

CITY OF LAKE WALES CITY COMMISSION WORKSHOP MEETING

**Official Agenda
September 1, 2021
2:00 p.m.**

**City Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

1. CALL TO ORDER & ROLL CALL
2. City Manager Comments
3. Ordinance 2021-15, Adoption Of FY2021-22 Millage Rate – 1st Reading & Public Hearing
The Commissioners will consider adopting a millage rate of 6.7697 mills for Fiscal Year 2021-22. The Commissioners will also consider adopting the proposed operating budget.

Documents:

[100 - MEMO - BUDGET AND MILLAGE RATE 21-22.PDF](#)
[ORDINANCE 2021-15 MILLAGE RATE - FY 2021-22.PDF](#)

4. Ordinance 2021-16, Adoption Of FY2021-22 Budget – 1st Reading & Public Hearing
The Commissioners will consider adopting a millage rate of 6.7697 mills for Fiscal Year 2021-22. The Commissioners will also consider adopting the proposed operating budget.

Documents:

[100 - MEMO - BUDGET AND MILLAGE RATE 21-22.PDF](#)
[ORDINANCE 2021-16 BUDGET - FY 2021-22.PDF](#)
[500 - PROPOSED BUDGET 21-22.PDF](#)
[400 - SCHEDULE A AND B 2021-22.PDF](#)

5. ORDINANCE 2021-17, Five-Year Capital Improvement Plan FY2021/22 - FY2025/26 – 1st Reading

The Commissioners will consider adopting the Five-Year Capital Improvement Plan for fiscal years 2021/22 through 2025/26.

Documents:

[001 - MEMO - 5 YEAR CIP - FIRST READING - FY 21-22.PDF](#)
[ORDINANCE 2021-17 - 5 YEAR CIP - FY 21-22.PDF](#)
[001 - 5-YEAR CIP 21-22\(2\).PDF](#)

6. Resolution 2021-19, Final Assessment Resolution For Fire Protection Assessments
The adoption of Resolution 2021-19 established the methodology used to calculate the fire assessment rates. Adoption of Resolution 2021-19 will set the final fire assessment rates

Documents:

[MEMO - FIRE ASSESSMENT RESOLUTION FY 21-22.PDF](#)
[FINAL ASSESSMENT RESOLUTION 21-22.PDF](#)

7. Resolutions No. 2021-20, Final Rate Resolution – Brookshire Street Lighting District
The adoption of Resolution 2021-19 established the methodology used to calculate the fire assessment rates. Adoption of Resolution 2021-19 will set the final fire assessment rates.

Documents:

[MEMO - FINAL RATE RESOLUTION - SEPT - FIRST MEETING.PDF](#)
[005 - BROOKSHIRE - FINAL ASSESSMENT RATE RESOLUTION - SEPT - FIRST MEETING.PDF](#)

8. Request For Qualifications For Brownfields Consulting Services
The purpose of this memorandum is to request that the City Commission approve the selection of Cardno as a Brownfield Consultant.

Documents:

[BROWNFIELDS AGENDA MEMO.PDF](#)
[RFQ21-491_LAKEWALES_BROWNFIELDS_CARDNO.PDF](#)
[RFQ 21-491 INDIVIDUAL FINAL SCORINGSHEETS.PDF](#)

9. Ordinance 2021-18 Corrects A Scrivener's Error In The Legal Description Provided In Ordinance 2021-02 Petition To Establish The Leoma's Landing Community Development District (CDD) 2nd Reading And Public Hearing
Ordinance 2021-02 was adopted for the establishment of the Leoma's Landing Community Development District (hereinafter referred to as the "CDD"), as petitioned by Leoma's Landing, LLC. Ordinance 2021-18 corrects a scrivener's error in the original legal description provided.

Documents:

[CC MEMO CDD LEOMAS LANDING CORRECTED 9.8.2021 2ND R.PDF](#)
[ORD 2021-18 LEOMAS LANDING CCD LEGAL UPDATE.PDF](#)
[LEOMAS LANDING CDD. UPDATED LEGAL DESCRIPTION - JULY 20, 2021.](#)

[\(00100469XAAC3C\).PDF](#)

10. Ordinance 2021-19 Annexation 20.07 Acres Of Land East Of Tangelo Street Public Hearing – Notice Requirements Have Been Met

Ordinance 2021-19 proposes the voluntary annexation of approximately 20.07 acres of land located east of Tangelo Street, and contiguous to the incorporated City limits.

Documents:

[CC MEMO MOW GROVES CHANGCOCO ANNEXATION 9.8.2021.PDF](#)
[ORD 2021-19 ANNEXATION MOW GROVES AND CHANGCOCCO 8.17.2021.PDF](#)

11. Ordinance D2021-10 Zoning Designation – 2804 Hwy 60 E PID: 283008941000027040 Public Hearing – Notice Requirements Have Been Met

Staff requests that City Commission amend the Zoning Map, on one parcel of land located at 2804 Hwy 60 East.

Documents:

[CC MEMO QUICK LUBE ZONING 2ND R 9.8.2021 2ND R.PDF](#)
[ORD D2021-10 QUICK LUBE ZONING.PDF](#)

12. Proposed Amendments To Zoning Regulations (Public Hearing Required)

Staff proposes amendments to areas of the Land Development Regulations (LDRs), Chapter 23, Lake Wales Code of Ordinances. These amendments are necessary to streamline signage regulations in the Downtown Historic District, and create regulations to address solar power generation facilities.

Documents:

[CC MEMO LDR UPDATES 9.8.2021 2ND R.PDF](#)
[ORD 2021-20 LDR AMENDMENTS.PDF](#)

13. Special Event Application - Northwest Community Market Fall 2021

A special event permit application to sponsor a Northwest Community Market on the second Saturday from 11:00 a.m. – 5:00 p.m. 2021. This event will require the closing of Lincoln Avenue and B Street from 7:00 a.m. to 6:00 p.m.

Documents:

[MEMO SPECIAL EVENT NW COMMUNITY MARKET FALL 2021.PDF](#)
[LCDC OPEN MARKET APPLICATION - SARA JONES.PDF](#)
[SITE PLAN - LCDC NORTHWEST COMMUNITY MARKET.PDF](#)

14. SPECIAL EVENT APPLICATION - Rockin' Main Street Series

Rockin' Main Street - concerts in this series scheduled for: 9-23-21, 11-18-21, 1-13-22, 3-10-22, 5-19-22 and will utilize the same time schedules. We would like a permit for each concert.

Documents:

[MEMO DOWNTOWN ROCKIN MAIN STREET SERIES 2021 - 22.PDF](#)
[ROCKIN MAIN STREET SPECIAL EVENT APPLICATION.PDF](#)
[ROCKIN MAIN STREET_SITE PLAN.PDF](#)

15. Special Event Permit: Lake Wales Live 2021-2022

This is a request from the City of Lake Wales Recreation Department to host music in the park events, called Lake Wales Live, in the Tina Peak gazebo and along the Downtown Trail. These events will be on the 3rd Friday of the month from September 17, 2021 – April 15, 2022. These events include serving alcohol.

Documents:

[MEMO LAKE WALES LIVE EVENT 2021.PDF](#)
[LAKE WALES LIVE PERMIT APPLICATION 21-22.PDF](#)
[LAKE WALES LIVE SITE PLAN 2021.PDF](#)

16. Ordinance 2021-21 Amending Chapter 16, Pensions And Retirement – City Of Lake Wales Municipal Firefighter’s Pension Plan And Trust – Sec Reading

Ordinance 2021-21 seeks to improve the efficiency and overall administration of the Firefighters’ Pension Plan. Based on recommendations from its financial consultant, actuary and attorney.

Documents:

[ORDINANCE 2021.21 MEMO FF RETIREMENT SYSTEM.PDF](#)
[ORDINANCE 2021-21 FF.PDF](#)
[LW FIRE NO IMPACT LETTER.PDF](#)

17. Ordinance 2021-22 Amending Chapter 16, Pensions And Retirement – City Of Lake Wales Police Officers’ Pension Plan And Trust – Second Reading & Public Hearing

Ordinance 2021-22 seeks to improve the efficiency and overall administration of the Police Officers’ Retirement System. Based on recommendations from its financial consultant, actuary and attorney.

Documents:

[ORDINANCE 2021.22 MEMO PO RETIREMENT SYSTEM.PDF](#)
[ORDINANCE 2021-22 LWPD.PDF](#)
[LWPD NO IMPACT LETTER.PDF](#)

18. CITY COMMISSION AND MAYOR COMMENTS

19. ADJOURN

(The full staff memo will be incorporated into the official record)

Minutes of the City Commissioner Workshop meetings can be obtained from the office of the City Clerk. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim

transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the office of the City Clerk no later than 5:00 p.m. on the day prior to the meeting.