

CITY COMMISSION
REGULAR MEETING
OFFICIAL AGENDA
May 19, 2020
6:00 p.m.

This meeting will be conducted via teleconference

Pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron Desantis on March 20, 2020, and extended by Executive Order No. 20-112, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

The City of Lake Wales will hold all virtual public meetings using the GoToMeeting Web/Teleconference service. This will allow Commissioners and City staff to attend public meetings remotely. Virtual public meetings will continue to be broadcast live, locally, on Comcast channel 6 and on the City's web site. A link to the live stream can be found in the left-most menu of the City's home page and is labeled "Live Meeting Stream".

The direct link is: http://lakewales.granicus.com/player/camera/3?publish_id=2

Members of the public may register to attend at
<https://www.lakewalesfl.gov/Register>

Public Comments will be accepted at

www.lakewalesfl.gov/comments

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. ROLL CALL
5. PROCLAMATIONS AND AWARDS
 - 5.I. PROCLAMATION - Community Action Month

Documents:

[COMMUNITY ACTION MONTH 2020.PDF](#)

6. PRESENTATION/REPORT
 - 6.I. Erin Killebrew - Citrus Connection
A Presentation of ridership data
 - 6.II. COVID-19 Update
Joe Jenkins, Fire Chief, will give an update on issues related to the COVID-19
Emergency
7. COMMUNICATIONS AND PETITIONS
Public participation is encouraged. If you wish to address the Commission, members of the public may register to attend at

[HTTPS://WWW.LAKEWALESFL.GOV/834/VIRTUAL-PUBLIC-MEETING-REGISTRATION](https://www.lakewalesfl.gov/834/virtual-public-meeting-registration)

Anyone wishing to speak should give their name, state that they are a resident or non-resident and they will have 5 minutes.

Public Comments will be accepted at [WWW.LAKEWALESFL.GOV/COMMENTS](http://www.lakewalesfl.gov/comments) Submitted comments will be read into the record.

8. CONSENT AGENDA

Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.

8.I. Minutes - April 21, 2020

The Minutes of [APRIL 21, 2020](#) Commission Meeting

8.II. Piggyback Agreement - Sports Facilities Advisory, LLC

The City Commission will consider authorizing a piggyback agreement to the Pinellas County contract for a recreation facility feasibility analysis.

Documents:

[SFA FEASABILITY MEMO_FINAL.PDF](#)
[SRA_PINELLAS COUNTY PIGGBACK AGMT.PDF](#)
[SFA LETTER PIGGYBACK SUPPORT.PDF](#)
[SFA PROPOSAL.PDF](#)
[RFP 189-0358-P.PDF](#)
[SPORTS FACILITIES ADVISORY, LLC RESPONSE.PDF](#)
[189-0358-P \(RG\) SCORING SHEET.PDF](#)
[PINELLAS COUNTY - SRA SERVICES AGREEMENT.PDF](#)

8.III. Engineering Services For The SR 60 Westerly Water And Sanitary Force Main Expansion Phase 2

Staff recommends commission approve the signing of the contract for engineering services with Kimley-Horn and Associates for the SR 60 westerly water and sewer force main route extension phase 2 for \$42,570.00.

Documents:

[AGENDA MEMO SR 60 WESTERLY EXPANSIONPHASE2.PDF](#)
[SR 60 PHASE 2 CONSTRUCTION KIMLEY HORN.PDF](#)

8.IV. Grant Application - Division Of Cultural Affairs, General Program Support Grant For Lake Wales History Museum

A grant application to the State of Florida, Division of Cultural Affairs for \$40,000. The grant would require a 1:1 matching city contribution of \$40,000 in fiscal year 2021 - 2022. The Museum will cover the cost of the match from monies allocated towards museum staffing, exhibit programming and marketing in its 2021 – 2022 budget.

Documents:

[COMMISSION AGENDA ITEM - DCA GRANT - UPDATE 042520.PDF](#)
[DRAFT APPLICATION 2020.PDF](#)
[FISCAL IMPACT -STATE OF FLORIDA DIVISION OF CULTURAL AFFAIRS - GENERAL PROGRAM SUPPORT GRANT.DOCX.PDF](#)

8.V. Procurement Card Policy And Procedures Manual

The City Commission will consider amending spending thresholds in the purchasing card manual to correlate with Purchasing Ordinance 2020-05.

Documents:

[MEMO PURCHASING CARD POLICY AND PROCEDURES MANUAL AGENDA.PDF](#)
[ORDINANCE 2020-05, 2-417A.PDF](#)
[PROCUREMENT CARD POLICY AND PROCEDURES MANUAL 2020.PDF](#)

9. OLD BUSINESS

10. NEW BUSINESS

10.I. Ordinance 2020-10 Annexation – 1st Reading – Public Hearing .51 Acres East Of US Highway 27 | Parcel ID: 27-29-34-875000-006100

Ordinance 2020-10 proposes the annexation of approximately .51 acres of land located east of US Highway 27, abutting the Mckibben Powersports site and contiguous to the incorporated City limits.

Documents:

[CC MEMO 1ST R 2020-10 ANNEXATION PDF.PDF](#)
[ORD 2020-10 ANNEXATION MCK PROPERTIES.PDF](#)

10.II. RESOLUTION 2020-08 Water Utility Master Plan

The Water Utility Master Plan will focus on capital improvements required to serve the existing, 5, 10, and 20-year future needs of the utility service area.

Documents:

[AGENDA MEMO WATER UTILITY MASTER PLAN RESOLUTION 2020-08.PDF](#)
[RESOLUTION 2020-08.PDF](#)
[LAKE WALES POTABLE WATER MASTER PLAN FINAL - FINAL.PDF](#)

10.III. Resolution 2020-09 Adoption Of The Wastewater And Reclaimed Master Utility Plan

The Wastewater and Reclaimed Master Utility Plan will focus on capital improvements required to serve the existing, 5, 10, and 20-year future needs of the utility service area.

Documents:

[AGENDA MEMO WASTEWATER COLLECTION SYSTEM MASTER PLAN RESOLUTION 2020-09.PDF](#)
[RESOLUTION 2020-09.PDF](#)
[2019 LAKE WALES WASTEWATER RECLAIMED UTILITY MASTER PLAN FINAL \(REV 02.28.2020\) SIGNED.PDF](#)

10.IV. RESOLUTION 2020-18 - Approval Of Special Category Grant Application For 1920 Stuart House

Resolution 2020-18 would approve a grant application to the State of Florida, Division of Historical Resources for \$77,792.00. The grant would require a 1:1 matching city contribution of \$77,792.00 in fiscal year 2021 - 2022. The museum will cover the cost of the match from monies allocated towards

the city's capital improvement projects budget.

Documents:

[COMMISSION AGENDA ITEM - DHR GRANT - 050720.PDF](#)
[RES2020-18 STUART HOUSE GRANT APPLICATION APPROVAL.PDF](#)
[HISTORIC STUART HOUSE - GRANT DRAFT 2020.PDF](#)
[FISCAL IMPACT - STATE OF FLORIDA HISTORICAL RESOURCES SPECIAL
CATEGORY GRANT 5-8-2020.PDF](#)
[HISTORICAL NARRATIVE 2020.PDF](#)

10.V. Discussion - 4th Of July Festivities

This is a discussion about whether or not to have a 4th of July Celebration this year.

Documents:

[MEMO 4TH OF JULY EVENT.PDF](#)

10.VI. Discussion - Charter Review Committee

Discussion about possibly establishing a Charter Review Committee

Documents:

[MEMO CHARTER REVIEW DISCUSSION.PDF](#)

11. CITY ATTORNEY

12. CITY MANAGER

12.I. Tracking Report

Documents:

[TRACKING.PDF](#)

12.II. Social Media Tracking Report

Documents:

[SOCIAL MEDIA TRACKING-5-13-2020.PDF](#)

12.III. Commission Meeting Calendar

Documents:

[COMMISSION MEETING CALENDAR, MAY-2020.PDF](#)

13. CITY COMMISSION COMMENTS

14. MAYOR COMMENTS

15. ADJOURNMENT

(The staff memos are not incorporated into the official record)

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.