, Inc.  
Spreadsheet of selected streets

**Project Streetlist**

ITEM	STREET NAME	FROM	TO	LENGTH	WIDTH	TOTAL UNITS	UNIT PRICE	Total
Cape Seal	3rd St S	Central	Johnson Ave	840	19	1,773.33	\$ 11.67	\$20,694.80
	FDP mill 4"	4x4 and 8 x 8	2+7=9 SY			9.00	\$ 72.50	\$652.50
2" MO	5th St N	Sessoms	N Wales	1,310	21.0	3,056.67	\$ 26.68	\$81,551.87
2" MO			Set Back at Sessoms			200.00		
2" MO	Seminole Ave	N Wales	Scenic	2,040	21.0	4,760.00	\$ 28.00	\$133,280.00
2" MO	3rd St N	DE North	Seminole	400	21.0	933.33	\$ 26.68	\$24,901.33
2" MO	4th St N	Sessoms	JA Wiltshire	1,790	21.0	4,176.67	\$ 26.68	\$111,433.47
2" MO	3rd St N	JA Wiltshire	Kissimmee	800	21.0	1,866.67	\$ 26.68	\$49,802.67
2" MO	Kissimmee Ave	Scenic	5th St	1,820	21.0	4,246.67	\$ 26.68	\$113,301.07
2" MO	Tillman Ave S	RR tracks	Palm tree E Chg Pav	240	21.0	560.00	\$ 26.68	\$14,940.80
2" MO	1st Street S	Central	SR 60	2000	42.0	9333.33	\$ 29.00	\$270,666.67
				200	48.0	1066.67	\$ 29.00	\$30,933.33
2" MO	Russell Ave	4th St S	DE East	380	21.0	886.67	\$ 26.68	\$23,656.27
2" MO			Set Back			100.00		
	Library Parking lots	North	& South					61,504.25
				14,440.00		39,082	Total	\$937,319.03

## MEMORANDUM

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**DATE:** January 6, 2026

**TO:** Honorable Mayor and City Commission

**VIA:** Sarah Kirkland, Public Works Director  
James Slaton, City Manager

**FROM:** Nancy C Hernandez, Public Works Operation Manager

**RE:** Approval of Airport Ford F-250 Vehicle Purchase

**SYNOPSIS:** Staff is recommending City Commission approval for the purchase of one (1) Ford F-250 truck for the Airport, which was budgeted for in the adopted fiscal year budget but was inadvertently omitted in the prior vehicle procurement memo on November 4, 2025.

### RECOMMENDATION

It is recommended that the City Commission take the following action(s):

1. Approve the sixty (60) month lease-purchase of the vehicle listed on the attached Bancorp Lease Schedule.
2. Authorize the City Manager to execute the necessary documents on behalf of the City.

### BACKGROUND

During the recent vehicle procurement agenda, one Airport-assigned vehicle—a Ford F-250—was inadvertently not included in the list presented to the City Commission. The vehicle was identified as part of the Airport’s fleet needs and was included in the adopted budget; however, due to the timing and compilation of the vehicle list, it was omitted from the prior agenda item.

This item is being brought forward separately to ensure transparency and to obtain formal Commission approval for the Airport vehicle purchase.

The City Commission approved funding for vehicle lease-purchases in the FY 2025–2026 adopted budget. The following vehicle is included in this request:

One (1) 2026 Ford F-250 SuperCab XL Trim 4X4, Airport Division

This vehicle will support both capital and operational needs at the Airport and contributes to fleet standardization, improving service reliability and maintenance efficiency.

Staff recommends the Commission take the following actions; authorize the city manager to sign all documents pertaining to this purchase and authorize the lease-purchase of these vehicles for the following reasons:

- A direct purchase of the vehicle under the Sourcewell cooperative contract would total \$69,536.00. Utilizing The Bancorp's lease-purchase agreement allows the City to finance the acquisition over five (5) years at an estimated annual cost of \$13,907.20, minimizing the impact on current-year cash flow.
- While purchasing outright would avoid financing charges and lower the total long-term cost, lease-purchasing helps preserve cash reserves and provides greater budgetary flexibility.
- All vehicles will be procured through the Sourcewell cooperative contract, exempting the transaction from competitive bidding requirements under Purchasing Ordinance Sec. 2-418. Cooperative purchasing offers cost advantages and expedites procurement.

## **OTHER OPTIONS**

The Airport requires a truck with sufficient hauling capacity to transport the tractor and support airfield operations. The alternative option is to purchase the vehicle outright for \$69,536.00, which would require a larger single-year cash capital outlay.

## **FISCAL IMPACT**

The estimated annual lease payment for the Airport vehicle is \$13,907.20 over a sixty (60)-month term. Funds for this lease-purchase were allocated in the FY 2025–2026 Airport budget.

## **ATTACHMENTS**

Bancorp Lease Schedule



### Open-End Lease Schedule

The following vehicle is hereby added to the Master Lease Agreement Open-End Lease dated 1/18/2013, (the "Master Lease Agreement") between The Bancorp Bank, National Association (formerly known as the The Bancorp Bank) (Lessor) and City of Lake Wales (Lessee).

Date: 12/12/2025

Customer # 10890  
Unit #

Year, Make & Model	Garaging Address
2026 Ford F-250 SuperCab XL Trim 4X4	201 West Central Avenue LAKE WALES FL 33859 Polk County
VIN	
On Order	

Exterior Color	Interior Color	Optional Equipment	State of Registration	Est. Mileage Allowance
White	Gray	Whelen Lightbar, Federal Signal Lights and a tool box	FL	25,000 Year

<b>Term &amp; Frequency</b>	60 Monthly	<b>Security Deposit</b>	\$0.00
<b>Original Value</b>	\$69,536.00	<b>Down Payment</b>	\$0.00
<b>Base Payment</b>	\$1,337.62	<b>Termination Value</b>	\$1.00
<b>Sales / Use Tax</b>	\$0.00	<b>Estimated Initial Tax &amp; Tags</b>	0
<b>Total Periodic Monthly Payment</b>	\$1,337.62	<b>Interim Rent</b>	\$0.00

**Additional Terms and Conditions:**

Alan Jay Quote #68584-1

<b>Lessee</b>	City of Lake Wales	<b>Signature</b>	
<b>Signature</b>		<b>Title</b>	
<b>Title</b>		<b>Lessor</b>	The Bancorp Bank, National Association
<b>Signature</b>		<b>Signature</b>	<i>Siffani Morgan</i>
<b>Title</b>		<b>Title</b>	AVP

## MEMORANDUM

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January 13, 2026

**TO:** Honorable Mayor and City Commission

**VIA:** James Slaton, City Manager  
Sarah B. Kirkland, Public Works Director

**FROM:** Holly Britt, Utilities Operations Manager

**RE:** Southside Force Main Cleaning

**SYNOPSIS:** Staff is recommending the approval to expend funds for \$51,399.60 for the force main cleaning services provided by Professional Piping Services.

### **RECOMMENDATION**

Staff recommends the City Commission consider taking the following action:

1. Approve the expenditure of funds for \$51,399.60 for force main cleaning performed by Professional Piping Inc.

### **BACKGROUND**

The Southside force main requires cleaning on a periodic basis due to the distance this line must travel to reach the wastewater treatment plant, the low flow conditions, and the drastic topographical changes that exist in the south side force main service area. Sediment such as sand, plastics and paper tend to settle to the bottom of the pipe due to the low velocities of the liquid pushing the sediment. The method proposed for the cleaning of the force main is called the progressive poly pig procedure.

Staff recommends the commission take the following action, approve staff to piggyback on the Manatee County Annual contract with Professional Piping Services and accept the price quote submitted by Professional Piping Services in the amount of \$51,399.60 for the necessary cleaning of the force main.

### **FISCAL IMPACT**

\$225,000 was budgeted in the Wastewater Division's FY '25'26 M & R Lines and Mains operating budget for this purpose.

### **OTHER OPTIONS**

None. Without this required annual cleaning, the force main would become plugged and become inoperable. This in turn would cut off the sewer service for the subdivisions being serviced by this forcemain.

## **ATTACHMENTS**

Professional Piping Services Quote # 1225-3192

**PROFESSIONAL PIPING SERVICES, INC.**

*The Piping System Cleaning Specialists*

Certified Underground Utility Contractor

License No. CU-C057357

December 8, 2025

Mr. Randall Britt  
City of Lake Wales  
PO Box 1320  
Lake Wales, FL 33859-1320

**Quote #1225-3192**

Dear Mr. Britt,

Professional Piping Services is pleased to submit for your consideration and approval the following proposal.

To provide for the cleaning to maximum flow capacity of the SW Force Main consisting of;

- 6,724 ± LF X 12"
- 10,836 ± LF X 16"

For this cleaning Professional Piping Services fee will be as per the following schedule;

6,724 ± LF X 12" @ \$2.31/ft.....	\$15,532.44
10,836 ± LF X 16" @ \$3.31/ft.....	\$35,867.16

**Total amount - \$51,399.60**

**NOTE:** Per foot price quoted is as provided for in Professional Piping Services annual contract with the City of Ormond Beach, Resolution #2025-137 awarded August 19, 2025.

## **MEMORANDUM**

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January 13, 2026

**TO:** Honorable Mayor and City Commission

**VIA:** James Slaton, City Manager  
Sarah B. Kirkland, Public Works Director

**FROM:** Holly Britt, Utilities Operations Manager

**SUBJECT:** Eagle Ridge Mall Area Force Main Cleaning

**SYNOPSIS:** Staff is recommending the approval to expend funds for \$87,865.32 for the force main cleaning services provided by Professional Piping Services.

### **STAFF RECOMMENDATION**

Staff recommends the City Commission consider taking the following action:

1. Approve the expenditure of funds for \$87,865.32 for force main cleaning performed by Professional Piping Inc.
2. Approve entering into a Piggyback agreement with Professional Piping for forcemain cleaning.

### **BACKGROUND**

The Eagle Ridge Mall Force Main, which includes Chalet Suzanne, Dinner Lake, Lake Ashton and Harding Avenue, requires cleaning due to the distance this line must travel to reach the wastewater treatment plant and the low flow conditions that exist during non-peak hours. Sediment such as sand, plastics, grease and paper tend to settle to the bottom of the pipe due to the low velocities of the liquid pushing the sediment. As a result, the force main would be clogged, crippling the collections system for the service area. The method proposed for the cleaning of these sections of force main is called the progressive poly pig procedure.

Each time staff has gone out to bid for these services, the number of responsive bidders has become less each year. In addition, Professional Piping Services (PPS) has performed this cleaning for the past several years. Staff has been satisfied with both the performance and the reports submitted, which are a required component of this contract. Staff is recommending the City Commission take the following action, approve entering into a piggyback agreement with Professional Piping Services for forcemain cleaning and approve the expenditure of funds for \$87,865.32 for the cleaning of the Eagle Ridge Mall Area Force Main which include Chalet Suzanne Dr, Dinner Lake, Lake Ashton and Harding Avenue.

## **OTHER OPTION**

None. Without this required annual cleaning, the force main would become plugged and become inoperable. This in turn would cut off the sewer service for the businesses and subdivisions that are in the Eagle Ridge Mall Area.

## **FISCAL IMPACT**

\$225,000.00 is budgeted in the Wastewater Division's FY '25-26 M & R Lines and Mains Operating Budget for this purpose.

## ***ATTACHMENT***

Professional Piping Quote #1225-3191  
Piggyback contract with Ormond Beach

**PROFESSIONAL PIPING SERVICES, INC.**

*The Piping System Cleaning Specialists*

Certified Underground Utility Contractor

License No. CU-C057357

December 8, 2025

Mr. Randell Britt  
City of Lake Wales  
PO Box 1320  
Lake Wales, FL 33859-1320

**Quote #1225-3191**

Professional Piping Services is pleased to submit for your consideration and approval the following proposal.

To provide for the cleaning and restoration to maximum flow capacity of the following;

**EAGLE MALL FORCE MAIN – INCLUDING CHALET SUZANNE & DINNER LAKE,  
LAKE ASTON AND HARDING AVE., FORCE MAINS**

22,446 ± linear feet X 8”

16,896 ± linear feet X 10”

6,336 ± linear feet X 12”

Total footage 45,678 ±, (8.65 miles)

For this cleaning, Professional Piping Services’ fee will be as per the following schedule as detailed in our annual contract with the City of Ormond Beach, Resolution #2025-137 awarded August 19, 2025.

22,446 ± linear feet X 8” @ \$1.90/ft. - \$42,647.40

16,896 ± linear feet X 10” @ \$1.93/ft. - \$32,609.28

6,336 ± linear feet X 12” @ \$1.99/ft. - \$12,608.64

**Total - \$87,865.32**

P. O. Box 1165, San Antonio, Florida 33576

E-mail: ppsinc9@gmail.com

Telephone (813) 994-0032 813-994-1025 (800) 780-6098

**AGREEMENT TO PIGGYBACK A CONTRACT FOR SERVICES  
BID BY ANOTHER GOVERNMENTAL ENTITY**

**WHEREAS,** Professional Piping Services, Inc., a Florida corporation (the "Contractor"), entered into an agreement dated July 2025 and ending July 2028 with City of Ormond Beach, a political subdivision of the State of Florida, for Forcemain cleaning procured pursuant to F.S. §287.057 (the "Contract"),

**WHEREAS,** the CITY OF LAKE WALES, a Florida municipal corporation (the "City") has the legal authority under Ordinance 2013-17 adopted by the Lake Wales City Commission to "piggyback" onto a contract procured pursuant to F.S. §287.057 by another governmental entity when seeking to utilize the same or similar services provided for in the said contract; and

**WHEREAS,** the City desires to "piggyback" onto the above referenced Contract between the Contractor and City of Ormond Beach for utilization of the same or similar services for Forcemain cleaning (the "Work") and the Contractor consents to the aforesaid "piggybacking".

**NOW THEREFORE,** having found it to be in the public interest,

1. The Contractor affirms and ratifies the terms and conditions of the above referenced Contract with City of Ormond Beach and agrees to perform the services set forth therein for the City in accordance with the terms of said Contract until the Work is completed. Contractor further agrees that for the purposes of interpretation and enforcement of the subject Contract, the term "City of Lake Wales" shall be substituted for the term "City of Ormond Beach".
2. The City agrees to utilize the services of the Contractor in a manner and upon the terms and conditions as set forth in the City of Ormond Beach Agreement until the Work is completed.

**A. Public Records.** Contractor acknowledges that it is acting on behalf of a Public agency and that this Agreement is subject to the provisions of §119.0701, Florida Statutes, and that Contractor must comply with the public records laws of the State of Florida.

Contractor shall:

1. Keep and maintain public records required by the public agency to perform the service.
2. Upon request from the public agency's custodian of public records, the Contractor shall provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
3. The Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.
4. The Contractor shall, upon completion of the contract, transfer, at no cost, to the public agency all public

records in possession of the Contractor or keep and maintain public records required by the public agency to perform the service. If the Contractor transfers all public records to the public agency upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

5. A request to inspect or copy public records relating to a public agency's contract for services must be made directly to the public agency. If the public agency does not possess the requested records, the public agency shall immediately notify the Contractor of the request, and the Contractor must provide the records to the public agency or allow the records to be inspected or copied within a reasonable time.

6. If Contractor does not comply with a public agency's request for records, the public agency shall enforce the contract provisions in accordance with the contract.

7. A Contractor who fails to provide the public records to the public agency within a reasonable time may be subject to penalties under s. 119.10.

8. If a civil action is filed against a Contractor to compel production of public records relating to a public agency's contract for services, the court shall assess and award against the Contractor the reasonable costs of enforcement, including reasonable attorney fees, if:

(a) The court determines that the Contractor unlawfully refused to comply with the public records request within a reasonable time; and

(b) At least 8 business days before filing the action, the plaintiff provided written notice of the public records request, including a statement that the Contractor has not complied with the request, to the public agency and to the Contractor.

9. A notice complies with subparagraph (8)b if it is sent to the public agency's custodian of public records and to the Contractor at the Contractor's address listed on its contract with the public agency or to the Contractor's registered agent. Such notices must be sent by common carrier delivery service or by registered, Global Express Guaranteed, or certified mail, with postage or shipping paid by the sender and with evidence of delivery, which may be in an electronic format.

10. A Contractor who complies with a public records request within 8 business days after the notice is sent is not liable for the reasonable costs of enforcement.

[THE REST OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK]

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

City of Lake Wales

Attn: City Clerk

201 W. Central Ave

Lake Wales, FL 33853

843-678-4182 ext. 1254

[jnanek@lakewalesfl.gov](mailto:jnanek@lakewalesfl.gov)

CONTRACTOR

CITY OF LAKE WALES

By: \_\_\_\_\_

By: James Slaton, City Manager

WITNESS:

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_

WITNESS:

\_\_\_\_\_

*Forward executed agreement with original signatures to City Clerk.  
Attach copy of executed agreement to Request for Purchase Order.*

**RESOLUTION NO. 2025-137**

**A RESOLUTION ACCEPTING A BID FROM PROFESSIONAL PIPING SERVICES, INC. FOR PRESSURE MAIN CLEANING SERVICES, UNDER BID NO. 2025-39; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.**

**WHEREAS,** the City advertised for bids (Bid No. 2025-39) for pressure main cleaning services of the City's various utility water and sewer piping systems within the City's utility service area ("the Project") pursuant to section 2-300, *Code of Ordinances*, and

**WHEREAS,** the City's professional staff have reviewed the only bid received and have determined that the bid submitted by Professional Piping Services, Inc. with a base bid in the amount of \$144,960.00, plus bid alternate #1 of \$6,598.00, plus bid alternate #2 of \$5,608.00 for a total bid in the amount of \$157,166.00 annually (\$471,498.00 for the initial three-year term), is the lowest responsible and responsive bid (a copy of said bid being incorporated in the contract which is attached hereto and incorporated herein by reference), and

**WHEREAS,** the City Manager has certified that sufficient funds for the Project have been appropriated to the credit of the Water and Wastewater Operating Fund (401) and have not been appropriated for any other purpose, and

**WHEREAS,** the City Commission concurs with the foregoing recommendations, now therefore,

**BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:**

**SECTION ONE.** The bid submitted by Professional Piping Services, Inc. to perform pressure main cleaning services at the prices set forth in their bid is hereby accepted.

**SECTION TWO.** The Mayor and the City Manager are hereby authorized and directed to execute a contract with Professional Piping Services, Inc. for the performance of the Project in the amount of \$471,498.00 for the initial three year term and to pay the cost thereof from the Water and Wastewater Operating Fund.

**SECTION THREE.** This Resolution shall take effect immediately upon its adoption.

**APPROVED AND AUTHENTICATED this 19<sup>th</sup> day of August, 2025.**

  
\_\_\_\_\_  
**JASON LESLIE**  
Mayor

**ATTEST:**

  
\_\_\_\_\_  
**SUSAN CARROLL DAUERIS**  
City Clerk



## AGREEMENT

**THIS AGREEMENT** is made and entered into by and between the **City of Ormond Beach** ("City"), a Florida municipal corporation, 22 South Beach Street, Ormond Beach, Volusia County, Florida and **Professional Piping Services, Inc.** ("Contractor"), P.O. Box 1165, San Antonio, FL 33576, and in consideration of the mutual promises and covenants herein contained, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree to the following:

1. **Scope of Work.** The Invitation to Bid "(Pressure Main Cleaning Services", #2025-39) attached hereto as Exhibit "A", is incorporated herein by reference and is a material part of this Agreement. The Contractor shall fully comply with the terms and conditions described in the attached exhibit.
2. **Term.** This Agreement shall be effective on the date it is fully executed by the parties and shall have an initial term of three (3) years. This Agreement will be automatically renewed for two (2) additional one-year periods unless either party provides at least ninety (90) days prior written notice of their intent not to renew.
3. **Consideration.** Contractor shall provide the equipment and perform the services at the prices set forth on Exhibit "A" for the base bid and bid alternates on an as-needed basis. Contractor shall prepare and submit invoices to the City at the address set forth in Paragraph 9 of this Agreement. All such invoices shall be paid by the City within thirty (30) days.
4. **Delivery.** Contractor shall complete the project within the time frame set forth on Exhibit "A".
5. **Termination of Agreement.**
  - (a) The City Commission shall have the right to terminate the Agreement in the event the Contractor files any petition or proceeding for bankruptcy relief, or is adjudicated to be bankrupt or insolvent, or fails to pay just debts as they ordinarily become due; or for a material breach of this agreement that remains uncured for at least thirty days after prior written receipt of a notice of violation of same.
  - (b) This Agreement may not be terminated by the Contractor.
6. **Assignment.** The Contractor shall not assign, convey or transfer all or any part of this Agreement, or all or any part of Contractor's interest herein, or all or any part of any interest in the Contractor, without the prior written consent of the City Commission, which consent shall not be unreasonably withheld.
7. **Complete Agreement.** This Agreement, including the provisions set forth in the exhibit attached hereto and incorporated by reference herein, constitutes the entire and complete

agreement of the parties, and the promises and covenants herein contained shall survive the life of this Agreement.

8. **Amendment to Agreement.** Any amendment, change, or modification of this Agreement must be in writing and fully executed by both parties.
9. **Notices.** All notices which are required by this Agreement shall be provided to the parties at the following addresses, or such other addresses as may be requested in writing by either party:

**City of Ormond Beach**  
Joyce Shanahan, City Manager  
(copy to City Attorney)  
22 South Beach Street  
Ormond Beach, FL 32174

**Professional Piping Services, Inc.**  
Roger Cimbora, Jr., President  
P.O. Box 1165  
San Antonio, FL 33576

10. **Sovereign Immunity.** The City expressly retains and reserves all rights, privileges, immunities, and benefits of sovereign immunity. This provision shall be construed broadly in favor of the City.
11. **Venue.** The terms and conditions of this Agreement shall be construed and enforced under the laws of the State of Florida. Any action or proceeding, either at law or in equity, regarding this Agreement shall be brought in the circuit court, Seventh Judicial Circuit in and for Volusia County, Florida. Venue in any other jurisdiction or forum, whether it be any other circuit, state or federal venue, is hereby expressly waived.
12. **Waiver of Conditions.** No waiver by the City of any condition or breach of performance by the Contractor shall constitute an irrevocable, continuing, or subsequent waiver by the City of the same condition or breach of performance, or of any other condition or other breach of performance.
13. **Severability.** If any part of this Agreement is declared to be unenforceable or void by a court of competent jurisdiction, the remaining parts of the Agreement shall remain in full force and effect as long as the services to be provided by the Contractor are not materially affected, altered or impaired as a result of said judicial declaration.
14. **Conflicting Provisions.** In the event of any conflict between the provisions of this Agreement and any exhibits, the provision most favorable to the City shall control and shall be given full force and effect.
15. **Indemnification.** The City, its agents, employees, and officials, both elected and appointed, shall be indemnified and held harmless by Contractor from any and all liabilities, claims, and causes of action which may arise out of the willful, negligent, or unlawful acts or omissions of the Contractor or its subcontractors in the performance of this Agreement, unless such claims are a result of the City's sole negligence, as determined by the final decision maker of such claim.

16. **Duty to Defend.** The Contractor shall defend all suits and administrative actions, including all appellate proceedings, brought against the City, its agents, employees, and officials, both elected and appointed and shall pay all attorneys' fees and costs associated with the City's legal defense, as may be selected by the City, arising from all claims and causes of action described in Section 15 above. Such payment on behalf of the City shall be in addition to any and all other legal or equitable remedies available to the City and shall not be considered to be the City's exclusive remedy.
17. **Contractor's Insurance.** The Contractor shall purchase and maintain for the entire life of this Agreement, including any and all approved time extensions, until its final acceptance by the City, such insurance as will protect the Contractor from claims under Workers' Compensation, disability benefit laws or other similar employee benefit laws; from claims for damages because of bodily injury, occupational sickness or disease, or death of Contractor's employees; from claims insured by usual or unusual injury liability coverage; from claims or injury to or destruction of tangible property and from claims insured by usual Commercial General Liability coverage. This includes loss of use resulting therefrom, any or all of which may arise out of the Contractor's operations under this Agreement, whether such operations be by the Contractor, or by any Subcontractor, or by anyone directly or indirectly employed by any of them or for whose acts any of them may be legally liable. The Contractor's deductibles/self-insured retentions shall be disclosed to the City and may be disapproved by the City, and may be reduced or eliminated at the sole discretion of the City. The Contractor is responsible for the amount of any deductible or self-insured retention.
18. **Types of Insurance and Limits of Liability**

The insurance required herein shall be written for not less than any limits of liability specified and incorporated as part of the Contract Documents or as required by law, whichever is greater, and shall include and not limited to the following:

- (a) Workers' Compensation Insurance in statutory limits for the State of Florida with Coverage B - Employer's Liability limits of not less than:

\$100,000 Each Accident Bodily Injury by Accident  
\$100,000 Each Employee Bodily Injury by Disease  
\$500,000 Policy Limit Bodily Injury by Disease

**Certificate of Exemptions.** If the contractor has a State-issued Certificate of Exemption, the contractor may provide a copy in place of the requirement for coverage. However, if the contractor subcontracts or retains any other person or entity to perform under the contract, that person or entity must provide proof of workers' compensation insurance as required by law or provide a Certificate of Exemption.

It is the intent of the City that any individual who either contracts directly with the city or performs any work on behalf of any such contractor be covered by workers' compensation insurance or have a valid exemption from said coverage.

(If applicable to the Project, the policy must include benefits under the United States Longshoremen's and Harbor Workers' Act and the Jones Act coverage--all maritime coverage.)

- (b) Commercial General Liability Insurance shall be written on a coverage form as broad as Insurance Services Office (ISO) Form CG 00 01 11 85, or its successor form, including but not limited to the following coverage (any deviation shall be noted on the Certificates of Insurance):
- a. Premises, Operations, Products and Completed Operations
  - b. Owners' & Contractors' Protective
  - c. Products & Completed Operation
  - d. Explosion, Collapse & Underground Conditions
  - e. Blanket Contractual Liability
  - f. Personal Injury Liability
  - g. Broad Form Property Damage Endorsement, including Completed Operations
  - h. Independent Contractors
  - i. Watercraft--Owned and Non-Owned (if applicable, endorsement must be included in General Liability policy or a separate Protection & Indemnity Policy must be written)
  - j. Pollution Liability (if applicable)
  - k. Asbestos Abatement (if applicable)
  - l. Fire Damage Liability

Certain coverage outlined above may not be required if they do not relate to the Project, as may be determined at the sole discretion of the City.

Commercial General Liability Coverage shall be written on an occurrence basis and the limits shall be no less and not limited to the following amounts:

Limits (not less than)

\$1 Million Each Occurrence  
\$2 Million General Aggregate  
\$1 Million Aggregate Products & Completed Operations

NOTE: Commercial General Liability Coverage must be purchased on either a project basis (separate policy per contract) or an endorsement allocating an aggregate limit per location or specified project.

- (c) Automobile Liability Insurance is required if an Automobile(s) is used in the performance of the contract.

ISO Symbol 1 (Any Auto), or alternatively a combination of Symbol 2 (Owned Autos), Symbol 8 (Hired Autos), and Symbol 9 (Non-Owned Autos), and limits shall be no less than:

\$1 Million                      Combined Single Limit for Bodily Injury  
and Property Damage

- (d) Excess Liability

For contracts \$250,000 or greater an Excess Liability Policy of at least but not limited to \$1,000,000 in addition to the scheduled underlying policies for Commercial General Liability, Automobile Liability and Employers' Liability, the Contractor shall also provide an Excess Liability Policy with a maximum self-insured retention not to exceed \$25,000 per occurrence.

- (e) Builder's Risk

Contractor shall purchase Builder's Risk Insurance for any contracts that are deemed to be vertical construction on an All-Risk policy, and shall also include coverage for wind, hail, and named storm. Limits of coverage shall be at least and not limited to the value of the project.

- (f) Professional Liability, Malpractice and/or Errors and Omissions

The Contractor shall purchase and maintain professional liability, malpractice, or errors or omissions insurance with minimum limits of \$1,000,000 per occurrence. If a claims made form of coverage is provided, the retroactive date of coverage shall be no later than the inception date of claims made coverage, unless the prior policy was extended indefinitely to cover prior acts. Coverage shall be extended beyond the policy year either by a supplemental extended reporting period (ERP) of as great a duration as is available, and with no less coverage and with reinstated aggregate limits, or by requiring that any new policy provides a retroactive date no later than the inception date of claims made coverage.

19. **Requirements for Certificates of Insurance.**

- (a) With the execution of this Agreement, the Contractor shall provide certificates of such insurance acceptable to the City. These certificates and insurance policies shall contain a provision that the coverage under the policies will not be canceled, non-renewed or materially changed until at least **thirty (30)** days' prior written notice of such cancellation, non-renewal or change [except for nonpayment of premium, which shall be **ten (10)** days] has been given to the City. The Contractor shall be required to replace any expired or canceled policies in like amount and coverage to the satisfaction of the City. The Certificate of Insurance shall be the **ACCORD**

FORM 25-S (7/90), or its successor form, and shall be made a part of this Agreement.

- (b) New certificates of insurance shall be provided to the City at least fifteen (15) days prior to coverage renewals.
- (c) If requested by the City, the Contractor shall furnish complete copies of the Contractor's insurance policies, forms and endorsements.
- (d) For Commercial General Liability coverage the Contractor shall, at the option of the City, provide an indication of the amount of claims payments or reserves chargeable to the aggregate amount of liability coverage. If the Commercial General Liability form of coverage includes an annual aggregate limitation on the amount of insurance provided, a separate project aggregate limit may be required by the City for the given contract.
- (e) If the Contractor fails to obtain and maintain for the life of the Agreement the insurance required hereby or to replace any such expired or canceled policy, the City may obtain and maintain such insurance with such company as it deems satisfactory. Any amounts expended by the City in payment of premiums for such insurance shall be deducted by the City from the amount due the Contractor for the work covered by the Agreement.
- (f) **Policies of Insurance**
  1. Except as otherwise provided herein, all insurance policies shall be issued by insurers licensed to do business in the State of Florida on an admitted basis or which is an eligible surplus lines insurer in the State of Florida, and any such insuring company is required to have a minimum financial rating of (A-) in the latest edition of "Best's Key Rating Guide", published by A. M. Best Co., Inc., or some similarly nationally recognized rating authority, including Standard and Poors and Demotech.
  2. For Workers' Compensation coverage only, self-insurance programs are acceptable with a minimum A- rated reinsurance carriers; written confirmation is required.
  3. All policies of insurance or certificates thereof referred to herein shall be deposited with the City Clerk.
  4. The City shall be named an Additional Insured on General Liability and Automobile Liability policies of insurance and certificates thereof.

20. **Enforcement of Costs.** If any legal action or other proceeding is brought for the enforcement of this Agreement, or because of an alleged dispute, breach, default, or misrepresentation in connection with any provision of this Agreement, the successful or prevailing party or parties shall be entitled to recover reasonable attorneys' fees, court

costs, and all expenses even if not taxable court costs (including, without limitation, all such fees, costs and expenses incident to arbitration, appellate, bankruptcy, and post-judgment proceedings), incurred in that action or proceeding or any appeal, in addition to any other relief to which the party or parties may be entitled. Attorneys' fees include legal assistant fees, expert witness fees, investigative fees, administrative costs, and all other charges billed by the attorney for the prevailing party.

21. **Compliance With Laws.** Contractor shall comply with all applicable federal, state and local laws and regulations.

22. **Compliance With Florida Public Records Law.** Contractor expressly agrees that it shall comply with the public records law provided in Florida Statutes, Chapter 119, and specifically to:

(a) Keep and maintain public records required by the City to perform the contracted service.

(b) Upon request from the City Clerk, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the City.

(d) Upon completion of the contract, transfer at no cost, to the City all public records in possession of the contractor or keep and maintain public records required by the City to perform the service. If the contractor transfers all public records to the City upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon the completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City Clerk, in a format that is compatible with the information technology systems of the City.

(e) Failure of the Contractor to comply with Public Records Law as provided by Florida Statutes, Chapter 119, shall subject the Contractor to penalties under Chapter 119.10 and subject this Agreement to termination for cause by the City.

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**CITY CLERK  
22 SOUTH BEACH STREET  
ORMOND BEACH, FLORIDA 32175. (386)677-0311  
CITYCLERK@ORMONDBEACH.ORG**

Ref: Fla. Stat. §119.0701(2016)

23. **Limitation of Remedy and Liability.** Contractor and Owner expressly waive any claim for consequential damages against the other including but not limited to, a waiver of claims for diminished bonding capacity, loss of financing, loss of business reputation, lost profits on other projects or other lost opportunity damage claims.

Contractor expressly agrees that any claim (tort, contract, claim in equity, or otherwise) by Contractor for damages against Owner shall not exceed the total amount of the contract price, less any amounts actually paid to the Contractor by the Owner.

24. **Waiver of Right to Jury Trial.** THE PARTIES HEREBY KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVE ANY RIGHT WHICH ANY PARTY MAY HAVE TO TRIAL BY JURY IN RESPECT OF ANY PROCEEDING, LITIGATION OR COUNTERCLAIM BASED ON, OR ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS AGREEMENT OR ANY COURSE OF CONDUCT, COURSE OF DEALING, STATEMENTS (WHETHER VERBAL OR WRITTEN) OR ACTIONS OF ANY PARTY. IF THE SUBJECT MATTER OF ANY LAWSUIT IS ONE IN WHICH THE WAIVER OF JURY TRIAL IS PROHIBITED, NO PARTY TO THIS AGREEMENT SHALL PRESENT AS A NON-COMPULSORY COUNTERCLAIM IN ANY SUCH LAWSUIT ANY CLAIM BASED ON, OR ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS AGREEMENT. FURTHERMORE, NO PARTY TO THIS AGREEMENT SHALL SEEK TO CONSOLIDATE ANY SUCH ACTION IN WHICH A JURY TRIAL CANNOT BE WAIVED.

25. **Verification of Employment Status Using E-Verify System**

- (a) Section 448.09, *Florida Statutes*, makes it unlawful for any person to knowingly employ, hire, recruit, or refer, either for herself or himself, or on behalf of another, for private or public employment within the state, an alien who is not duly authorized to work in the United States. Contractor warrants that it is registered with the U.S. Department of Homeland Security's E-Verify system, and is compliant with the requirements of Sections 448.09 and 448.095, *Florida Statutes*.
- (b) Contractor agrees that if the contractor enters into an agreement with a subcontractor, the subcontractor must provide the contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, and contractor warrants it shall maintain any such affidavits for the duration of the contract. If the City has a good faith belief that a subcontractor knowingly violated Section 448.09 (1), the City shall promptly notify the contractor and order the contractor to immediately terminate the contract with the subcontractor.

(c) In the event the City has a good faith belief that the contractor has knowingly violated Section 448.09 (1), *Florida Statutes*, the City shall terminate the contract, and as provided by statute, the contractor may not be awarded a public contract for at least one (1) year after the date of termination. The contractor may also be held liable for any additional costs incurred by the City as a result of the termination of the contract.

26. **No Conflict of Interest.** The Contractor warrants and agrees that neither it, nor any of its employees, agents, officers, directors, shareholders and independent contractors are, or will become, under contract with or accept compensation from any individual, business, corporation or governmental entity that has the possibility of an adverse interest to those of the City of Ormond Beach. The Contractor and its officers, directors, shareholders, employers, agents and subcontractors, agree not to provide any services or assistance to any entity directly or indirectly relating to the services provided to the City and to immediately notify the City Manager and City Attorney of any contact with any entity that has, or potentially has, a conflict of interest with the City of Ormond Beach. This provision shall be interpreted as broadly as possible to prevent any potential or actual conflict of interest presently or in the future by the Contractor.

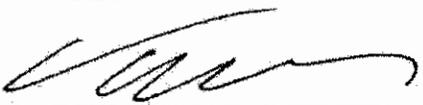
27. **Effective Date.** This Agreement shall become effective upon the date last signed by the parties hereto.

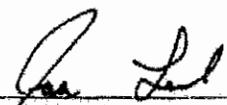
IN WITNESS WHEREOF, the undersigned parties have caused this Agreement to be signed on the dates indicated hereinbelow.

DATED this 19 day of August, 2025.

Witnesses:

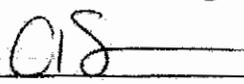
**CITY OF ORMOND BEACH**

  
\_\_\_\_\_

By:   
\_\_\_\_\_

Print Name: Taylor Lockard

**JASON LESLIE**  
Mayor

  
\_\_\_\_\_

By:   
\_\_\_\_\_

Print Name: Ashley Clements

**JOYCE SHANAHAN**  
City Manager

DATED this 13 day of August, 2025.

Witnesses:

**PROFESSIONAL PIPING SERVICES, INC.**

Lisill

Print Name: Lisa Kovach

By: Roger M Cimbora Jr

Print Name: Roger M Cimbora Jr

Title: Gen Mgr

Mei-Ling Miranda

Print Name: Mei-Ling Miranda

Attest: Bobbi Clay

Print Name: Bobbi Clay

Title: Office Admn



**City of Ormond Beach**  
22 South Beach Street  
Ormond Beach, Florida 32174  
Telephone (386) 676-3223

**INVITATION TO BID**

**BIDDER ACKNOWLEDGEMENT FORM**

**THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR BID**

**Bid Title: Pressure Main Cleaning Services**

**Bid Number: 2025-39**

**Bid Opening Date & Time: 7/10/2025 @ 2:00 PM**

**Bid Opening Location: City Hall Training Room (breezeway)**

**Pre-Bid Meeting Date & Time: NA**

**Pre-Bid Meeting location: NA**

**Bids received after the above date and time will not be accepted.**

**Bidder's Name:** Professional Piping Services Inc

**Bidder's Mailing Address:** PO Box 1165

**City, State, Zip Code:** San Antonio FL 33576

**F.E.I.N.:** 59-2523188

**Phone Number:** 813 994-0032

**Email:** ppsinc9@gmail.com

**If returning as "No Bid", please state the reason(s):** \_\_\_\_\_

I certify that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same materials, supplies, or equipment, and is in all respects fair and made without collusion or fraud. I agree to abide by all conditions of this Bid and certify that I am authorized to sign this Bid for the Bidder. In submitting a Bid to the City of Ormond Beach, the Bidder offers and agrees that if the Bid is accepted, the Bidder will convey, assign or transfer to the City of Ormond Beach all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the Antitrust laws of the United States and the State of Florida for

price fixing relating to the particular commodities or services purchased or acquired by the City of Ormond Beach. At the City's discretion, such assignment shall be made and become effective at the time the City tenders final payment to the Bidder.

Roger M Cimbord Jr  
AUTHORIZED SIGNATURE  
Roger M Cimbord Jr  
NAME  
Gen Mgr  
TITLE  
7-3-25  
DATE

**City of Ormond Beach**

**Pressure Main Cleaning Services**

**BID 2025-39**

**VERIFICATION OF EMPLOYMENT STATUS USING E-VERIFY SYSTEM**

1. Undersigned firm warrants it **IS** currently registered with the U.S. Department of Homeland Security's E-Verify system, **and** is compliant with the requirements of Sections 448.09 and 448.095, *Florida Statutes*.
2. Undersigned firm warrants it **has not** had any contracts terminated as a result of violations of Sections 448.09 or 448.095, *Florida Statutes*, that prohibit it from contracting with a public agency.
3. Undersigned firm warrants that if it enters into an agreement with a subcontractor, an express provision shall be included in all of its subcontracts requiring subcontractors, who perform work or provide services pursuant to the contract, to use the E-Verify system to verify employment eligibility of all new employees hired by the subcontractor during the contract term.
4. Undersigned firm understands that any subcontractor must provide the contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, and the contractor understands it shall maintain any such affidavits for the duration of the contract, and the contract with the subcontractor must be immediately terminated if the City has a good faith belief that the subcontractor knowingly violated Section 448.09 (1), *Florida Statutes*.
5. Undersigned firm understands that in the event the City has a good faith belief that the contractor has knowingly violated Section 448.09 (1), *Florida Statutes*, the City shall terminate the contract, and the contractor may not be awarded a public contract for a period of at least one (1) year after the date of termination. The contractor may be held liable for any additional costs incurred by the City as a result of termination of the contract.

Professional Piping Services Inc  
\_\_\_\_\_  
COMPANY NAME  
\_\_\_\_\_  
AUTHORIZED SIGNATURE  
Roger M Cimbora Jr  
\_\_\_\_\_  
NAME  
Gen Mgr  
\_\_\_\_\_  
TITLE  
7-3-25  
\_\_\_\_\_  
DATE

**City of Ormond Beach**  
**Pressure Main Cleaning Services**  
**BID 2025-39**  
**CITY OF ORMOND BEACH, FLORIDA**

**CONFLICT, NON-CONFLICT OF INTEREST STATEMENT  
LITIGATION STATEMENT**

- 1.
- To the best of our knowledge, the undersigned firm has no potential conflicts of interest due to any other clients or contracts for this project.
- The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest due to other clients or contracts for this project.
- 2.
- The undersigned firm has had no litigation on any project in the last five (5) years.
- The undersigned firm, by attachment to this form, submits a summary and disposition of individual cases of litigation during the past five (5) years.

Professional Piping Services Inc

COMPANY NAME

Roger M. Cimbora Jr

AUTHORIZED SIGNATURE

Roger M Cimbora Jr

NAME (PRINT OR TYPE)

Gen Mgr

TITLE

7-3-25

DATE

CITY OF ORMOND BEACH

DRUG-FREE WORKPLACE CERTIFICATION

**IDENTICAL OR "TIE" BID:** Preference shall be given to businesses with drug-free workplace programs. Whenever two or more Bids which are equal in respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a Bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie Bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violation.

Give each employee that engages in providing the commodities or contractual services that are under proposal a copy of the statement specified in subsection (1).

In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) calendar days after such conviction.

Impose sanctions on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

Professional Piping Services Inc

COMPANY NAME

*Roger M Cimbora Jr*

AUTHORIZED SIGNATURE

Roger M Cimbora Jr

NAME (PRINT OR TYPE)

7-3-25

DATE



**AFFIDAVIT OF COMPLIANCE WITH SECTION 287.138, FLORIDA STATUTES**

**AFFIDAVIT OF COMPLIANCE WITH SECTION 287.138, FLORIDA STATUTES CONTRACTING WITH FOREIGN ENTITIES OF CONCERN**

The undersigned ("Affiant"), on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury as follows:

- Affiant is the Gen Mgr (Title) of Professional Piping Services Inc (Business Name) which does business in the State of Florida, hereinafter called the "Entity".
- Entity is not owned by the government of a foreign country of concern, as defined in Section 287.138 (1) (c), Florida Statutes.
- The government of a foreign country of concern does not have a controlling interest in Entity, as defined in Section 287.138 (1)(a), Florida Statutes.
- Entity is not organized under the laws of, and does not have a principal place of business in, a foreign country of concern.
- Entity is not owned or controlled by the government of a foreign country of concern.
- For purposes of this affidavit, a foreign country of concern means the People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolas Maduro, or the Syrian Arab Republic, including any agency of or any other entity of significant control of such foreign country of concern, as defined in Section 287.138(1)(c), Florida Statutes.

The undersigned is authorized to execute this affidavit on behalf of the Entity.

Date: July 3, 2025 Signed: [Signature]  
 Entity: Professional Piping Services Inc. Name: Roger M Cimboras Jr  
 Title: Gen Mgr  
 STATE OF: Florida COUNTY OF: Pasco

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this 3rd day of July, 2025, by Roger M Cimboras Jr and who:  is personally known to me; or  has produced [Signature] as identification.

[Signature]  
 Notary Public, State of Florida at Large:  
 Printed Name/Seal of Notary, Commission and Expiration Date:



My commission expires: [Signature]  
**BOBBI CLAY**  
 Commission # HH 311085  
 Expires December 18, 2026

*This document must be completed and returned with your Submittal*





## Local Vendor Affidavit of Eligibility

I certify that my company meets all of the following qualifications to be eligible for the local vendor preference:

- a. My company has a physical business address located within the municipal boundaries of the City of Ormond Beach which is used to perform business on a day-to-day basis.
- b. My company holds any business (occupational) or contractor license required by the City of Ormond Beach at least one year prior to bid opening.
- c. Payment of business tax and real property tax due to the City of Ormond Beach is current
- d. My company is in compliance with annual reporting to the Florida Division of Corporations

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Business or Contractor License Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public for the State of \_\_\_\_\_ My Commission Expires \_\_\_\_\_

Notary Public Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

To be approved as a local bidder and receive bid preference on an eligible local project, this affidavit of eligibility, a copy of your local business or contractor license, copy of business tax/real property tax and a copy of the firm's most recent annual corporation report must be submitted with your bonafide BID package. Bid preference is provided at the City's sole discretion.

**VENDOR DO NOT COMPLETE BELOW**

To be verified and completed by an authorized representative of the City of Ormond Beach's Purchasing Department:

Vendor Certified by: \_\_\_\_\_ Date: \_\_\_\_\_

**City of Ormond Beach**

**Pressure Main Cleaning Services**

**Bid 2025-39**

**BID RESPONSE FORM**

**THIS BID IS SUBMITTED TO:**

(Name and Address of Owner)

Purchasing Coordinator  
City of Ormond Beach  
22 S. Beach Street  
Room 102  
Ormond Beach, Florida  
32174  
Phone: (386) 676-3223

The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an Agreement with the CITY in the form included in the Bid Documents to complete all Work as specified or indicated in the Bid Documents for the Contract Price and within the Contract Time indicated in this Bid and in full accordance with the Bid Documents.

BIDDER certifies that he has investigated the requirements to do business in the jurisdiction where the project is located, and that he is either qualified to do business or will obtain such prequalification prior to award of the contract.

BIDDER accepts all of the terms and conditions of the General Conditions. BIDDER will sign the Agreement (Contract) and submit the Contract security (when applicable) and other documents required by the Contract Documents within ten (10) days after the date of CITY's Notice of Award.

In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has examined copies of all the Bid Documents and of the following Addenda:

Addendum Date

6-26-25  
\_\_\_\_\_  
\_\_\_\_\_

Addendum Number

1 *P.M.C.*  
\_\_\_\_\_  
\_\_\_\_\_

Receipt of all of which is hereby acknowledged.

Addendum No. 1

June 26, 2025

**TO:** Perspective Bidders and Others Concerned

**SUBJECT:** Pressure Main Cleaning Services, Bid No. 2025-39

**TO ALL BIDDERS:** You are requested to make all changes and/or additions contained in this Addendum to the Bidding Documents. Failure to acknowledge this Addendum in Proposal may result in rejection of bid.

Please replace pages 25 and 27 with pages 25R and 27R, attached.

**Questions and answers:**

**Q1:** Are there more details about the pipelines that need cleaning? Specifically, how many total pipelines are there?

**A1:** The City's wastewater collection department generally selects different force main pipelines throughout the City's service area to be cleaned each year. These force mains are typically selected based off pressure readings and employee observation. The only force main which is consistently pigged every year is the 8-inch force main along Ocean Shore Boulevard from Sandpiper Ridge Dr to Spanish Waters Dr.

The City's wastewater collection system has approximately 340,000 lineal feet of active force main piping within the City's service area.

The foregoing changes are hereby incorporated into the Bidding Contract Documents for the City of Ormond Beach – Pressure Main Cleaning Services, Bid No. 2025-39 for the City of Ormond Beach.

City of Ormond Beach, Florida

BIDDER has examined the site and locality where the Work is to be performed, when applicable, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as BIDDER deems necessary.

This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or a corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for himself any advantage over any other Bidder or over the CITY.

THIS BID IS SUBMITTED BY:

COMPANY NAME: Professional Piping Services Inc

VENDOR/CONTRACTOR LICENSE NUMBER: CU0057357

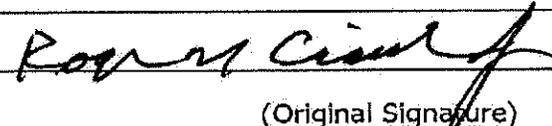
ADDRESS: PO Box 1165  
San Antonio FL 33576

PHONE NO.: 813 994-0032 EMAIL: ppsinc9@gmail.com

SUBMITTER'S NAME: Roger M Cimbara Jr

(Typed or Printed in Ink)

TITLE: Gen Mgr

AUTHORIZED SIGNATURE: I,  hereby  
(Original Signature)

declare that I have read and fully understand the Invitation to Bid, including the General Conditions, Specifications and Drawings (when applicable) and that I am duly authorized to sign and submit this bid.

The CITY reserves the right to reject any and all bids, to waive informalities, and to accept any bid or parts thereof as the CITY, in its sole discretion, determines to be in the best interest of the CITY.

**City of Ormond Beach**

**Pressure Main Cleaning Services**

**Bid 2025-39**

**GENERAL INSTRUCTIONS:**

**Bid Delivery:** Submit one (1) signed and unbound original of the complete Bid packet and one (1) electronic file in pdf format, with all required attachments, by the closing date and time. Deliver Bids to:

Rob Hart  
Purchasing Coordinator  
Ormond Beach City Hall  
Room 102  
22 South Beach Street  
Ormond Beach, Florida 32174

**Make sure the bid number is clearly visible on the outside of the delivery package. Bids delivered after the time and date specified will not be accepted.** For any question regarding bid delivery contact the purchasing office at 386-676-3223 or email [rob.hart@ormondbeach.org](mailto:rob.hart@ormondbeach.org)

**Technical Questions:** Submit all technical questions regarding this Bid to the City's Purchasing Coordinator, Rob Hart, by e-mailing [rob.hart@ormondbeach.org](mailto:rob.hart@ormondbeach.org). The deadline for questions is June 30, 2025 5:00 PM.

**TERM OF AGREEMENT:**

The initial term of this Agreement shall be for a period of **three (3) years** and will be automatically renewed for two additional **one (1) year** periods unless either party provides at least ninety (90) days prior written notice to the other party of their intent not to renew the Agreement.

**SCOPE OF WORK:**

**1. GENERAL**

The City of Ormond Beach Public Works Department is seeking bids to provide poly pig pipe cleaning procedures to safely and effectively clean and restore to maximum flow capacity, pressure piping systems whose contents or inline operating conditions impair functioning by reducing their volume capacity, laminar flow characteristics or negatively impact the quality of the flows transported through them. Pressure piping includes sanitary sewer force mains, raw water, potable water and reclaimed water mains.

**BID SCHEDULE**

<u>Item No.</u>	<u>Description</u>	<u>Estimated Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total Bid Price</u>
1	Pressure Pipe Cleaning				
a.	<3-inch diameter	5,000	LF	\$ 7.08	\$ 35400.00
b.	4"-8" inch diameter	10,000	LF	\$ 3.56	\$ 35600.00
c.	10"-12" inch diameter	10,000	LF	\$ 3.61	\$ 36100.00
d.	14"-16" diameter	2,000	LF	\$ 13.43	\$ 26860.00
e.	≥ 18" diameter	100	LF	\$ 97.50	\$ 9750.00
2	Maintenance of Traffic	10	DAY	\$ 125.00	\$ 1250.00

**TOTAL BID FOR CONTRACT**

\$ 144,960.00

(Figures)

One Hundred Forty Four Thousand Nine Hundred Sixty Dollars

(Words)

**BID ALTERNATE SCHEDULE**

<u>Alt. Item No.</u>	<u>Description</u>	<u>Estimated Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total Bid Price</u>
1	Emergency Mobilization	1	EA	6598.00	6598.00
2	Electronic Poly Pig Utilization	1	EA	5608.00	5608.00

**TOTAL ALTERNATE BID FOR CONTRACT**

\$ 12,206.00

(Figures)

Twelve Thousand Two Hundred Six Dollars

(Words)



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**CONSTRUCTION INDUSTRY LICENSING BOARD**

THE UNDERGROUND UTILITY & EXCAVATION CO. HEREIN IS CERTIFIED UNDER THE  
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

**CIMBORA ROGER MICHAEL JR**

PROFESSIONAL PIPING SERVICES, INC.

30043 SR 54 W

WESLEY CHAPEL, FL 33545

**LICENSE NUMBER: CUC057357**

**EXPIRATION DATE: AUGUST 31, 2026**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)

ISSUED: 06/17/2024

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.





**Compliance Solutions**

*"Today's Training...Tomorrow's Solution"*

3980 Quebec St., 2nd Floor, Denver CO 80207-1633 800-711-2706

Student Affiliation  
Professional Piping Services  
35192

## ***Certificate of Completion***

**Caleb Brandon**

**has successfully completed training and passed all testing requirements for**

***40-Hour HAZWOPER Initial Training***

***as per 29 CFR 1910.120(e) & Title 8CCR 5192(e)(3)(A)***

**Presented This**

***May 16, 2025***

***Compliance Solutions Occupational Trainers, Inc.***

**Certificate Number: REG42369**

**Jeffrey Kline  
President/CEO**

**Dane Wilcox  
Instructor**



3980 Quebec St., 2nd Floor, Denver CO 80207-1633 800-711-2706

Student Affiliation  
Professional Piping Services  
35192

## *Certificate of Completion*

**Daryle Buckley**  
has successfully completed training and passed all testing requirements for  
**8-Hour HAZWOPER Annual Refresher**  
as per 29 CFR 1910.120(e) & Title 8CCR 5192(e)(3)(A)  
Presented This  
**November 26, 2024**  
**Compliance Solutions Occupational Trainers, Inc.**

Certificate Number: REG42502

Jeffrey Kline  
President/CEO

Dane Wilcox  
Instructor



**Compliance Solutions**

*"Today's Training... Tomorrow's Solution"*

3980 Quebec St., 2nd Floor, Denver CO 80207-1633 800-711-2706

Student Affiliation  
Professional Piping Services  
35192

## *Certificate of Completion*

**Thomas Aycok**

**has successfully completed training and passed all testing requirements for**

***8-Hour HAZWOPER Annual Refresher***

***as per 29 CFR 1910.120(e) & Title 8CCR 5192(e)(3)(A)***

**Presented This**

***November 22, 2024***

***Compliance Solutions Occupational Trainers, Inc.***

**Certificate Number: REG42625**

Jeffrey Kline  
President/CEO

Dane Wilcox  
Instructor



3980 Quebec St., 2nd Floor, Denver CO 80207-1633 800-711-2706

Student Affiliation  
Professional Piping Services  
35192

## *Certificate of Completion*

**Raymond Vann**  
has successfully completed training and passed all testing requirements for  
**8-Hour HAZWOPER Annual Refresher**  
as per 29 CFR 1910.120(e) & Title 8CCR 5192(e)(3)(A)

Presented This  
December 9, 2024

***Compliance Solutions Occupational Trainers, Inc.***

Certificate Number: REG42438

Jeffrey Kline  
President/CEO

Dane Wilcox  
Instructor

**PROFESSIONAL PIPING SERVICES, INC.**

*The Piping System Cleaning Specialists*

Certified Underground Utility Contractor  
License No. CU-C057357

**BID No. 2025-39**

**Bid Title: Pressure Main Cleaning Services**

**Daryle Buckley – Senior Field Supervisor**

Employed since 2006 by Professional Piping Services, Inc., in the position of Field Technician, and promoted to Senior Field Supervisor 2014. He is accredited with the Contractor Safety and Health Training Program, has successfully completed the forty hours OSHA, Health and Safety Training Course and is in complete compliance with the offsite training requirements of OSHA 29 CFR 1910.120 (E) (3) (I).

P. O. Box 1165, San Antonio, Florida 33576

E-mail: ppsinc9@gmail.com

Telephone (813) 994-0032 813-994-1025 (800) 780-6098

# PROFESSIONAL PIPING SERVICES, INC.

*The Piping System Cleaning Specialists*

Certified Underground Utility Contractor  
License No. CU-C057357

**BID No. 2025-39**

**Bid Title: Pressure Main Cleaning Services**

## **REFERENCES**

Pinellas County  
400 St. Ft. Harrison Ave  
Clearwater, FL 33756  
Annual Contract  
Ron Moretuzzo  
[rmoretuz@pinellascounty.org](mailto:rmoretuz@pinellascounty.org)  
727-582-7022

Pasco County Utilities  
38053 Live Oak Ave  
Dade City, FL 33523-3894  
Annual Contract  
Andrew Hooks  
[ahooks@pascocountyfl.net](mailto:ahooks@pascocountyfl.net)  
813-924-0604

City of St Petersburg  
PO Box 1257  
St Petersburg, FL 33731  
Annual Contract  
Reginald Crockett  
[Reginald.crockett@stpete.org](mailto:Reginald.crockett@stpete.org)  
727-892-5661

Manatee County  
PO Box 1000  
Brandenton, FL 34206-1000  
Annual Contract  
Marty Rafferty  
[marty.rafferty@mymanatee.org](mailto:marty.rafferty@mymanatee.org)  
941-795-3411

Palm Beach County  
PO Box 4036  
W Palm Beach, FL 33401  
Annual Contract  
Conrad Thirbenny  
561-307-8098  
[cthirbenny@pbcwater.com](mailto:cthirbenny@pbcwater.com)

P. O. Box 1165, San Antonio, Florida 33576

E-mail: [ppsinc9@gmail.com](mailto:ppsinc9@gmail.com)

Telephone (813) 994-0032 813-994-1025 (800) 780-6098

# PASCO COUNTY BUSINESS TAX RECEIPT

Issued pursuant and subject to Florida Statutes and Pasco County Ordinances. Issuance does not certify compliance with zoning or other laws. This receipt must be posted conspicuously in place of business.

2025

Expires September 30th



ACCOUNT #: 03361

SIC CODE: 1623.00

**MIKE FASANO**  
**TAX COLLECTOR**  
**PASCO COUNTY FLORIDA**

TYPE OF BUSINESS  
EXCAVATING & UNDERGROUND UTILITY CONTR  
STATE LICENSE # /or COUNTY COMP CARD #  
CUC057357

OWNER/QUALIFYING AGENT  
CIMBORA ROGER M JR

LOCATION ADDRESS:  
30043 STATE ROAD 54  
WESLEY CHAPEL, FL 33543-4519

PROFESSIONAL PIPING SERVICES INC

PO BOX 1165  
SAN ANTONIO, FL 33576

DATE	RECEIPT	AMOUNT
08/06/2024	24-1-085237	31.25

## **MEMORANDUM**

---

**DATE:** December 4, 2025

**TO:** Honorable Mayor and City Commission

**VIA:** James Slaton, City Manager  
Sarah B. Kirkland, Public Works Director

**FROM:** Margarita Dimaz, Utilities Support Manager

**RE:** Masterpiece Forcemain Extension

**SYNOPSIS:** Staff proposes to install approximately 1100 linear feet of 6-inch forcemain to assist in the expansion of the sanitary sewer system along Masterpiece Road, Burns Avenue and Buckmoore Road.

### **RECOMMENDATION**

It is recommended that the Commission take the following action:

1. Approve expending funds of \$368,240.00 to Lopez Underground Construction, Inc. for labor and \$116,943.00 to Hayes Pipe Supply for the purchase of materials to extend the force main along Masterpiece Road, Burn Avenue, and Buckmoore Road.
2. Authorize the City Manager to execute the appropriate documents, on the City's behalf.

### **BACKGROUND**

As a part of serving the residents of the City of Lake Wales, and expanding the sanitary sewer, the City frequently looks for properties within the City's service area that does not currently have sanitary sewer service. The purpose of this project is to install 1,100 (eleven hundred) linear feet of 6-inch forcemain by directional drill along Masterpiece Road to support the expansion of the sanitary sewer system as a part of the Masterpiece Forcemain Extension. This improvement is intended to increase system capacity, enhance service reliability, and accommodate the anticipated future growth within the area. The proposed installation will help ensure efficient wastewater conveyance and provide the necessary infrastructure to meet long-term community needs. To save time and money this project is a labor only contract. Given the current industry and lead times for material staff will purchase material through a city vendor and supply material to the contractor for installation. Staff solicited quotes and allowed the contractor to determine the method for installation. The lowest bidder provided a bid for directional drill installation.

Staff recommends the Commission take the following action, approve expending funds of \$368,240.00 to Lopez Underground Construction, Inc. for labor and \$116,943.28 to Hayes Pipe Supply for the purchase of materials for the forcemain extension on Masterpiece Road and authorize the City Manager to execute the appropriate documents, on the City's behalf. We chose to go along with Hayes Pipe Supply, although they are the highest bidder once Hayes reviewed

the submitted plans for this project, Hayes addressed parts and items, we had missed on the initial quote submittal.

### **OTHER OPTIONS**

The Commission could deny the expenditure of funds to facilitate the expansion of the sanitary sewer system along Masterpiece Road. If the proposal to install approximately 1,100 linear feet of 6-inch forcemain for the Masterpiece Forcemain Extension is denied, the planned expansion of the sanitary sewer system will be delayed, limiting the system's ability to accommodate future growth and improve service reliability. Existing infrastructure may continue to experience capacity constraints, potentially increasing the risk of operational inefficiencies or service interruptions. Staff may need to explore alternative solutions or revisit the project scope, which could result in higher future costs and extended timelines for addressing the community's long-term wastewater needs.

### **FISCAL IMPACT**

The funds of \$116,943.28 for material and \$368,240.00 for labor, totaling \$485,183.28 will come from FY'25-'26 Capital Improvements Force Main Upgrades budget line item.

### **ATTACHMENTS**

Estimates for labor and material for the Masterpiece Road Forcemain.

#### Materials

Core & Main	\$105,179.84
Ferguson	\$111,868.19
Fortiline	\$ 99,184.86
Hayes Pipe Supply	\$116,943.28

#### Contractor

Evans & Lyles	\$701,862.00
Odom Contracting	\$406,265.00
Lopez Construction	\$327,948.00 (Open Cut)
Lopez Construction	\$368,240.00 (Directional Drill)



# Bid Proposal for Quote 11-07-25 MASTER PIECE RD FM EXTENSION

<b>CUSTOMER</b>	<b>LAKE WALES, CITY OF</b> CITY OF LAKE WALES 201 W CENTRAL AVE LAKE WALES, FL 33853	<b>Job</b> Quote 11-07-25 MASTER PIECE RD FM EXTENSION LAKE WALES, FL Bid Date: 11/07/2025 Bid #: 4559699
<b>CONTACT</b>	<b>Sales Representative</b> Jeffrey Morris (T) 863-868-8279 (F) 863-606-0002 Jeffrey.Morris@coreandmain.com	<b>Core &amp; Main</b> 3216 Winter Lake Rd Bays 5-10 Lakeland, FL 33803 (T) 8638688279
<b>NOTES</b>		



**Bid Proposal for Quote 11-07-25 MASTER PIECE RD FM EXTENSION**

**LAKE WALES, CITY OF**  
**Job Location:** LAKE WALES, FL  
**Bid Date:** 11/07/2025  
**Core & Main Bid #:** 4559699

**Core & Main**  
 3216 Winter Lake Rd  
 Bays 5-10  
 Lakeland, FL 33803  
**Phone:** 8638688279  
**Fax:** 8636060002

Seq#	Qty	Description	Units	Price	Ext Price
10		<b>MASTERPIECE FM</b>			
30		<b>FORCEMAIN</b>			
40	10960	6" DR11 DIPS HDPE PIPE	FT	5.25	57,540.00
50	10500	10GA TW GREEN 500' PE30 SOLID	FT	0.30	3,150.00
60	1500	10 GAUGE GREEN HDD TRACER WIRE	FT	0.55	825.00
70	11	3X1000' DETECTO TAPE GREEN FM	EA	42.49	467.39
80	3	6" MJ TEE P401 USA	EA	650.00	1,950.00
90	8	6 7571 MJ RW GV DI OL ON L/ACC	EA	865.00	6,920.00
100	10	6 7571 MJ RW GV DI OL ON L/ACC	EA	865.00	8,650.00
110	10	461-S VLV BOX W/LID DOM	EA	150.00	1,500.00
120	10	BRZ DISC F/6" VLV (VLV MARKER)	EA	18.00	180.00
130	10	B&T P2B200NFGCPT2TTB TEST	EA	41.00	410.00
140	3	6" MJ TEE P401 USA	EA	650.00	1,950.00
150	3	6"X2" MJ PLUG TAPT P401	EA	477.65	1,432.95
160	3	6 MJ REG ACC SET L/GLAND USA	EA	38.00	114.00
170	6	2X3 316SS NIPPLE	EA	18.25	109.50
180	3	76F-108-027A 2 316SS BALL VLV	EA	64.00	192.00
190	3	2X6 316SS NIPPLE	EA	35.00	105.00
200	3	2" ARI D-025P SEWAGE DUAL ARV	EA	1,385.00	4,155.00
210	2	6 MJ 45 C153 P401 USA	EA	485.00	970.00
220	1	6 MJ 90 C153 P401 USA	EA	495.00	495.00
230	1	439-0690-6 6X6 SS TAP SLV JCM	EA	1,250.00	1,250.00
240	8	461-S VLV BOX W/LID DOM	EA	150.00	1,200.00
250	8	B&T P2B200NFGCPT2TTB TEST	EA	41.00	328.00
260	8	BRZ DISC F/6" VLV (VLV MARKER)	EA	18.00	144.00
270	4	6 MJ REG ACC SET L/GLAND USA	EA	38.00	152.00
280	50	6" SDR11 DIPS MJ ADAPTER W/KIT	EA	155.00	7,750.00
290	20	6" SS INSERT F/HDPE DIP SDR11	EA	72.00	1,440.00
300	4	6 MJ PLUG C153 P401 USA	EA	450.00	1,800.00
<b>Sub Total</b>					<b>105,179.84</b>
<b>Tax</b>					<b>0.00</b>
<b>Total</b>					<b>105,179.84</b>

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/terms-of-sale/>

THIS BID MAY INCLUDE GLOBALLY SOURCED (IMPORTED) MATERIALS THAT ARE SUBJECT TO CHANGING TARIFFS. PRICES ARE SUBJECT TO CHANGE DUE TO POTENTIAL ADDITIONAL TARIFFS IMPOSED BY THE U.S. GOVERNMENT. IF IMPOSED, PRICES WILL INCREASE BY THE SAME PERCENTAGE AND WILL BE EFFECTIVE ON THE DATE THAT THE NEW TARIFFS ARE IMPLEMENTED. THESE ITEMS SHOULD BE PURCHASED WITH HASTE TO AVOID ANY ADDITIONAL RISING TARIFF COSTS.

<b>Deliver To:</b>	
<b>From:</b>	Willord Dabo willord.dabo@ferguson.com
<b>Comments:</b>	

FEL-WINTER HAVEN, FL WW  
Price Quotation  
Phone: 863-401-2764  
Fax: 863-291-4240

**Bid No:** B587579  
**Bid Date:** 10/27/25  
**Quoted By:** WMD

**Cust Phone:** 863-678-4189  
**Terms:** NET 10TH PROX

**Customer:** CITY OF LAKE WALES  
ATTN ACCOUNTS PAYABLE  
PO BOX 1320  
ATTN: CHRIS SAMUELS  
LAKE WALES, FL 33859-1320

**Ship To:** CITY OF LAKE WALES  
ATTN ACCOUNTS PAYABLE  
PO BOX 1320  
ATTN: CHRIS SAMUELS  
LAKE WALES, FL 33859-1320

**Cust PO#:**

**Job Name:** MASTERPIECE RD FM

Item	Description	Quantity	Net Price	UM	Total
	3-5 WEEKS ARO TO COMPLETE				
	----				
	----				
PED11GNU40	6X40 DIPS DR11 HDPE PIPE GN STRIPE	10960	551.580	C	60453.17
C1045GEHS1000	10GA 45MIL HDD GREE TRCR WIRE *X	10500	500.000	M	5250.00
C1045GEHS1000	10GA 45MIL HDD GREE TRCR WIRE *X	1500	500.000	M	750.00
PSD3105G4	3X1000 UG DET SWR GREE	11	37.050	EA	407.55
DMJTP4LAU	DOM 6 MJ C153 P-401 TEE L/A	3	622.740	EA	1868.22
AFC2606DLAFMM	6 DI MJ RW OL SS STEM VLV L/A	8	877.940	EA	7023.52
AFC2606DLAFMM	6 DI MJ RW OL SS STEM VLV L/A	10	877.940	EA	8779.40
D461AS	2PC SLIP CI VLV BX 19-22 SWR	10	145.000	EA	1450.00
RBGVTMUFM	3 BRS GATE VLV ID FORCE MAIN 6	10	15.000	EA	150.00
BP2B200NFGT242T	2X24 TEST BX W/ TEST BRD F/ WIRE CO	10	35.000	EA	350.00
DMJTP4LAU	DOM 6 MJ C153 P-401 TEE L/A	3	622.240	EA	1866.72
MJTPP4UK	6X2 MJ C153 P-401 TAP PLUG	3	425.000	EA	1275.00
DMJBGPU	DOM 6 MJ BLT & GSKT PK L/ GLAND	3	25.000	EA	75.00
DS46NKM	2X3 S40 316L WLD NIP TBE	6	12.000	EA	72.00
A76F10827A	LF 2 SS 1000# THRD FP BV LL	3	222.950	EA	668.85
AD025K	2 SEWAGE COMB AIR RELEASE VLV	3	1494.180	EA	4482.54
DMJ4P4LAU	DOM 6 MJ C153 P-401 45 BEND L/A	2	457.710	EA	915.42
DMJ9P4LAU	DOM 6 MJ C153 P-401 90 BEND L/A	1	490.530	EA	490.53
J4390690X6	6X6 SS TAPN SLV W/ MJ 6.83-7.16	1	1050.310	EA	1050.31
D461AS	2PC SLIP CI VLV BX 19-22 SWR	8	145.000	EA	1160.00
BP2B200NFGT242T	2X24 TEST BX W/ TEST BRD F/ WIRE CO	8	35.000	EA	280.00
RBGVTMUFM	3 BRS GATE VLV ID FORCE MAIN 6	8	15.000	EA	120.00
E2006PV	6 MEGALUG F/ C900/IPS PVC	50	42.200	EA	2110.00
DMJBGPU	DOM 6 MJ BLT & GSKT PK L/ GLAND	4	25.000	EA	100.00
PED11MJAU	6 DIPS PC200 DR11 MJ ADPT	50	72.000	EA	3600.00
IMJAPHDIU	6 HDPE DIPS IPS ACCY MJ PK W/GLND	50	87.000	EA	4350.00
J230060550	6 SS INS F/ HDPE DIPS SDR11	20	56.490	EA	1129.80

**HOW ARE WE DOING? WE WANT YOUR FEEDBACK!**

Scan the QR code or use the link below to complete a survey about your bids:



<https://survey.medallia.com/?bidsorder&fc=44&on=9672>

FEL-WINTER HAVEN, FL WW  
Price Quotation

Fax: 863-291-4240

09:27:36 NOV 07 2025

Reference No: B587579

DMJSPP4U	DOM 6 MJ C153 P-401 SLD PLUG	4	410.040	EA	1640.16
----------	------------------------------	---	---------	----	---------

<b>Net Total:</b>	\$111868.19
<b>Tax:</b>	\$0.00
<b>Freight:</b>	\$0.00
<b>Total:</b>	\$111868.19

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

Due to the uncertain impact of potential tariffs, Ferguson's quotation/proposal has not included any provision or contingency for future tariffs or increase of existing tariffs. Ferguson reserves the right to adjust prices to reflect the impact of any new or increased tariffs that affect our costs at the time of shipment. Ferguson will provide notice of any such adjustments along with documentation supporting the changes.

CONTRACTOR CUSTOMERS: IF YOU HAVE DBE/MBE/WBE//VBE/SDVBE/SBE GOOD FAITH EFFORTS DIVERSITY GOALS/ REQUIREMENTS ON A FEDERAL, STATE, LOCAL GOVERNMENT, PRIVATE SECTOR PROJECT, PLEASE CONTACT YOUR BRANCH SALES REPRESENTATIVE IMMEDIATELY PRIOR TO RECEIVING A QUOTE/ORDER.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>  
Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with \*NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.



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CUSTOMER NO	QUOTING BRANCH	QUOTE NO	QUOTE DATE	PAGE
223904	FORTILINE APOPKA	6755195	11/14/25	1

CUSTOMER	PROJECT INFORMATION
CITY OF LAKE WALES 201 WEST CENTRAL AVE LAKE WALES, FL 33853	MASTERPIECE FORCEMAIN

LINE	QTY	UOM	DESCRIPTION	UNIT PRICE	TOTAL PRICE
			***** IF, AFTER THE DATE OF THIS QUOTE, ANY NEW OR INCREASED TARIFFS, DUTIES OR OTHER GOVERNMENT-IMPOSED COSTS ON MATERIALS USED IN THE WORK BECOMES EFFECTIVE, THE CONTRACT PRICE SHALL BE ADJUSTED TO REFLECT THE ACTUAL INCREASED COST TO FORTILINE. FORTILINE SHALL PROMPTLY NOTIFY THE CUSTOMER OF ANY SUCH COST IMPACT. FAILURE OF FORTILINE AND THE CUSTOMER TO AGREE ON ANY PRICE ADJUSTMENT SHALL NOT RELIEVE THE CUSTOMER'S OBLIGATION TO PAY THE INCREASED COST. *****		
10	10960	FT	6" DR11 HDPE DIPS GREEN STRIPE	5.3800	58,964.80
20	10500	FT	10AWG CC WIRE GREEN 500' ROLL	.2500	2,625.00
30	1500	EA	10AWG HORIZONTAL DIRECTIONAL DRILL GREEN WIRE 746430532	.4100	615.00
50	11	EA	3X1000 FORCE MAIN DET TAPE GRN	28.0000	308.00
60	3	EA	6" MJ TEE DOMESTIC C153	255.2900	765.87
70	18	EA	6" MJ GV O/L A2361-23LN 350 PSI L/ACC W/EPDM 060A236123LN 0331	864.5500	15,561.90
80	10	EA	562SD 24-36" SCREW VLV BOX DOM WITH LID	203.4400	2,034.40
90	10	EA	5-1/4 VB LID M/SEWER DOMESTIC	23.1300	231.30
100	10	EA	3" BRS VLV MARKER	17.6000	176.00
110	10	EA	TRACER WIRE ACCESS BOX	40.8500	408.50
120	3	EA	6" MJ TEE DOMESTIC C153	255.2900	765.87
130	3	EA	6"X2" MJ TAP PLUG DOMEST C153	150.4500	451.35
140	3	EA	6" MJ ACC SET L/GLAND DOMESTIC	44.5600	133.68
150	6	EA	2"X3" SS NIPPLE 316	24.7500	148.50
160	3	EA	2" THD SS BALL VLV 316SS 2 PC FULL PORT	106.7100	320.13
170	3	EA	2" ARV SHORT NYLON THD PLASTIC D025TP02	1,380.9500	4,142.85
180	2	EA	6" MJ 45 DOMESTIC C153	145.8800	291.76
190	1	EA	6" MJ 90 DOMESTIC C153	177.8000	177.80
200	1	EA	6X6 439 SS TAP SLV MJ OUTLET 6.83-7.16 439-0690X6	1,133.7500	1,133.75
210	8	EA	562SD 24-36" SCREW VLV BOX DOM WITH LID	203.4400	1,627.52
220	8	EA	5-1/4 VB LID M/SEWER DOMESTIC	23.1300	185.04
230	8	EA	TRACER WIRE ACCESS BOX	40.8500	326.80

**ALL STOCK DELIVERIES ARE SUBJECT TO SHIPPING CHARGES**

All PVC and HDPE material is quoted for shipment within 7 days of quote/bid date. All other material is quoted for shipment within 30 days of quote/bid date. After 7 days for PVC and HDPE or 30 days for all other material, ALL quoted prices are subject to review based on current market conditions.

CUSTOMER NO	JOB NAME	QUOTE NO	QUOTE DATE	PAGE
223904	MASTERPIECE FORCEMAIN	6755195	11/14/25	2

LINE	QTY	UOM	DESCRIPTION	UNIT PRICE	TOTAL PRICE
240	8	EA	3" BRS VLV MARKER	17.6000	140.80
250	4	EA	6" MJ ACC SET L/GLAND DOMESTIC	44.5600	178.24
260	50	EA	6 DR11 DIPS MJ ADPT W/SS STIFF	75.8000	3,790.00
270	50	EA	6" HDPE MJ ADPT ACC KIT C153	42.0000	2,100.00
280	20	EA	6" SS INSERT STIFF 230-06-0580	62.3500	1,247.00
			230-06-0580 JCM		
290	4	EA	6" MJ PLUG DOMESTIC C153	83.2500	333.00
				Subtotal:	99,184.86
				Tax:	.00
				Bid Total:	99,184.86

ALL STOCK DELIVERIES ARE SUBJECT TO SHIPPING CHARGES

All PVC and HDPE material is quoted for shipment within 7 days of quote/bid date. All other material is quoted for shipment within 30 days of quote/bid date.

After 7 days for PVC and HDPE or 30 days for all other material, ALL quoted prices are subject to review based on current market conditions.

Ent By JNP 11/14/25 11:31:20



# HAYES PIPE SUPPLY, INC.

9416 E. Dr. MLK, Jr. Boulevard • Tampa, FL 33610  
(813) 241-4040 • Fax (813) 241-4041  
[www.hayespipe.com](http://www.hayespipe.com)

QUO # - AV656

PAGE - 1

TO: BIDDING CONTRACTORS

MASTERPIECE RD FM N EXT.

CITY OF LAKE WALES  
ENGR: CHASTAIN SKILLMAN

TAMPA FL 00000

Plan Date 5/01/2025 Last Revision BID SET BID DATE 10/31/2025 BID TIME 2:00PM

QUANTITY DESCRIPTION UNIT PRICE EXTENSION

\*\*\*\*\*  
With impending tariffs, we are uncertain of the duration of these taxes or how much they will impact your pricing. We will continue our policy of all materials are subject to pricing at the time of shipment. This policy will remain in effect today, March 12, 2025 and until further notice.

**These terms supersede all other contractual provisions including buyer's purchase orders.**

\*\*\*\*\*

### ITEM 1 6IN DR11 HDPE 10,950LF

10,960	6IN x 40FT DIPS DR-11 GREEN STRIPE PE 4710 HDPE PIPE	FT	5.36	58,745.60
21	10AWG 500FT GREEN ROLL WIRE COPPER CLAD w/PE30MM JACKET	EA	140.00	2,940.00
3	10AWG 500FT PE45MM HORIZONTAL DIRECTIONAL DRILL GREEN WIRE	EA	159.47	478.41
11	3INx 1000FT DETECTOR TAPE FORCE MAIN GREEN	RL	54.23	596.53

\* \* \* ITEM 1 6IN DR11 HDPE 10,9 SUBTOTAL: 62,760.54

### ITEM 2 6X6 TEE

3	6x6IN MJ DOMESTIC TEE P401	EA	602.65	1,807.95
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ITEM LIST AND PLANS DIFFERENTIATE GATE VALVES AND ISOLATION VALVES. THERE IS NO DIFFERENCE. WILL FOLLOW THE ITEM LIST PROVIDED, BUT THE ISO VALVES WILL BE FULL ASSY VS BREAKING OUT VALVE BOX AND BRASS TAG SEPARATE FROM GATE VALVE

### ITEM 3 6IN GATE VALVE 8EA

8	6IN MUELLER MJ O/L GATE VALVE BRZ STEM LESS ACC	EA	987.21	7,897.68
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Mains - Main Line Accessories - Service Materials - Casing Pipe

- Nashville, TN · (615) 255-4040
- Knoxville, TN · (865) 525-1717
- Lexington, KY · (859) 231-8323
- Tampa, FL · (813) 241-4040
- Longview, TX · (903) 753-5533

- Murfreesboro, TN · (615) 217-3040
- Acworth, GA · (770) 529-8883
- Louisville, KY · (502) 454-8500
- Lake Helen, FL · (386) 228-9819
- Columbia, SC · (803) 695-4040



# HAYES PIPE SUPPLY, INC.

QUO # - AV656

PAGE - 2

QUANTITY	DESCRIPTION	UNIT	PRICE	EXTENSION
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### ITEM 4 6IN ISOLATION VALVE 10EA

10	6IN MUELLER MJ O/L GATE VALVE BRZ STEM LESS ACC	EA	987.21	9,872.10
10	5-1/4 TYLER 2PC 18-24IN SCRD VALVE BOX 461-S LESS LID	EA	150.00	1,500.00
10	5-1/4 TYLER DROP LID SEWER	EA	30.00	300.00
10	BRASS TAG 6IN MJGV 20TTO O/L SEWER	EA	19.50	195.00
10	TEST STATION TRACER BOX	EA	54.00	540.00

\* \* \* ITEM 4 6IN ISOLATION VALV SUBTOTAL: -----  
12,407.10

### ITEM 5 ARV ASSY 3EA

3	6x6IN MJ DOMESTIC TEE P401	EA	622.74	1,868.22
3	6x2IN TAP MJ DOMESTIC PLUG P401	EA	500.56	1,501.68
3	6IN MJ NBG NUT, BOLT & GASKET KIT	EA	34.31	102.93
6	2x3IN 316 SS NIPPLE	EA	24.88	149.28
3	2IN 316 SS SCRD 125# BALL VALVE	EA	189.01	567.03
3	2IN ARI D-025-SST02 SS SEWER COMBINATION AIR RELEASE VALVE	EA	3,541.65	10,624.95

### VAULT AND LID BY OTHERS

\* \* \* ITEM 5 ARV ASSY 3EA SUBTOTAL: -----  
14,814.09

### ITEM 6 6IN 45 BEND 2EA

2	6IN MJ DOMESTIC 45 BEND P401	EA	457.71	915.42
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### ITEM 7 6IN 90 BEND 1EA

1	6IN MJ DOMESTIC 90 BEND P401	EA	490.53	490.53
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### ITEM 8 6X6 TAP SLEEVE 1EA

1	6x6 JCM 439 TAP SLEEVE x MJ	EA	1,123.53	1,123.53
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### ITEM 9 TWO PIECE GATE VALVE BOX 8EA

8	5-1/4 TYLER 2PC 18-24IN SCRD VALVE BOX 461-S LESS LID	EA	150.00	1,200.00
8	5-1/4 TYLER DROP LID SEWER	EA	30.00	240.00



# HAYES PIPE SUPPLY, INC.

QUO # - AV656

PAGE - 3

QUANTITY	DESCRIPTION	UNIT	PRICE	EXTENSION
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8	TEST STATION TRACER BOX	EA	54.00	432.00
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<b>* * * ITEM 9 TWO PIECE GATE VAL SUBTOTAL:</b>				<b>1,872.00</b>
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**ITEM 10 GATE VALVE ID TAG 8EA**

8	BRASS TAG 6IN MJGV 20TTO O/L SEWER	EA	19.50	156.00
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**NEXT ITEMS CONFUSING - NO PVC ON JOB, ALL HDPE TO MJ CONNECTION WILL REQUIRE MJ x DR11 ADAPTOR KIT. WILL QUOTE 1EA MEGALUG AND 4EA NBG KIT FOR MJ PLUG.**

**ITEM 11 MEGA LUG FOR PVC 50EA**

1	6IN 2006PV MEGALUG PVC	EA	48.41	48.41
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**ITEM 12 STANDARD GASKET SET 50EA  
QUOTE THE 4EA NEEDED FOR THE MJ PLUG IN VALVE**

4	6IN MJ NBG NUT, BOLT & GASKET KIT	EA	34.31	137.24
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**NO PAY ITEM 6IN MJ ADAPTOR KIT 44EA**

50	6IN MJ ADAPTER x DR11 DIPS w/ ACC KIT	EA	185.00	9,250.00
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**ITEM 13 SS INSERTS 20EA**

20	6IN SS STIFFNER INSERT FOR HDPE DR11 - DIPS	EA	62.43	1,248.60
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**CONFUSING AGAIN - ALL PIPE HDPE AND FUSED TOGETHER - NO NEED FOR BELL RESTRAINS. WILL QUOTE 1EA FOR CONTRACTOR USE**

**ITEM 18 BELL RESTRAINT 18EA**

1	6IN 1606 BELL RESTRAINT FOR C900 PVC	EA	76.55	76.55
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**ITEM 15 MJ CAP 4EA  
USING PLUG INSTEAD OF CAP, ALL INTO A GATE VALVE FOR FUTURE CONNECTION. CHEAPER AND EASIER**

4	6IN MJ DOMESTIC PLUG P401	EA	484.41	1,937.64
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Total For Quoted Items				116,943.28
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# **HAYES PIPE SUPPLY, INC.**

HAYES PIPE SUPPLY, INC.

BY. \_\_\_\_\_

**EVANS & LYLES, INC**  
**P.O.BOX 658**  
**HIGHLAND CITY, FLORIDA 33846**  
**PHONE: 863-581-5335**  
**FL CUC1224157**

22-Aug-25

Magarita Dimaz  
Utilities Support Manager  
City of Lake Wales  
201 West Central Ave  
Lake Wales, Fl

Masterpiece Road Force Main North Extension

Margarita

Thank you for the opportunity to offer the following proposal for the site utilities on the above referenced project.

**Option One Directional Bore**

Mobilization	1	LS	@	17500.00	\$17,500.00
Verify Utilities	1	LS	@	5000.00	\$5,000.00
Silt Fence	11000	LF	@	2.75	\$30,250.00

6" x 6" Wet Tap to include tapping sleeve, valve, valve box, alignment ring, wire test box, brass id tag.

	1	LS	@	6500.00	\$6,500.00
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Connect bores to include flange adapters, mj P-401 long sleeves, megalug type restraints, stainless steel inserts

	9	EA	@	2867.00	\$25,803.00
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6" Isolation Valves, valve boxes, alignment rings, any necessary valve stem extensions, wire test assembly, brass id tag, P-401 long sleeve, C-900 DR-18, mj flange adapters, ss inserts, megalug restraints concrete pad.

	10	EA	@	4384.00	\$43,840.00
6" P-401 45, P-401 long sleeve, flange adapters, ss inserts, megalug restraints, C-900 DR-18					
	3	EA	@	2772.00	\$8,316.00
6" P-401 22.5, P-401 long sleeve, flange adapters, ss inserts, megalug restraints, C-900 DR-18					
	2	EA	@	2650.00	\$5,300.00
6" P-401 MJ Tee, 1-6" GV w/P-401 plug, flange adapter, C-900 DR-18, P-401 long sleeve, megalug restraint, complete valve box					
	1	EA	@	6452.00	\$6,452.00
6" P-401 MJ Tee, 2-6" GV w/P-401 plug, flange adapter, C-900 DR-18, P-401 long sleeve, megalug restraint, complete valve box					
	1	EA	@	10062.00	\$10,062.00
6" P-401 MJ Tee, 3-6" GV w/P-401 plug, flange adapter, C-900 DR-18, P-401 long sleeve, megalug restraint, complete valve box					
	1	EA	@	11786.00	\$11,786.00
ARV Assembly to include 6" P-401 flange tee, reducer flange, 6" x 60" fl x PE P-401 DIP, P-401 long sleeve, megalug restraints, flange adapter, ss inserts, 2" x 4" ss nipple, 2" ss ball valve, 2" ARV, concrete structure w/H-20 lid, #57 gravel					
	4	EA	@	21392.00	\$85,568.00
6" Directional Bore to include 6" DR-11 HDPE to include tracer wire					
	11000	LF	@	28.00	\$308,000.00
6" C-900 DR-11 to include any necessary joint restraints, locator wire, or warning tape					
	100	LF	@	31.00	\$3,100.00
Pigging/Testing	11000	LF	@	0.50	\$5,500.00
Maintenance of Traffic	1	Allow	@	15000.00	\$15,000.00
Sod Argentine Bahia (NTE 1400SY)					
	1	Allow	@	12500.00	\$12,500.00
Survey	1	Allow	@	10000.00	\$10,000.00

Total \$600,477.00

Option Two Directional Bore--Roadways, Driveways, Sections less than 10' from edge of pavement

Mobilization 1 LS @ 17500.00 \$17,500.00

Verify Utilities 1 LS @ 5000.00 \$5,000.00

Silt Fence 11000 LF @ 2.75 \$30,250.00

6" x 6" Wet Tap to include tapping sleeve, valve, valve box, alignment ring, wire test box, brass id tag.

1 LS @ 6000.00 \$6,000.00

Connect PVC to HDPE, Solid sleeve P-401, SS Inserts, Megalugs, Accessories

12 EA @ 1150.00 \$13,800.00

6" Isolation Valves, valve boxes, alignment rings, any necessary valve stem extensions, wire test assembly, brass id tag, P-401 long sleeve, C-900 DR-18, mj flange adapters, ss inserts, megalug restraints concrete pad.

10 EA @ 2375.00 \$23,750.00

6" P-401 45, ss inserts, megalug restraints, C-900 DR-18

3 EA @ 1050.00 \$3,150.00

6" P-401 22.5, P-401, megalug restraints, C-900 DR-18

2 EA @ 950.00 \$1,900.00

6" P-401 MJ Tee, 1-6" GV w/P-401 plug, flange adapter, C-900 DR-18, P-401 long sleeve, megalug restraint, complete valve box

1 EA @ 6150.00 \$6,150.00

6" P-401 MJ Tee, 2-6" GV w/P-401 plug, flange adapter, C-900 DR-18, P-401 long sleeve, megalug restraint, complete valve box

1 EA @ 8006.00 \$8,006.00

6" P-401 MJ Tee, 3-6" GV w/P-401 plug, flange adapter, C-900 DR-18, P-401 long sleeve, megalug restraint, complete valve box

1 EA @ 10588.00 \$10,588.00

ARV Assembly to include 6" P-401 flange tee, reducer flange, 6" x 60" fl x PE P-401 DIP, P-401 long sleeve, megalug restraints, flange adapter, ss inserts, 2" x 4" ss nipple, 2" ss ball valve, 2" ARV, concrete structure w/H-20 lid, #57 gravel

4	EA	@	21392.00	\$85,568.00
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6" Directional Bore to include 6" DR-11 HDPE, tracer wire Roadways, Driveways, Sections less than 10' from edge of pavement

2700	LF	@	28.00	\$75,600.00
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6" C-900 DR-11 to include any necessary joint restraints, locator wire, or warning tape

8300	LF	@	27.00	\$224,100.00
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Pigging/Testing	11000	LF	@	0.50	\$5,500.00
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Maintenance of Traffic	1	Allow	@	27500.00	\$27,500.00
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Sod Argentine Bahia (NTE 20000 SY)

1	Allow	@	140000.00	\$140,000.00
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Survey	1	Allow	@	17500.00	\$17,500.00
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Total	\$701,862.00
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The plans do not call out a swing check valve and enclosure, however there is a detail shown, should this assembly be required please add \$25,000.

We have assumed that all excavated materials are suitable for structural backfill. Should rock bedding or dewatering be needed it will be at cost plus 15%. Should shoring, inflatable plugs, or bypass pumping be required it will also be handled on cost plus basis. All acceptance testing requiring; CCTV, pressure testing of gravity lines, or vacuum cleaning would be handled on cost basis.

Due to volatility in cost of materials any price increase prior to shipping will be passed on to owner.

Any item not specifically listed is hereby specifically excluded from our proposal.

Should you have any questions please do not hesitate to contact us at the above listed phone numbers.

Respectfully,

Cecil R. Lyles, Jr.  
President



P.O. BOX 92019  
LAKELAND, FL. 33804  
863-337-6499 Office  
863-337-5402 Fax

City of Lake Wales  
201 W. Central Ave  
Lake Wales, FL.  
(863) 678-4182  
E-MAIL: mdimaz@lakewalesfl.gov

DATE: 8/18/2025

ATTN: Margarita Dimaz

RE: Masterpiece FM

<u>DESCRIPTION</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
<b>GENERAL CONDITIONS</b>				
Mobilization	1	EA		
MOT	1	EA		
Layout/Asbuilts	1	EA		
SOD/Seed Restoration	1	EA		
<b>TOTAL GENERAL CONDITIONS</b>				<b>\$32,375.00</b>
<b>Force Main</b>				
6" HDPE	11240	EA		
6" P-401 MJ Fittings	9	EA		
6" GV	17	EA		
A/G ARV	4	EA		
6 x 6 TAP	1	EA		
Check Valve In Vault	1	EA		
Testing	1	EA		
<b>TOTAL FORCE MAIN</b>				<b>\$373,890.00</b>
<b>TOTAL PROJECT</b>				<b>\$406,265.00</b>

**NOTES & CONDITIONS:**

- ADDITIONAL MATERIAL COST SHALL BE ADDED BASED ON PRICE IN EFFECT AT TIME OF SHIPMENT.
- PER DRAWINGS DESIGN & PERMITTING BY OTHERS.
- SPECIFICALLY EXCLUDED IS THE HANDLING OR REMOVAL OF ANY HAZARDOUS MATERIAL OR UNSUITABLE MATERIALS FOUND ON THIS SITE.
- SLEEVES IF REQUIRED NOT INCLUDED IN THIS PRICE.
- OWNER TO FURNISH ALL PERMITS, APPROVED PLANS, CONSTRUCTION EASEMENTS AND BONDS.
- THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 CALENDAR DAYS.
- DEMOLITION PRICES ARE BASED ON A ROUGH ESTIMATE OF PIPE FOOTAGE QUANTITY.
- WATER FOR TESTING BY OTHERS.
- GENERATORS FOR LIFT STATIONS UNLESS SPECIFICALLY DESIGNED & SUBMITTED IN BID PLANS SHALL BE EXCLUDED.
- NOTIFICATION OF ANY & ALL PLAN REVISIONS MUST BE ISSUED BY THE EOR WITH CLOUDED PLANS AND A UPDATED LIST OF REVISIONS. ODOM CONTRACTING WILL NOT BE RESPONSIBLE FOR ANY PLAN CHANGES/REVISIONS NOT LISTED AND CLOUDED ON PLANS BY EOR.

**EXCLUSIONS:**

LAY OUT, SOIL TESTING, DEWATERING, CONFLICTS, ASBUILTS, E.P.A. POLLUTION PLAN, RELOCATING EXISTING UTILITIES, IRRIGATION, METERS & METER BOXES FOR POTABLE WATER,



P.O. BOX 92019  
LAKELAND, FL. 33804  
863-337-6499 Office  
863-337-5402 Fax

City of Lake Wales  
201 W. Central Ave  
Lake Wales, FL.  
(863) 678-4182  
E-MAIL: [mdimaz@lakewalesfl.gov](mailto:mdimaz@lakewalesfl.gov)

DATE: 8/18/2025

ATTN: Margarita Dimaz

RE: Masterpiece FM

<u>DESCRIPTION</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
REMOVAL OR REPLACEMENT OF TREES AND LANDSCAPING (INCLUDING SOD, SEED, MULCH), REPAIR OF ROAD, M.O.T., ROOF DRAIN TIE-INS, POLE HOLDING, ELECTRIC FOR LIFT STATION & RESTORATION OF ANY KIND.				

KEVIN ODOM

---

ODOM CONTRACTING LLC

# LÓPEZ UNDERGROUND CONSTRUCTION, INC

# PROPOSA

300 CONGRESS AVE  
 AURBUNDALE FL 33823  
 (863) 289 8263

[alopezconstruction22@icloud.com](mailto:alopezconstruction22@icloud.com)  
[alopezconstruction22@outlook.com](mailto:alopezconstruction22@outlook.com)

PROPOSAL#	DATE
25-025	9/3/2025
CUSTOMER ID	TERMS
MASTER PIECE DIRECTIONAL BORE	

## BILL TO

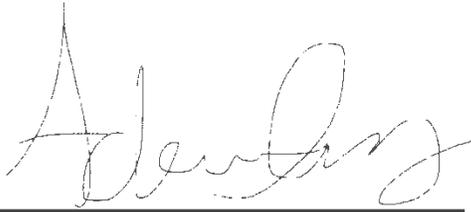
CITY OF LAKE WALES  
 P.O BOX 1320  
 LAKE WALES FL 33859  
 863-678-4182  
[www.lakewalesfl.gov](http://www.lakewalesfl.gov)

DESCRIPTION	QTY	AMOUNT	AMOUNT
<b><u>FORCE MAIN SYSTEM</u></b>			
6" FORCE MAIN DIRECTIONAL BORE	11,000 LF		
6" AIR RELEASE VALVE	4		
6" GATE VALVE	6		
6" MJ TEE	4		\$ 330,960.00
6" PLUG VALVE	12		
6" END CAPS	4		
6" MJ 45 BENDS	3		
6" MJ COPLINGS	24		
6X6 WET TAP	1		
FLUSHING PIG	11,000 LF		
PRESSURE TEST	11,000 LF		
<b><u>RESTORATION</u></b>	11,000 LF		\$ 10,000.00
<b><u>DEWATER</u></b>	1000 LF		\$ 5,000.00
<b><u>MOT</u></b>	11,000 LF		\$ 3,500.00
<b><u>DENSITIES</u></b>	11,000 LF		\$ 2,000.00

**EQUIPMENT AND FUEL**

*Thank you for trusting us. God bless you.*

6	\$ 16,780.00
<b>TOTAL</b>	<b>\$ 368,240.00</b>



SIGNATURE

9/3/2025

DATE

SIGNATURE

DATE

If you have any questions about this quote, please contact  
López Underground Construction, (863) 289 8263, alopezconstruction22@icluod.com

# LÓPEZ UNDERGROUND CONSTRUCTION, INC

## PROPOSA

300 CONGRESS AVE  
 AURBUNDALE FL 33823  
 (863) 289 8263  
[alopezconstruction22@icloud.com](mailto:alopezconstruction22@icloud.com)  
[alopezconstruction22@outlook.com](mailto:alopezconstruction22@outlook.com)

PROPOSAL#	DATE
25-024	9/9/2025
CUSTOMER ID	TERMS
MASTER PIECE OPEN CUT	

### BILL TO

CITY OF LAKE WALES  
 P.O BOX 1320  
 LAKE WALES FL 33859  
 863-678-4182  
[www.lakewalesfl.gov](http://www.lakewalesfl.gov)

DESCRIPTION	QTY	AMOUNT	AMOUNT
<b>FORCE MAIN SYSTEM</b>			
6" FORCE MAIN PVC PIPE	10,400 LF		
6" DIRECTIONAL BORE	600 LF		
6" AIR RELEASE VALVE	4		
6" GATE VALVE	6		
6" MJ TEE	4		\$ 216,018.00
6" PLUG VALVE	12		
6" END CAPS	4		
6" MJ 45 BENDS	3		
6" MJ COPLINGS	24		
6X6 WET TAP	1		
FLUSHING PIG	11,000 LF		
PRESSURE TEST	11,000 LF		
SILT FENCE	11000 LF		\$ 24,750.00
VERIFY UTILITIES	?		\$ 4,000.00
MOVILIZATION	2		\$ 15,000.00
<b>RESTORATION</b>	11,000 LF		\$ 24,000.00
<b>DEWATER</b>	1000 LF		\$ 5,000.00
<b>MOT</b>	11,000 LF		\$ 12,000.00
<b>DENSITIES</b>	11,000 LF		\$ 4,250.00
<b>EQUIPMENT AND FUEL</b>	6		\$ 22,930.00
<i>Thank you for trusting us. God bless you.</i>		<b>TOTAL</b>	<b>\$ 327,948.00</b>



SIGNATURE

9/9/2025

DATE

SIGNATURE

DATE

## **MEMORANDUM**

---

**DATE:** January 12, 2026

**TO:** Honorable Mayor and City Commission

**VIA:** James Slaton, City Manager

**FROM:** Deena Drumgo, Assistant City Manager

**SUBJECT:** Approval of Application for Florida Department of Agriculture and Consumer Services (FDACS) Community Forestry grant

**SYNOPSIS:** The City Commission will consider approval of FDACS grant application to enhance storm resiliency by performing preventative tree maintenance.

### **RECOMMENDATION**

It is recommended that the City Commission take the following actions:

1. Approve the Florida Department of Agriculture and Consumer Services (FDACS) Community Forestry grant application.
2. Authorize the Mayor to execute the necessary documents on behalf of the City.

### **BACKGROUND**

In September 2022, Hurricane Ian struck peninsular Florida with extensive wind, flood, and storm surge impacts, causing significant damage to the urban forest. Hurricane Ian impacted most of Florida, with urban forest damage stretching from Fort Myers to Jacksonville. This grant program aims to restore and enhance urban forests across Florida. Its central objective is to strengthen the resilience of these forests against future storms.

The City of Lake Wales is pursuing a grant application under the Florida Department of Agriculture and Consumer Services (FDACS) Community Forestry – Hurricane Ian Recovery (CF-HIR) Program, funded federally by the USDA and Forest Service. The City intends to pursue funding under the Tree Maintenance project category to enhance storm resiliency by performing preventative tree maintenance, including structural pruning and hazard reduction, on public trees in areas vulnerable to storm impacts. CF-HIR application preparation and submittal will be completed by Hale Innovation in coordination with the City. The application submission deadline is January 30, 2026. The maximum grant amount is \$75,000 and would require a 25% match.

The project areas will include:

- Central Avenue (Hwy. 27 to Dr. MLK Jr. Blvd.)
- Central Avenue (Scenic Hwy. to South Lakeshore Blvd.)

- Crystal Lake Park
- Spook Hill (along 5<sup>th</sup> Street)
- North 3<sup>rd</sup> Street (Lake Alta)

**LAKE WALES CONNECTED PLAN ACTION STEPS**

Action #	Description
13	Pursue funding/sponsorship for Olmstead streetscapes
49	Install Olmstead streetscapes focusing initially on E. Park Ave from Scenic Highway to Lake Wailes; continue implementation throughout Downtown and Northwest Neighborhood as funding is available.
59	Continue to pursue funding/sponsorship for Olmstead streetscapes

**OTHER OPTIONS**

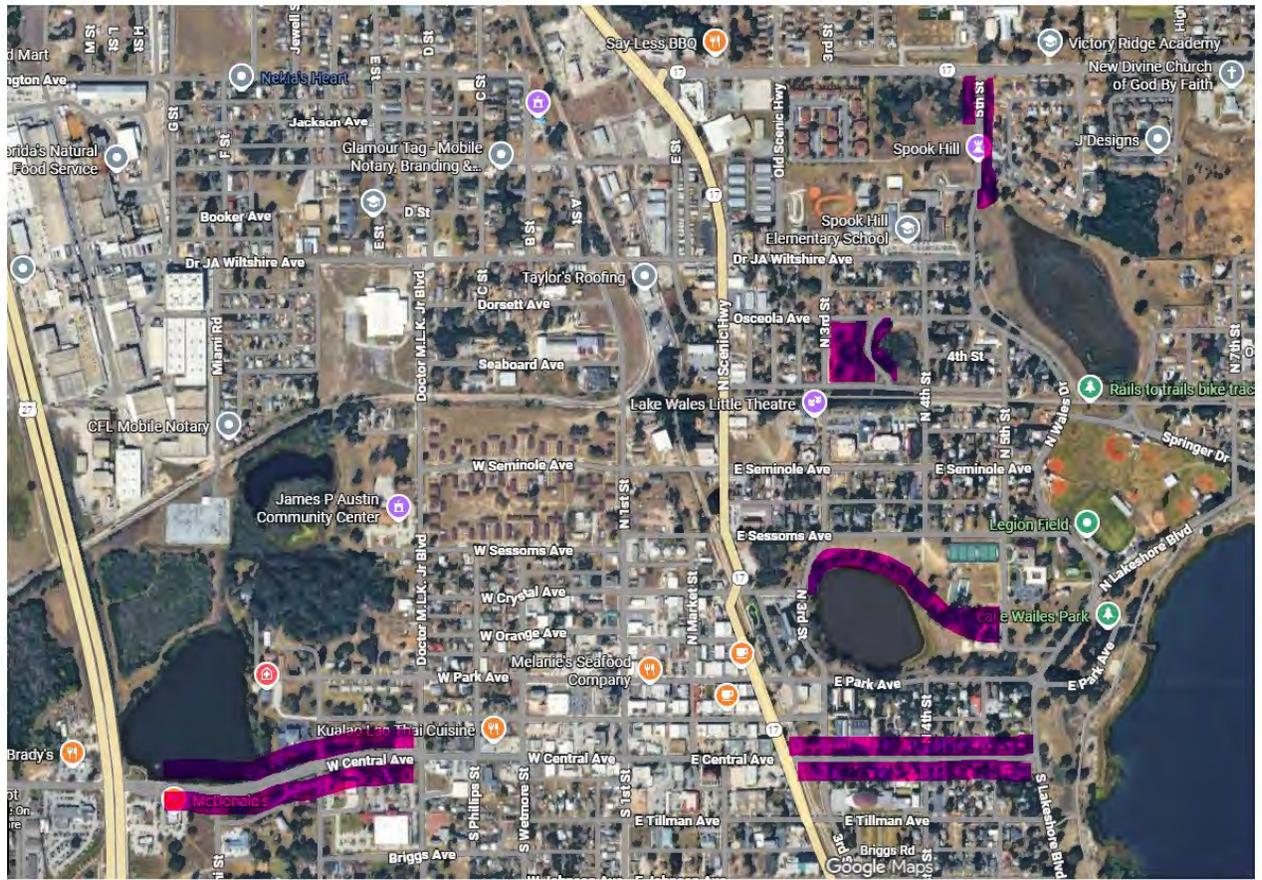
Do not approve the FDACS grant application.

**FISCAL IMPACT**

There is a 25% match required with a \$75,000 maximum grant amount.

**ATTACHMENTS**

Project Location Map  
Grant Application



## **MEMORANDUM**

---

**DATE:** January 13, 2026

**TO:** Honorable Mayor and City Commission

**VIA:** James Slaton, City Manager

**FROM:** Jennifer Nanek, City Clerk

**RE:** Special Event Permit Application: Spring Friday Series February - May 2026

### **SYNOPSIS**

This is a request from the City of Lake Wales Communications Department to host a series of 4 Friday events in Downtown Lake Wales. The dates are February 6, March 13, April 24, and May 1. This event includes the serving alcohol.

### **RECOMMENDATION**

Staff recommends

1. That the City Commission approve the permit application request to host Spring Friday Series on the following Fridays: February 6, March 13, April 24, and May 1.
2. That the City Commission approve the alcohol designated areas shown on the site plan.

### **BACKGROUND**

The City of Lake Wales Communications Department has applied to host a series of events on 4 Fridays this spring. The dates are: February 6, March 13, April 24, and May 1. Each date will have a different theme. The events will run from 4:30-8:30 p.m. This event will feature live music, various activities, food and alcohol sales. No roads will be closed.

### **OTHER OPTIONS**

Do not approve the permit.

### **FISCAL IMPACT**

The City will cover the cost of the additional presence of officers.

### **ATTACHMENTS**

Special Event Permit  
Site Plan

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Jennifer Nanek](#)  
**Subject:** EXTERNAL:Online Form Submittal: Special Event Application  
**Date:** Wednesday, January 7, 2026 3:27:38 PM

---

This email originated from an external source, please use caution when clicking on links and opening attachments.

## Special Event Application

City of Lake Wales

201 W. Central Ave.

Lake Wales, FL 33853

863-678-4182 x1254

---

### Official Use Only:

Tent Permit #		
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---

### Applicant Information:

---

Organization Name: The City of Lake Wales

---

Is this organization classified a 501c3 status by the IRS? No

---

Address 201 W Central Ave

---

City Lake Wales

---

State FL

---

Zip 33859

---

Phone Number 8636784182

---

### Event Contact Information:

---

First Name Eric

---

Last Name Marshall

---

Address	201 W Central Ave
City	Lake Wales
State	FL
Zip	33859
Phone Number	8636784182
Email Address	emarshall@lakewalesfl.gov

Event Information:

Name of Event:	Spring Friday Series
----------------	----------------------

Please note: All events requesting a street closure must have approval from the City Commission.

Event Type:	Festival - an organized public gathering in a park or downtown e.g. Art Show
-------------	--

Event Description:	A series of four themed gatherings in Market Plaza (February-May) with music, food and fun.
--------------------	---

Setup and takedown date/time	2/6/2026 2:30 PM - 2/6/2026 9:00 PM
------------------------------	-------------------------------------

Event start and end date/time:	2/6/2026 4:30 PM - 2/6/2026 9:00 PM
--------------------------------	-------------------------------------

Is this a reoccurring event?	Yes
------------------------------	-----

If yes, please provide more details:	Event Dates: 2/6/26 Moonlit Masquerade theme; 3/13/26 Blarney Berry Beer Festival; 4/24/26 Mad Hatter Tea Party; 5/1/26 Cinco de Mayo Pre-Party
--------------------------------------	---

This event will be:	Open to the Public
---------------------	--------------------

Event Location:	Downtown Market Place
-----------------	-----------------------

Site Plan Requirements:  
Please attach a clear and legible site plan/map with the following indicated:

1. Depiction of the area (streets, park, etc) where the event will be held.
2. The overall event area such as parking and requested street closures.
3. The location and dimensions of all physical equipment being placed; such

as stages, vendors, booths, tents, barricades, restrooms, dumpsters, etc.

4. Disabled parking and handicapped access clearly defined.

5. Location of temporary alcohol sales where both sales & consumption will occur.

(Sale or consumption of alcohol requires additional permitting from the state and hiring of at least two off-duty police officers)

---

Attach site plan: [Spring Friday Series Set Up Info.pdf](#)

---

Event Components:

---

Please check all that apply to the event.	Alcohol - (Special Permit Required)* , Portolets, Food Distribution/Sales, Use of electric outlets, Temporary Structures, Amplified Sound, Stage, Concerts/Live Music, Tents (permit required for tents larger than 30x30), On-Site Cooking
---	---

---

\*Events involving the sale and consumption of alcohol must have a designated area where the sale and consumption of alcohol will take place. Sponsor must get an additional permit from the State Division of Alcoholic Beverages and Tobacco and requires the presence of a police detail.

---

Other Information:

---

Will City Streets be closed?	No
------------------------------	----

---

Will any alleys, parking lots or other public places be closed?	Yes
---	-----

---

Please provide a description:	Alley between Park Ave and Stuart Ave
-------------------------------	---------------------------------------

---

Will State Roads be closed? (SR 17)?	No
--------------------------------------	----

---

Will you need additional trash receptacles from the City?	Yes
---	-----

---

Will you need clean-up assistance from the City throughout the event?	Yes
---	-----

---

---

Do you require additional assistance from the City, that was not listed above?

---

Yes

**\*NOTE\***

For unbudgeted events, the organization must reimburse the City 100% of costs for use of Public Services and Police Department.

---

Please provide your ADA Accessibility Plan

---

ADA elements exist on sidewalks and one special needs portalet

Upload additional documentation (optional)

---

*Field not completed.*

Please provide a description:

---

We need the small stage transported from the Rec Center and set up in Market Plaza; then picked up from Market Plaza and returned to the Rec Center.

Please provide any additional information related to the event:

---

We may possibly need help adding rope lights the trees (trunks only) in Market Plaza.

Upload additional documentation:

---

*Field not completed.*

Insurance Requirements:

---

Liability Insurance is required for all special events involving City property and must name the City of Lake Wales as an additional insured. For events requesting the sale or consumption of alcohol, liability insurance in the amount of \$1,000,000.00 is required. All proof of insurance must be submitted to the City of Lake Wales a week before the event. Failure to provide acceptable insurance will result in the cancellation of the event.

---

\*Upload proof of insurance:

---

[0768 CITY OF LAKE WALES - PROOF OF INSURANCE.ANNUAL.pdf](#)

Agreement to Assume Financial Responsibility for Injury or Damage  
The Sponsor (hereinafter referred to as "the permittee"), shall indemnify, defend, and hold harmless the City of Lake Wales (hereinafter referred to as "the City"), and all of its elected or appointed officials, officers, agents, and employees from any claim, loss, damage, cost, change, or expense arising out of any acts, actions, neglect, or omission by the Permittee, its agent, employees, or subcontractors during the performance of the permitted event, whether direct or indirect, and whether to any person or property to which

the City or said parties may be subject, except that neither the Permittee nor any of its agents, employees, or subcontractors will be liable under the agreement for damages arising out of the injury or damage to persons directly caused or resulting SOLELY from the negligence of the City or any of its elected or appointed officials, officers, agents, or employees.

Permittee's obligation to indemnify, defend and pay for the defense or at the City's option, to participate and associate with the City in the defense and trial of any damage claim or suit and any related settlement negotiations, shall be initiated by the City's notice of claim for indemnification to Permittee.

Permittee's inability to evaluate liability or its evaluation of liability shall not excuse Permittee's duty to defend and indemnify within seven days after such notice by the City is provided by Certified Mail. Only an adjudication or judgment after highest appeal is exhausted specifically finding the City SOLELY negligent shall excuse performance of this provision by Permittee.

Permittee shall pay all costs and fees related to this obligation and its enforcement by the City. City's failure to notify Permittee of a claim shall not release the Permittee of the above duty to defend.

It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the City's right, title and interest in land to be entered upon and used by the Permittee, and the Permittee will, at all times, assume all risk of and indemnify, defend, and save harmless the City from and against any and all loss, damage, cost, and expense arising in any manner on account of the exercise or attempted exercise by said Permittee of the aforesaid rights and privileges.

During the event, the Permittee shall observe all safety regulations of the City, and the Permittee shall take measures to ensure the safety of the public.

By signing this application, it represents the information provided to be true and correct and signifies a binding agreement to comply with the rules and regulations of the City of Lake Wales. Should the City grant approval and a permit be issued, it is further agreed the Permittee will comply with any other requirements provided by Federal, State, and Local Law.

By execution hereof, the undersigned affirms that he or she is vested with full right and authority to bind the Permittee to the terms of this Agreement.

In case of non-compliance with the City's requirements in effect as of the approved date of the permit resulting from this Agreement, said permit is void.

---

Do you agree to the terms listed?      Yes

---

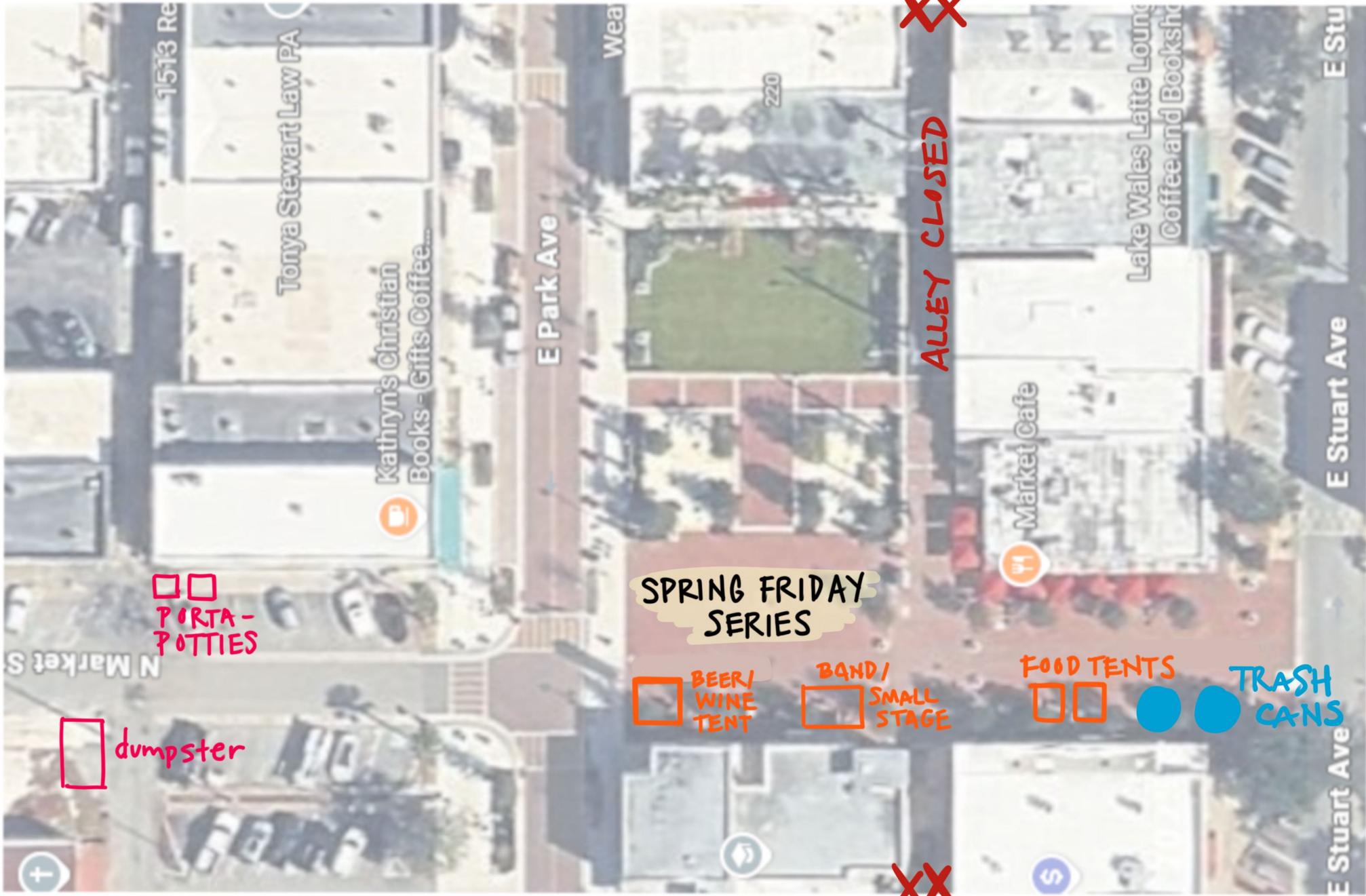
Signature of Sponsor or Authorized Representative of Sponsor:      Eric Marshall

---

Date:      1/7/2026

---

Email not displaying correctly? [View it in your browser.](#)



□ □  
PORTA-  
POTTIES

□  
dumpster

SPRING FRIDAY  
SERIES

□  
BEER/  
WINE  
TENT

□  
BAND/  
SMALL  
STAGE

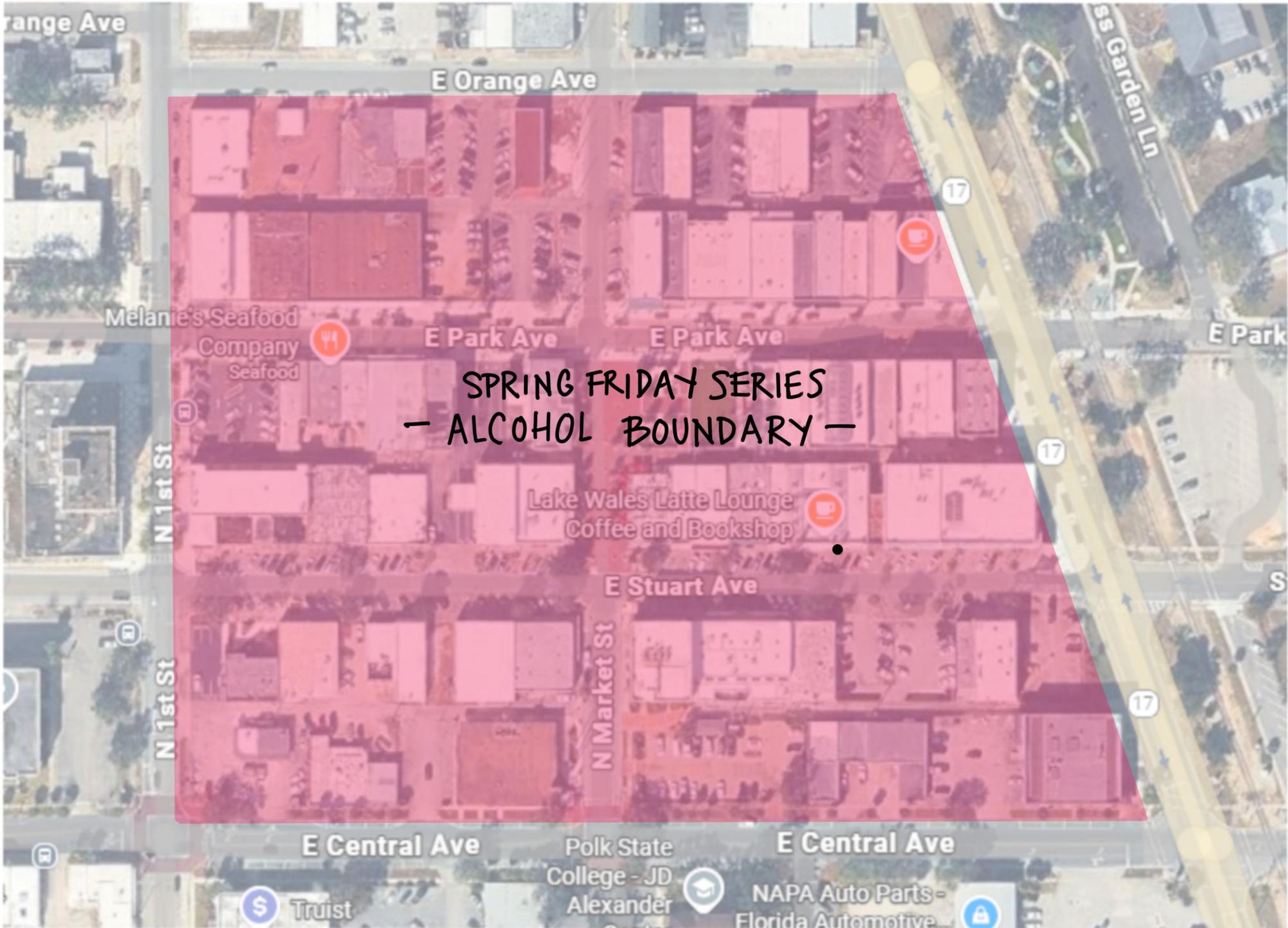
□ □  
FOOD TENTS

● ●  
TRASH  
CANS

XX

ALLEY CLOSED

XX



SPRING FRIDAY SERIES  
— ALCOHOL BOUNDARY —

Orange Ave

E Orange Ave

W Garden Ln

17

17

17

E Park

Melanie's Seafood Company  
Seafood

E Park Ave

E Park Ave

Lake Wales Latte Lounge  
Coffee and Bookshop

E Stuart Ave

N 1st St

N 1st St

N Market St

E Central Ave

Polk State College - JD Alexander

E Central Ave

Truist

NAPA Auto Parts - Florida Automotive

## **MEMORANDUM**

---

**DATE:** January 13, 2026  
**TO:** Honorable Mayor and City Commission  
**VIA:** James Slaton, City Manager  
**FROM:** Jennifer Nanek, City Clerk  
**RE:** Special Event Permit: Cork and Keys April 9, 2026

### **SYNOPSIS**

This is a request by Main Street to have a wine walk event called Cork and Keys on Thursday, April 9, 2025 from 4:00 p.m. – 8:00 p.m. The event will include alcohol.

### **RECOMMENDATION**

Staff recommends

1. That the City Commission approve the permit request to allow Main Street to host an event in the downtown on Stuart and Park Avenue and Scenic HWY and First Street to include the serving of alcohol on Thursday, April 9, 2026 from 5:00 p.m. – 8:30 p.m.

### **BACKGROUND**

Lake Wales Main Street is planning to host a wine walk type of event on Thursday, April 9, 2026 from 5:00 p.m. – 8:30 p.m. This event will allow participants to stroll through downtown with alcohol.

Police officers will be present for the event. No streets will be closed.

### **OTHER OPTIONS**

Do not approve the Special Event Permit.

### **FISCAL IMPACT**

None. Lake Wales Main Street will cover the cost of off-duty officers.

### **ATTACHMENTS**

Special Event Permit Application

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Jennifer Nanek](#)  
**Subject:** EXTERNAL:Online Form Submittal: Special Event Application  
**Date:** Tuesday, January 6, 2026 1:30:24 PM

---

This email originated from an external source, please use caution when clicking on links and opening attachments.

## Special Event Application

City of Lake Wales

201 W. Central Ave.

Lake Wales, FL 33853

863-678-4182 x1254

---

Official Use Only:

Tent Permit #		
---------------	--	--

---

Applicant Information:

---

Organization Name: Lake Wales Main Street

---

Is this organization classified a 501c3 status by the IRS? Yes

---

Please upload a copy of the determination letter. [Letter of Determination.jpeg](#)

---

Address PO Box 4125

---

City Lake Wales

---

State FL

---

Zip 33853

---

Phone Number 8632497936

---

Event Contact Information:

---

First Name	Joy
Last Name	Pruitt
Address	PO Box 4125
City	Lake Wales
State	FL
Zip	33853
Phone Number	8632497936
Email Address	mainstreetlakewales@outlook.com
Event Information:	
Name of Event:	Lake Wales Main Street Lunch Live Concert Series
Please note: All events requesting a street closure must have approval from the City Commission.	
Event Type:	Festival - an organized public gathering in a park or downtown e.g. Art Show
Event Description:	The Lake Wales Main Street is requesting to hold Cork & Keys (formerly Wine Downtown) on April 9, 2026
Setup and takedown date/time	4/9/2026 3:00 AM - 4/9/2026 8:30 PM
Event start and end date/time:	4/9/2026 5:00 PM - 4/9/2026 8:30 PM
Is this a reoccurring event?	No
If yes, please provide more details:	<i>Field not completed.</i>
This event will be:	Gated/Ticketed
Event Location:	Downtown Market Place

**Site Plan Requirements:**

Please attach a clear and legible site plan/map with the following indicated:

1. Depiction of the area (streets, park, etc) where the event will be held.

2. The overall event area such as parking and requested street closures.
3. The location and dimensions of all physical equipment being placed; such as stages, vendors, booths, tents, barricades, restrooms, dumpsters, etc.
4. Disabled parking and handicapped access clearly defined.
5. Location of temporary alcohol sales where both sales & consumption will occur.

(Sale or consumption of alcohol requires additional permitting from the state and hiring of at least two off-duty police officers)

---

Attach site plan: [Concert Series Map.jpeg](#)

---

Event Components:

---

Please check all that apply to the event.      Alcohol - (Special Permit Required)\* , Portolets, Use of electric outlets, Amplified Sound, Stage, Concerts/Live Music, Tents (permit required for tents larger than 30x30)

---

\*Events involving the sale and consumption of alcohol must have a designated area where the sale and consumption of alcohol will take place. Sponsor must get an additional permit from the State Division of Alcoholic Beverages and Tobacco and requires the presence of a police detail.

---

Other Information:

---

Will City Streets be closed?      No

---

Will any alleys, parking lots or other public places be closed?      No

---

Will State Roads be closed? (SR 17)?      No

---

Will you need additional trash receptacles from the City?      No

---

Will you need clean-up assistance from the City throughout the event?      No

---

Do you require additional assistance from the City, that was not listed above?

No

---

**\*NOTE\***

For unbudgeted events, the organization must reimburse the City 100% of costs for use of Public Services and Police Department.

---

Please provide your ADA Accessibility Plan

The entire area is ADA Accessible.

---

Upload additional documentation (optional)

*Field not completed.*

---

Please provide any additional information related to the event:

Cork & Keys will feature wine tastings and pairings at several downtown businesses. There will be live music in Market Plaza.

---

Upload additional documentation:

*Field not completed.*

---

Insurance Requirements:

Liability Insurance is required for all special events involving City property and must name the City of Lake Wales as an additional insured. For events requesting the sale or consumption of alcohol, liability insurance in the amount of \$1,000,000.00 is required. All proof of insurance must be submitted to the City of Lake Wales a week before the event. Failure to provide acceptable insurance will result in the cancellation of the event.

---

\*Upload proof of insurance:

[2025 26 Certificate of Insurance.pdf](#)

---

Agreement to Assume Financial Responsibility for Injury or Damage

The Sponsor (hereinafter referred to as "the permittee"), shall indemnify, defend, and hold harmless the City of Lake Wales (hereinafter referred to as "the City"), and all of its elected or appointed officials, officers, agents, and employees from any claim, loss, damage, cost, change, or expense arising out of any acts, actions, neglect, or omission by the Permittee, its agent, employees, or subcontractors during the performance of the permitted event, whether direct or indirect, and whether to any person or property to which the City or said parties may be subject, except that neither the Permittee nor any of its agents, employees, or subcontractors will be liable under the agreement for damages arising out of the injury or damage to persons directly caused or resulting SOLELY from the negligence of the City or any of

its elected or appointed officials, officers, agents, or employees.

Permittee's obligation to indemnify, defend and pay for the defense or at the City's option, to participate and associate with the City in the defense and trial of any damage claim or suit and any related settlement negotiations, shall be initiated by the City's notice of claim for indemnification to Permittee.

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During the event, the Permittee shall observe all safety regulations of the City, and the Permittee shall take measures to ensure the safety of the public.

By signing this application, it represents the information provided to be true and correct and signifies a binding agreement to comply with the rules and regulations of the City of Lake Wales. Should the City grant approval and a permit be issued, it is further agreed the Permittee will comply with any other requirements provided by Federal, State, and Local Law.

By execution hereof, the undersigned affirms that he or she is vested with full right and authority to bind the Permittee to the terms of this Agreement.

In case of non-compliance with the City's requirements in effect as of the approved date of the permit resulting from this Agreement, said permit is void.

---

Do you agree to the terms listed?                      Yes

---

Signature of Sponsor Joy Pruitt for Lake Wales Main Street  
or Authorized  
Representative of  
Sponsor:

---

Date: 1/6/2026

---

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