

**CITY OF LAKE WALES
CITY COMMISSION
WORKSHOP MEETING
Official Agenda
July 1, 2020
3:00 p.m.**

**City Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

1. CALL TO ORDER & ROLL CALL
2. City Manager Comments
3. City Manager Selection Process
Discussion of City Manager Selection Process with Kenneth (Ken) Parker,
FCCMA/ICMA Senior Advisor

Documents:

[CITY MANAGER RECRUITMENT DOCUMENT.DOC.PDF](#)

4. COVID-19 Update
An update on COVID19 in Lake Wales
 - 4.I. Requiring Wearing Of Masks In Public Places In Lake Wales
Discussion on whether or not to require masks in public.
 - 4.II. Resolution 2020-22 - Extended Declaration Of A State Of Emergency
Resolution 2020-22 declares a State of Emergency for Lake Wales in response to concerns related to COVID-19. This will be in effect from July 7, 2020 until August 7, 2020.

Documents:

[MEMO RESOLUTION 2020-22 \(1\).PDF](#)
[RESOLUTION 2020-22.PDF](#)

- 4.III. Future Public Meetings - All Boards And Committees
- 4.IV. Special Events

4.V. Organized Youth Sports

5. Citizens And Police Community Relations Advisory Committee

The City Commission will review the previously adopted Resolution establishing the "Community Relations" board and determine if modifications to the Resolution are desired.

Documents:

[MEMO- COMMUNITY RELATIONS COMMITTEE \(1\).PDF](#)
[POLICE ADVISORY COMMITTEE EXAMPLES.PDF](#)
[RES-2014-07.PDF](#)
[POLICEONE - HOW TO SUCCESSFULLY CREATE AND RUN A CITIZENS ADVISORY BOARD.PDF](#)
[POLICE CHIEF MAGAZINE - CITIZEN ADVISORY BOARDS IN CONTEMPORARY PRACTICE_ A PRACTICAL APPROACH IN POLICING.PDF](#)

6. Commissioner Member Salaries

Mayor and City Commission Salary Discussion

Documents:

[MEMO COMMISSIONER SALARY SURVEY.PDF](#)
[2020 COMMISSION SAL SURVEY \(002\).PDF](#)
[COMMISSIONER MAYOR SALARY ANALYSIS 2020 PRESENTATION SLIDE.PDF](#)

7. Purchase Authorization - Library Lockers

Staff is seeking approval to utilize Library Impact Fees to purchase a library locker system for 24 hour a day, 7 days a week patron access to holds and document retrieval safely.

Documents:

[COMMISSION MEMO INTELLIGENT LOCKER SYSTEM.PDF](#)
[LAKE WALES PL LOCKERS QUOTE 4-22-20.PDF](#)
[BIBLIOTHECA 24 LOCKER SYSTEM QUOTE.PDF](#)
[SOUTHWEST SOLUTIONS GROUP LOCKER PRICING.PDF](#)

8. Agreement With Chastain-Skillman, Inc. (CSI) For Professional Engineering Services Related To The Lake Wales Trail Connector.

The City Commission will consider entering into an agreement with Chastain-Skillman, Inc. for Professional Engineering Services related to the production of site work construction drawings and permit application packages for the proposed Lake Wales Trail Connector.

Documents:

[AGENDA MEMO - CSI LAKE WALES TRAIL CONNECTOR.PDF](#)
[CSI CONSULTANT SERVICES AUTHORIZATION LAKE WALES TRAIL CONNECTOR.PDF](#)
[COLW CONNECTOR TRAIL BASE MAP V1.PDF](#)
[DOVER KOHL - LAKE WALES CONNECTED PAGE 101.PDF](#)

9. Resolution 2020-21 Non-Ad Valorem

Resolution 2020-21 declares the City's intent to utilize the uniform method of collecting non-ad valorem assessments and adopts the assessment roll for 2020.

Documents:

[CC MEMO RESOLUTION 2020-21 NON-AD VALOREM.PDF](#)
[RESOLUTION 2020-21 NON-AD VALOREM.PDF](#)
[CC MEMO ATTACHMENT RES. 2020-21 NON-AD VALOREM TAX ROLL - LAKE WALES 2020.PDF](#)

10. Ordinance D2020-02 - CPA/Zoning Mckibben Powersports Property

This ordinance will amend land use designations on the Future Land Use Map (Comprehensive Plan) and the Zoning Map for the recently annexed .51 acres owned by MCK Properties of Lake Wales, LLC, East of US Highway 27 and abutting the existing Mckibben Powersports site.

Documents:

[CC MEMO 1ST R D2020-02 MCKIBBEN LAND USE AND ZONING.PDF](#)
[ORDINANCE D2020-02 MCKIBBEN POWERSPORTS .51 ACRES LAND USE.PDF](#)

11. Wastewater Manhole Rehabilitation

Staff recommends City Commission approve entering into a piggyback agreement with Engineered Sprayed Solutions, LLC for manhole and structure rehabilitation using the polyurethane coating method.

Documents:

[AGENDA MEMO MANHOLE REHAB 2020.PDF](#)
[PIGGYBACK AGREEMENT FOR MANHOLE REHAB.DOCX.PDF](#)
[SARASOTA COUNTY-ESS CONTRACT.PDF](#)
[SARASOTA COUNTY SOLICITATION.PDF](#)
[SARASOTA COUNTY RECOMMEND AWARD.PDF](#)
[SARASOTA COUNTY BID TAB.PDF](#)
[ESS BID.PDF](#)

12. CITY COMMISSION AND MAYOR COMMENTS

13. ADJOURN

(The full staff memo will be incorporated into the official record)

Minutes of the City Commissioner Workshop meetings can be obtained from the office of the City Clerk. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the office of the City Clerk no later than 5:00 p.m. on the day prior to the meeting.