

**CITY OF LAKE WALES
CITY COMMISSION
WORKSHOP MEETING
Official Agenda
September 16, 2020
3:00 p.m.**

**City Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

This will be a hybrid virtual tele-conference meeting.

Pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron Desantis on March 20, 2020, and extended by Executive Order No. 20-112, and extended further by Executive Orders No. 20-114, 20-150, and 20-179 municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

Some members of the Commission, Staff and public will be welcome to attend in the Commission Chambers.

Everyone is welcome to attend virtually.

Virtual public meetings will continue to be broadcast live, locally, on Comcast channel 6 and on the City's web site. A link to the live stream can be found in the left-most menu of the City's home page and is labeled "Live Meeting Stream".

The direct link is: http://lakewales.granicus.com/player/camera/3?publish_id=2

1. CALL TO ORDER & ROLL CALL
2. City Manager Comments
3. Discussion - Mask Mandate
4. Discussion Board Appointments

Documents:

[CHARTER SECTION 3.06 FUNCTIONS AND POWERS OF THE MAYOR.PDF](#)

5. Preserve At Oakwood – Final Subdivision Plat Residential Development – Capps Road
The final subdivision plat for the Preserve at Oakwood. The Preserve at Oakwood consists of 7 large single-family lots fronting on Capps Road and abutting the Oakwood subdivision.

Documents:

[CC MEMO - PRESERVE AT OAKWOOD FINAL PLAT 9.22.2020.PDF](#)
[PRESERVE AT OAKWOOD PLAT 08.27.20 SHT1.PDF](#)
[PRESERVE AT OAKWOOD PLAT SHT2 11.01.19.PDF](#)

6. Award Of Bid To Benchmark Enviroanalytical Inc. For Laboratory Analysis Services
Staff recommends commission approve the award of bid for the lab services annual contract to Benchmark Enviroanalytical, Inc.

Documents:

[AGENDA MEMO AWARD OF BID LAB SERVICES 2020 \(002\).PDF](#)
[BID TAB LAB SERVICES ITB 20-473.PDF](#)
[CONTRACT TEMPLATE - BENCHMARK.PDF](#)

7. Agreements- General Engineering Services

The City Commission will consider awarding continuous/master consulting contracts for general engineering services.

Documents:

[AGENDA MEMO AWARD OF ENGINEERING SERVICES 2020 \(002\).PDF](#)
[BID TAB ENGINEERING SERVICES RFQ 20-471.PDF](#)
[2020 MASTER CONSULTANTING ENGINEERING CONTRACT RFQ 20-471 - FILLABLE.PDF](#)

8. Purchase And Installation Of An Insertion Valve For \$48,500.00 From EA Tapping Service LLC.

The City Commission will consider approving the purchase of an insertion valve for water treatment plant #1.

Documents:

[AGENDA MEMO INSERTION VALVE PURCHASE \(002\).PDF](#)
[INSERTATION VALVE-WTP 1.PDF](#)

9. Ordinance 2020-11, Adoption Of FY2020-21 Millage Rate – 2nd Reading & Public Hearing
The Commissioners will consider adopting a millage rate of 6.7974 mills for Fiscal Year 2020-21.

Documents:

[MEMO - BUDGET AND MILLAGE RATE 20-21\(3\).PDF](#)
[ORDINANCE 2020-11 MILLAGE RATE- FY 2020-21.PDF](#)

10. Ordinance 2020-12, Adoption Of FY2020-21 Budget – 2nd Reading & Public Hearing
The Commissioners will also consider adopting the proposed operating budget.

Documents:

[MEMO - BUDGET AND MILLAGE RATE 20-21\(3\).PDF](#)

[ORDINANCE 2020-12 - FY 2020-21.PDF](#)
[500 - FINAL BUDGET 2020-21.PDF](#)
[400 - SCHEDULE A AND B 2020-21.PDF](#)

11. Ordinance 2020-13 Five-Year Capital Improvement Plan FY2020/21 - FY2024/25 – 2nd Reading
The Commissioners will consider adopting the Five-Year Capital Improvement Plan for fiscal years 2020/21 through 2024/25.

Documents:

[001 - MEMO - 5 YEAR CIP - SECOND READING - FY 20-21\(2\).PDF](#)
[002 - ORDINANCE 2020-13 - 5 YEAR CIP - FY 20-21.PDF](#)
[003 - 5 YEAR CIP.PDF](#)

12. Ordinance 2020-16 Candidate Qualifying 2nd Reading And Public Hearing
Ordinance 2020-16 modifies language in our Code of Ordinances to comply with Florida State Statutes concerning when a potential candidate may begin their campaign.

Documents:

[MEMO ORDINANCE 2020-16.PDF](#)
[ORDINANCE 2020-16.PDF](#)

13. Ordinance 2020-22 – 2nd Reading – Public Hearing Development Impact Fee Study And Schedule
Ordinance 2020-22 adopts the Impact Fee Study prepared by Raftelis including a new fee schedule, altering the impact fees based upon the City's current capital improvements plan and costs for providing facilities to serve new development.

Documents:

[CC MEMO ORD 2ND READ 2020-22 IMPACT FEE STUDY 9.22.2020.PDF](#)
[ORDINANCE 2020-22 IMPACT FEE STUDY.PDF](#)
[DEVELOPMENT IMPACT FEE STUDY.PDF](#)

14. CITY COMMISSION AND MAYOR COMMENTS

15. ADJOURN

(The full staff memo will be incorporated into the official record)

Minutes of the City Commissioner Workshop meetings can be obtained from the office of the City Clerk. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the office of the City Clerk no later

than 5:00 p.m. on the day prior to the meeting.