

**CITY COMMISSION
REGULAR MEETING
OFFICIAL AGENDA
August 16, 2022
6:00 p.m.**

**Municipal Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. ROLL CALL
5. COMMENTS AND PETITIONS

Public participation from residents, taxpayers, business owners, and utility customers is encouraged. The City Commission welcomes information that would assist them in considering agenda items, City business, and otherwise fulfilling the City's mission to make Lake Wales "a bit better or more beautiful" for its citizens.

Anyone wishing to speak should give their name, state if they are a resident, taxpayer, business owner, or utility customer and they will have 5 minutes. Courtesy and respect is the hallmark. Speakers are expected to address the Commission and not audience members, and not engage in back and forth discussions that can deteriorate into argument, debate and accusations.

Questions about subject matter are best directed to city staff during normal business hours

6. CONSENT AGENDA

Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.

6.I. Minutes - August 2, 2022

Minutes Commission Meeting [AUGUST 2, 2022](#)

6.II. Agreement Renewal With The Polk County Board Of County Commissioners (BoCC) Fleet Management Division For City Vehicle And Equipment Maintenance Services.

Staff is requesting Commission approval to renew our existing maintenance agreement with the BoCC for an additional twelve month period.

Documents:

[FLEET MAINTENANCE MOU AGENDA MEMO 22-23.PDF](#)
[VEHICLE MAINTENCE MEMORANDUM OF UNDERSTADING.PDF](#)
[CITY OF LAKE WALES FY22-23 FLEET MAINTENANCE COST.PDF](#)
[CITY OF LAKE WALES MOU 2020.PDF](#)

6.III. Carpet Replacement – City Hall

The City Commission will consider authorizing replacement of sections of the carpet in the Municipal Administration Building.

Documents:

[MUNICIPAL ADMIN BUILDING CARPET REPLACEMENT 2 MEMO.PDF](#)
[COLW CITY HALL CARPET - ALTERNATES.PDF](#)

6.IV. Pilot Services Agreement Amendment – Kayaks And Paddleboards

The City Commission will consider amending the Pilot Services Agreement with Rent.Fun for Kayaks and Paddleboard Rentals.

Documents:

[MEMO RENT.FUN AMENDMENT COMMISSION AGENDA.PDF](#)
[RENT.FUN - PROPOSED AMENDMENT TO SERVICES AGREEMENT.PDF](#)

6.V. Special Event Permit: Wine Downtown September 9, 2022

This is a request by Main Street to have a wine walk event called Wine Downtown on Friday, September 9, 2022 from 4:00 p.m. – 8:00 p.m. The event will include alcohol.

Documents:

[AGENDA ITEM WINE DOWNTOWN SEPT 2022.PDF](#)
[SPECIAL EVENT APPLICATION WINE DOWNTOWN 2022.PDF](#)

6.VI. Law Enforcement Vehicle Purchase

Staff is requesting Commission approval to lease purchase one (1) additional police vehicle from Ford Credit's Municipal Lease Plan

Documents:

[COMMISSION MEMO - UNIT 223 UNMARKED IMPALA CRASH REPLACEMENT VEHICLE.PDF](#)
[REVISED PROPOSAL 9609800 \(3\).PDF](#)

7. OLD BUSINESS

7.I. ORDINANCE 2022-39 To Increase Commissioner Salaries – Second Reading And Public Hearing

Ordinance 2022-39 will increase Commissioner Salaries by adding an expense allowance of \$200 monthly.

Documents:

[MEMO ORDINANCE 2022.39 COMMISSION SALARIES.PDF](#)
[ORDINANCE 2022-39 COMMISSION SALARIES.PDF](#)

7.II. ORDINANCE 2022-38 Multi-Modal Transportation Impact Fee 2nd Reading And Public Hearing

The proposed Multi-Modal Transportation Impact Fee will provide the City of Lake Wales with a funding source to address transportation

needs.

Documents:

[CC MEMO - MULTI-MODAL TRANSPORTATION IMPACT FEE ORDINANCE 8-16-22.PDF](#)
[CITY OF LAKE WALES MMTIF SCHEDULE C_UPDATE.PDF](#)
[CITY OF LAKE WALES MOBILITY PLAN AND MMTIF JULY 2022_OPT_2.PDF](#)
[LAKE WALES MOBILITY PLAN AND MULTIMODAL TRANSPORTATION IMPACT FEE FAQ_1.1.PDF](#)
[ORDINANCE 2022-38 MMTIF 8-3-2022.PDF](#)

8. NEW BUSINESS

- 8.I. ORDINANCE 2022-37 –First Reading And Public Hearing Proposed Amendments To Land Development Regulations – Downtown Design Standards

Staff proposes amendments to Chapter 23 of the Land Development Regulations (LDRs) to establish architectural and building design standards for downtown.

Documents:

[CC MEMO - DOWNTOWN DESIGN STANDARDS 8.16.22.PDF](#)
[ORDINANCE 2022-37 LDR AMENDMENTS DOWNTOWN DESIGN STANDARDS.PDF](#)
[ORDINANCE 2022-37 - EXHIBIT A.PDF](#)
[MAIN STREET SUPPORT LETTER - DOWNTOWN DESIGN STANDARDS.PDF](#)

- 8.II. Ordinance 2022-40 – 1st Reading Chapter 180 Utility Service Area Boundary
Staff proposes an amendment to Chapter 21, Utilities, to create the Lake Wales Exclusive Utility System Service Area.

Documents:

[CC MEMO ORDINANCE 2022-40 08-16-22.PDF](#)
[ORDINANCE 2022-40 CH 180 UTILITY SERVICE AREA.PDF](#)
[UTILITY SERVICE AREA MAP - ORDINANCE 2022-40.PDF](#)
[CHAPTER 180 UTILITY SERVICE AREA 11X17 LAYOUT 4.11.22.PDF](#)
[UTILITY SERVICE AREA LEGAL DESCRIPTION - ORDINANCE 2022-40.PDF](#)

- 8.III. Commission Appointment Of Polk County Library Cooperative Governing Board Members
The Commission will consider the appointment of primary and alternate members to serve on the Polk County Library Cooperative Governing Board.

Documents:

[APPOINTMENT OF PRIMARY AND ALTERNATE TO PCLC GOVERNING BOARD.PDF](#)

9. CITY ATTORNEY

10. CITY MANAGER

- 10.I. Commission Meeting Calendar

Documents:

[COMMISSION MEETING CALENDAR, AUG-2022.PDF](#)

11. CITY COMMISSION COMMENTS

12. MAYOR COMMENTS

13. ADJOURNMENT

(The staff memos are not incorporated into the official record)

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.