

**CITY COMMISSION
REGULAR MEETING
OFFICIAL AGENDA
September 22, 2020
6:00 p.m.**

**Municipal Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

This will be a hybrid virtual tele-conference meeting.

Pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron Desantis on March 20, 2020, and extended by Executive Order No. 20-112, and extended further by Executive Orders No. 20-114, 20-150 and 20-179, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

Some members of the Commission, Staff and public will be welcome to attend in the Commission Chambers.

Everyone is welcome to attend virtually.

Virtual public meetings will continue to be broadcast live, locally, on Comcast channel 6 and on the City's web site. A link to the live stream can be found in the left-most menu of the City's home page and is labeled "Live Meeting Stream".

The direct link is: http://lakewales.granicus.com/player/camera/3?publish_id=2

**Members of the public may register to attend at
<https://www.lakewalesfl.gov/Register>**

Public Comments will be accepted at

www.lakewalesfl.gov/comments

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. ROLL CALL
5. COMMUNICATIONS AND PETITIONS

Public participation is encouraged. If you wish to address the Commission, members of the public may register to attend at

[HTTPS://WWW.LAKEWALESFL.GOV/834/VIRTUAL-PUBLIC-MEETING-REGISTRATION](https://www.lakewalesfl.gov/834/VIRTUAL-PUBLIC-MEETING-REGISTRATION)

Anyone wishing to speak should give their name, state that they are a resident or non-resident and they will have 5 minutes.

Public Comments will be accepted at WWW.LAKEWALESFL.GOV/COMMENTS Submitted comments will be read into the record.

6. BUDGET HEARINGS

6.I. Ordinance 2020-11, Adoption Of FY2020-21 Millage Rate – 2nd Reading & Public Hearing

The Commissioners will consider adopting a millage rate of 6.7974 mills for Fiscal Year 2020-21.

Documents:

[MEMO - BUDGET AND MILLAGE RATE 20-21\(3\).PDF](#)
[ORDINANCE 2020-11 MILLAGE RATE- FY 2020-21.PDF](#)

6.II. Ordinance 2020-12, Adoption Of FY2020-21 Budget – 2nd Reading & Public Hearing

The Commissioners will also consider adopting the proposed operating budget.

Documents:

[MEMO - BUDGET AND MILLAGE RATE 20-21\(3\).PDF](#)
[ORDINANCE 2020-12 - FY 2020-21.PDF](#)
[500 - FINAL BUDGET 2020-21.PDF](#)
[400 - SCHEDULE A AND B 2020-21.PDF](#)

6.III. Ordinance 2020-13 Five-Year Capital Improvement Plan FY2020/21 - FY2024/25 – 2nd Reading And Public Hearing

The Commissioners will consider adopting the Five-Year Capital Improvement Plan for fiscal years 2020/21 through 2024/25.

Documents:

[001 - MEMO - 5 YEAR CIP - FIRST READING - FY 20-21\(2\).PDF](#)
[002 - ORDINANCE 2020-13 - 5 YEAR CIP - FY 20-21.PDF](#)
[003 - 5 YEAR CIP.PDF](#)

7. CITY CLERK

7.I. Board Appointments - Historic District Regulatory Board

Appointment to fill a vacancy on the Historic District Regulatory Board.

Documents:

[MEMO-BOARD APPOINTMENTS SEPT 2020.PDF](#)
[KAUFMAN HDRBAPP.PDF](#)

8. CONSENT AGENDA

Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.

8.I. Minutes - July 22, 2020 Budget Workshop

Minutes [JULY 22, 2020](#) Commission Budget Workshop

8.II. Preserve At Oakwood – Final Subdivision Plat Residential Development – Capps Road

Preserve at Oakwood consists of 7 large single-family lots fronting on Capps Road and abutting the Oakwood subdivision.

Documents:

[CC MEMO - PRESERVE AT OAKWOOD FINAL PLAT 9.22.2020.PDF](#)
[PRESERVE AT OAKWOOD PLAT 08.27.20 SHT1.PDF](#)
[PRESERVE AT OAKWOOD PLAT SHT2 11.01.19.PDF](#)

8.III. Award Of Bid To Benchmark Enviroanalytical Inc. For Laboratory Analysis Services

Staff recommends commission approve the award of bid for the lab services annual contract to Benchmark Enviroanalytical, Inc.

Documents:

[AGENDA MEMO AWARD OF BID LAB SERVICES 2020.PDF](#)
[BID TAB LAB SERVICES ITB 20-473.PDF](#)
[CONTRACT TEMPLATE - BENCHMARK.PDF](#)

8.IV. General Engineering Services

The City Commission will consider awarding continuous/master consulting contracts for general engineering services.

Documents:

[AGENDA MEMO AWARD OF ENGINEERING SERVICES 2020 \(002\).PDF](#)
[2020 MASTER CONSULTANTING ENGINEERING CONTRACT RFQ 20-471 - FILLABLE.PDF](#)
[BID TAB ENGINEERING SERVICES RFQ 20-471.PDF](#)

8.V. Installation Of An Insertion Valve From EA Tapping Service LLC US 27 Force Main

The City Commission will consider approving the purchase of two insertion valves for the US27 force main relocation associated with the SR60/US27 Interchange construction project.

Documents:

[AGENDA MEMO INSERTION VALVE PURCHASE-FORCEMAIN.PDF](#)
[EA TAPPING SERVICES,LLC.PDF](#)
[FLORIDA FLOW CONTROL.PDF](#)
[RANGELINE.PDF](#)

8.VI. Installation Of An Insertion Valve From EA Tapping Service LLC Water Treatment Plant #1

The City Commission will consider approving the purchase of an insertion valve for water treatment plant #1.

Documents:

9. OLD BUSINESS

9.I. ORDINANCE 2020-14- Increase In Commissioner Salaries First Reading

ORDINANCE 2020-14 will increase Commissioner Salaries to \$6323.27 beginning with the new term in May 2021.

Documents:

[MEMO ORDINANCE 2020-14.PDF](#)
[ORD2020-14, COMMISSION COMPENSATION.PDF](#)
[COMMISSION SALARY MATRIX.PDF](#)

9.II. Ordinance 2020-16 Candidate Qualifying 2nd Reading And Public Hearing

Ordinance 2020-16 modifies language in our Code of Ordinances to comply with Florida State Statutes concerning when a potential candidate may begin their campaign.

Documents:

[MEMO ORDINANCE 2020-16.PDF](#)
[ORDINANCE 2020-16.PDF](#)

9.III. Ordinance 2020-22 Impact Fee Study 2nd Reading And Public Hearing

Ordinance 2020-22 adopts the Impact Fee Study prepared by Raftelis including a new fee schedule, altering the impact fees based upon the City's current capital improvements plan and costs for providing facilities to serve new development.

Documents:

[CC MEMO ORD 2ND READ 2020-22 IMPACT FEE STUDY 9.22.2020.PDF](#)
[ORDINANCE 2020-22 IMPACT FEE STUDY.PDF](#)
[CORE IMPROVEMENT AREA MAP \(PDF\)_201505191525563254.PDF](#)
[DEVELOPMENT IMPACT FEE STUDY.PDF](#)

10. CITY ATTORNEY

11. CITY MANAGER

11.I. Tracking Report

Documents:

[TRACKING.PDF](#)
[9.18.2020 FY19 20 CITY CIP DASHBOARD.PDF](#)
[09.18.2020 PARK AVE STREETScape DASHBOARD.PDF](#)

11.II. Social Media Tracking Report

Documents:

[SOCIAL MEDIA TRACKING 9-18-2020.PDF](#)

11.III. Commission Meeting Calendar

Documents:

[COMMISSION MEETING CALENDAR, SEPT-2020.PDF](#)

12. CITY COMMISSION COMMENTS

13. MAYOR COMMENTS

14. ADJOURNMENT

(The staff memos are not incorporated into the official record)

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.