

**CITY OF LAKE WALES
CITY COMMISSION
WORKSHOP MEETING
Official Agenda
September 2, 2020
3:00 p.m.**

**City Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

This will be a hybrid virtual tele-conference meeting.

Pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron Desantis on March 20, 2020, and extended by Executive Order No. 20-112, and extended further by Executive Orders No. 20-114, 20-150, and 20-179 municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

Some members of the Commission, Staff and public will be welcome to attend in the Commission Chambers.

Everyone is welcome to attend virtually.

Virtual public meetings will continue to be broadcast live, locally, on Comcast channel 6 and on the City's web site. A link to the live stream can be found in the left-most menu of the City's home page and is labeled "Live Meeting Stream".

The direct link is: http://lakewales.granicus.com/player/camera/3?publish_id=2

Members of the public may register to attend at
<https://www.lakewalesfl.gov/Register>

Public Comments will be accepted at

www.lakewalesfl.gov/comments

1. CALL TO ORDER & ROLL CALL
2. City Manager Comments
3. Presentation - Impact Fee Study

Documents:

DEVELOPMENT IMPACT FEE STUDY - DRAFT 1 (002).PDF

4. Ordinance 2020-22 Impact Fee Study 1st Reading

Impact fees are charged by the City to cover the capital costs of services to new development. Impact fees must be updated periodically to reflect the most recent and localized data used as a basis for the fees. Fees were last updated in 2011. The "Development Impact Fee Study" completed by Raftelis recommends increases in some impact fees, and reductions in others, as shown in the attached presentation prepared by Raftelis. Passage of the ordinance will adopt the impact fee study including the fee changes. Recommended adjustments in fees will be effective 90 days following notification requirements of state law.

Documents:

[CC MEMO ORD 1ST READ 2020-22 IMPACT FEE STUDY 9.9.2020.PDF](#)
[DEVELOPMENT IMPACT FEE STUDY.PDF](#)
[ORDINANCE 2020-22 IMPACT FEE STUDY.PDF](#)

5. Resolution 2020-32 CDBG Enabling Resolution

The City of Lake Wales is applying for a CDBG Housing Grant. Resolution 2020-32 authorizes the City to apply for the grant and for the Mayor and City Manager to sign necessary documentation as appropriate.

Documents:

[MEMO RESOLUTION 2020-32.PDF](#)
[RESOLUTION 2020-32 LAKE WALES CDBG ENABLING.PDF](#)

6. Resolution 2020-34 Match For CDBG Grant

The City has the option of providing up to \$50,000 to the CDBG project as local match which helps to make the grant application more competitive.

Documents:

[MEMO RESOLUTION 2020-34 PLEDGE OF LOCAL MATCH.PDF](#)
[RESOLUTION 2020-34 CDBG LOCAL MATCH.PDF](#)

7. CDBG Housing Assistance Plan (HAP)

The Housing Assistance Plan (HAP) must be adopted to submit the CDBG Grant Application for Housing Rehabilitation.

Documents:

[MEMO CDBG HOUSING ASSISTANCE PLAN.PDF](#)
[LAKE WALES CDBG HOUSING ASSISTANCE PLAN \(HAP\).PDF](#)

8. ORDINANCE 2020-16 Candidate Qualifying

Ordinance 2020-16 modifies language in our Code of Ordinances to comply with Florida State Statutes concerning when a potential candidate may begin their campaign.

Documents:

[MEMO ORDINANCE 2020-16.PDF](#)
[ORDINANCE 2020-16.PDF](#)

9. ORDINANCE 2020-11 Millage Rate FY 2020-21

The Commissioners will consider adopting a millage rate of 6.7974 mills for Fiscal Year 2020-21.
The Commissioners will also consider adopting the proposed operating budget.

Documents:

[100 - MEMO - BUDGET AND MILLAGE RATE 20-21\(3\).PDF](#)
[ORDINANCE 2020-11 MILLAGE RATE- FY 2020-21.PDF](#)

10. ORDINANCE 2020-12 Budget FY 2020-21

The Commissioners will consider adopting a millage rate of 6.7974 mills for Fiscal Year 2020-21.
The Commissioners will also consider adopting the proposed operating budget.

Documents:

[MEMO - BUDGET AND MILLAGE RATE 20-21\(3\).PDF](#)
[ORDINANCE 2020-12 - FY 2020-21.PDF](#)
[500 - FINAL BUDGET 2020-21.PDF](#)
[400 - SCHEDULE A AND B 2020-21.PDF](#)

11. Ordinance 2020-13 CIP FY2020-21

The Commissioners will consider adopting the Five-Year Capital Improvement Plan for fiscal years 2020/21 through 2024/25.

Documents:

[001 - MEMO - 5 YEAR CIP - FIRST READING - FY 20-21\(2\).PDF](#)
[002 - ORDINANCE 2020-13 - 5 YEAR CIP - FY 20-21.PDF](#)
[003 - 5 YEAR CIP.PDF](#)

12. Resolution 2020-31 Final Assessment Resolution For Fire Protection Assessments
Adoption of Resolution 2020-31 will set the final fire assessment rates.

Documents:

[001 - MEMO - FIRE ASSESSMENT RESOLUTION FY 20-21.PDF](#)
[RESOLUTION 2020-31 FINAL FIRE ASSESSMENT RESOLUTION 20-21.PDF](#)
[APPENDIX A FIRE ASSESSMENT 2020.PDF](#)

13. Resolution 2020-30 - Final Rate Resolution Brookshire Street Lighting District
Final Rate Resolution for the Brookshire Street Lighting District

Documents:

[004 - MEMO - FINAL RATE RESOLUTION - FY20-21.PDF](#)
[RESOLUTION 2020-30 BROOKSHIRE - FINAL ASSESSMENT RATE](#)
[RESOLUTION - FY 20-21\(2\).PDF](#)

14. Resolution 2020-27 Invocation Policy
The City Commission will consider establishing a policy regarding invocations at meetings of the City Commission.

Documents:

[MEMO INVOCATION RESOLUTION.PDF](#)
[INVOCATION RESOLUTION 2020-27\(4\).PDF](#)

15. RESOLUTION 2020-33 Extending The Declared State Of Emergency
Resolution 2020-33 declares a State of Emergency for Lake Wales in response to concerns related to COVID-19. This will be in effect from September 9, 2020 until October 9, 2020.

Documents:

[MEMO RESOLUTION 2020-33.PDF](#)
[RESOLUTION 2020-33 EXTENDED STATE OF LOCAL EMERGENCY - COVID-19.PDF](#)
[CHAPTER 9. EMERGENCY MANAGEMENT, CODE OF ORDINANCES, LAKE WALES.PDF](#)

16. Board Appointments: Historic District Regulatory Board And Planning And Zoning
Appointment to fill a vacancy on the Historic District Regulatory Board and Planning and Zoning Board.

Documents:

[MEMO-BOARD APPOINTMENTS SEPT 2020.PDF](#)
[KAUFMAN HDRBAPP.PDF](#)
[LUTTON PANDZ APPLICATION.PDF](#)

17. Polk County Fleet Maintenance Services Agreement

Documents:

[POLK COUNTY FLEET MAINTENANCE SERVICES AGREEMENT FY 20-21.PDF](#)

18. CITY COMMISSION AND MAYOR COMMENTS

19. ADJOURN

(The full staff memo will be incorporated into the official record)

Minutes of the City Commissioner Workshop meetings can be obtained from the office of the City Clerk. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the office of the City Clerk no later than 5:00 p.m. on the day prior to the meeting.