

# CITY OF LAKE WALES CITY COMMISSION WORKSHOP MEETING

Official Agenda  
August 10, 2022  
2:00 p.m.

City Administration Building  
Commission Chambers  
201 W. Central Avenue  
Lake Wales, FL 33853

1. CALL TO ORDER & ROLL CALL
2. City Manager Comments
3. Draft Budget Highlights – Workshop 08-10-2022

Documents:

[CITY MANAGER - BUDGET SUMMARY - FY23.PDF](#)  
[001 - CITY DRAFT BUDGET AS OF 7-27-22.PDF](#)  
[002 - CRA DRAFT BUDGET 7-27-22.PDF](#)  
[003 - 5-YEAR CIP DRAFT 7-27-22.PDF](#)

4. Ordinance 2022-40 – 1st Reading Chapter 180 Utility Service Area Boundary  
Staff proposes an amendment to Chapter 21, Utilities, to create the Lake Wales Exclusive Utility System Service Area.

Documents:

[CC MEMO ORDINANCE 2022-40 08-16-22.PDF](#)  
[ORDINANCE 2022-40 CH 180 UTILITY SERVICE AREA.PDF](#)  
[UTILITY SERVICE AREA MAP - ORDINANCE 2022-40.PDF](#)  
[CHAPTER 180 UTILITY SERVICE AREA 11X17 LAYOUT 4.11.22.PDF](#)  
[UTILITY SERVICE AREA LEGAL DESCRIPTION - ORDINANCE 2022-40.PDF](#)  
[TURF WARS PACKET.PDF](#)

5. ORDINANCE 2022-37 –First Reading And Public Hearing Proposed Amendments To Land Development Regulations – Downtown Design Standards  
Staff proposes amendments to Chapter 23 of the Land Development Regulations (LDRs) to establish architectural and building design standards for downtown.

Documents:

[CC MEMO - DOWNTOWN DESIGN STANDARDS 8.16.22.PDF](#)  
[ORDINANCE 2022-37 LDR AMENDMENTS DOWNTOWN DESIGN STANDARDS.PDF](#)  
[ORDINANCE 2022-37 - EXHIBIT A.PDF](#)  
[MAIN STREET SUPPORT LETTER - DOWNTOWN DESIGN STANDARDS.PDF](#)  
[DOWNTOWN DESIGN STANDARDS PRESENTATION.PDF](#)

6. ORDINANCE 2022-38 Multi-Modal Transportation Impact Fee 2nd Reading And Public Hearing

The proposed Multi-Modal Transportation Impact Fee will provide the City of Lake Wales with a funding source to address transportation needs.

Documents:

[CC MEMO - MULTI-MODAL TRANSPORTATION IMPACT FEE ORDINANCE 8-16-22.PDF](#)  
[CITY OF LAKE WALES MMTIF SCHEDULE C\\_UPDATE.PDF](#)  
[CITY OF LAKE WALES MOBILITY PLAN AND MMTIF JULY 2022\\_OPT\\_2.PDF](#)  
[LAKE WALES MOBILITY PLAN AND MULTIMODAL TRANSPORTATION IMPACT FEE FAQ\\_1.1.PDF](#)  
[ORDINANCE 2022-38 MMTIF 8-3-2022.PDF](#)

7. ORDINANCE 2022-39 To Increase Commissioner Salaries – Second Reading And Public Hearing

Ordinance 2022-39 will increase Commissioner Salaries by adding an expense allowance of \$200 monthly.

Documents:

[MEMO ORDINANCE 2022.39 COMMISSION SALARIES.PDF](#)  
[ORDINANCE 2022-39 COMMISSION SALARIES.PDF](#)

8. Agreement Renewal With The Polk County Board Of County Commissioners (BoCC) Fleet Management Division For City Vehicle And Equipment Maintenance Services.

Staff is requesting Commission approval to renew our existing maintenance agreement with the BoCC for an additional twelve month period.

Documents:

[FLEET MAINTENANCE MOU AGENDA MEMO 22-23.PDF](#)  
[VEHICLE MAINTENCE MEMORANDUM OF UNDERSTADING.PDF](#)  
[CITY OF LAKE WALES FY22-23 FLEET MAINTENANCE COST.PDF](#)  
[CITY OF LAKE WALES MOU 2020.PDF](#)

9. Carpet Replacement – City Hall

The City Commission will consider authorizing replacement of sections of the carpet in the Municipal Administration Building.

Documents:

[MUNICIPAL ADMIN BUILDING CARPET REPLACEMENT 2 MEMO.PDF](#)

[COLW CITY HALL CARPET - ALTERNATES.PDF](#)

10. Pilot Services Agreement Amendment – Kayaks And Paddleboards  
The City Commission will consider amending the Pilot Services Agreement with Rent.Fun for Kayaks and Paddleboard Rentals.

Documents:

[MEMO RENT.FUN AMENDMENT COMMISSION AGENDA.PDF](#)  
[RENT.FUN - PROPOSED AMENDMENT TO SERVICES AGREEMENT.PDF](#)

11. Special Event Permit: Wine Downtown September 9, 2022  
This is a request by Main Street to have a wine walk event called Wine Downtown on Friday, September 9, 2022 from 4:00 p.m. – 8:00 p.m. The event will include alcohol.

Documents:

[AGENDA ITEM WINE DOWNTOWN SEPT 2022.PDF](#)  
[SPECIAL EVENT APPLICATION WINE DOWNTOWN 2022.PDF](#)

12. CITY COMMISSION AND MAYOR COMMENTS
13. ADJOURN

**(The full staff memo will be incorporated into the official record)**

Minutes of the City Commissioner Workshop meetings can be obtained from the office of the City Clerk. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the office of the City Clerk no later than 5:00 p.m. on the day prior to the meeting.