

**City of Lake Wales
Charter Review Committee
Thursday July 30, 2020
7:00 p.m.**

**Municipal Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

This meeting will be conducted partially via teleconference

Pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron Desantis on March 20, 2020, and extended by Executive Order No. 20-112, and further extended by Executive Order No. 20-114, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

The City of Lake Wales will hold all hybrid virtual public meetings using the GoToMeeting Web/Teleconference service.

Members of the public who wish to participate virtually should register for the meeting at this link.

<https://www.lakewalesfl.gov/Register>

1. CALL TO ORDER & ROLL CALL
2. Minutes - July 16, 2020
The minutes of the meeting on [JULY 16, 2020](#)
3. Review Of Charter Section - Elections
Article VIII - Elections
4. Review Proposed Addition To Article I – Mission Statement
Documents:

[MISSION REVISED.PDF](#)
5. Review Proposed Changes To Article III
 - 3-Year residency requirement for candidates
 - Addition of duties of commissioner
 - Clarification of procedure for filling commission vacancy

Documents:

[DRAFT DUTIES OF COMMISSIONER.PDF](#)

6. Meeting Schedule

Documents:

[CHARTERMEETINGSCHEDULE.PDF](#)

7. AROUND THE ROOM

8. COMMUNICATIONS AND PETITIONS

9. ADJOURN

Minutes of the Charter Review Committee meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the Charter Review Committee with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

ARTICLE I - DRAFT MISSION STATEMENTS for further discussion

1 - ROBIN GIBSON ORIGINAL

§1.02A Mission

The mission of the City of Lake Wales is to serve its citizens, build on the City's existing small town values, and adopt the Bok ethic charging each of us to make where we live a "bit better and more beautiful" for our being here.

#2 - ROBIN GIBSON REVISED

§1.02A Mission

The mission of the City of Lake Wales is to serve its unified citizens, build on the City's existing small town values, and adopt the Bok ethic charging each of us to make where we live a "bit better and more beautiful" for our being here.

#3 CHEVON'S WITH EDITS TO ROBIN'S

§1.02A Mission

The mission of the City of Lake Wales is to serve ~~its unified~~ and unify its citizens, to foster economic growth while building build on the City's existing small town values, and to promote ~~adopt~~ the Bok ethic ~~charging~~ challenging each of us to make where we live a "bit better and more beautiful" for our being here.

#4 JIM'S WITH EDITS TO CHEVON'S

§1.02A Mission

The mission of the City of Lake Wales is to serve and to unify its citizens, to foster economic growth while building on ~~the~~ our City's existing small town values, and to promote the Bok ethic ~~challenging each of us to~~ that we make ~~where we live~~ our City a "bit better and more beautiful" for our being here.

Duties of the City Commission

Individual commissioners have no express power, but members acting together as the city commission are responsible for:

- Adopting mission, vision, goals and policies for the city
- Representing the best interests of the city and its citizens
- Attending regular and special commission meetings and workshops
- Employing, overseeing and evaluating a city manager who is responsible for the city's day-to-day operations
- Employing and evaluating a city attorney (and city clerk?)
- Adopting an annual budget and ad valorem tax rate, and approving any necessary amendments
- Setting rates for any special fees or assessments
- Adopting a 5-year Capital Improvement Program and prioritizing projects for annual funding
- Serving as the city's Community Redevelopment Agency, promoting economic growth
- Recruiting and appointing members of city boards and committees
- Approving the city's organization plan, operational departments and salary ranges
- Adopting a long-range comprehensive plan for land use, planning and zoning
- Providing for the public safety by supporting adequate police and fire services
- Adopting comprehensive personnel policies
- Ensuring that city pension programs are adequately funded
- Representing the city at various community events
- Promoting active citizen engagement in the affairs of the city

**Lake Wales Charter Review Committee
Tentative Schedule for Discussion – 7/16/2020**

JULY – I- General, II - Corporate Limits, III – Legislative, VIII – Elections

6 p.m. July 16

7 p.m. July 30 (Park Avenue Streetscape workshop at 5 p.m.)

AUGUST – IV – City Manager, V- Administrative Departments

6 p.m. August 13

6 p.m. August 27

SEPTEMBER – VI – Finance, VII – Borrowing, Finance, Taxation

6 p.m. September 10

6 p.m. September 24

OCTOBER – IX – General Provisions

6 p.m. October 8

6 p.m. October 22

NOVEMBER – Review all proposed changes

6 p.m. November 5 – promote for public input

6 p.m. November 19 – finalize recommendations after city attorney review

DECEMBER – present recommendations to City Commission

3 p.m. December 2 – present recommendations at City Commission workshop

6 p.m. December 8 – City Commission meeting – vote on recommendations for ballot

6 p.m. December 22 – Commission votes on city attorney ballot language, resolution

APRIL 6 - CHARTER CHANGES on City Election Ballot