

**CITY OF LAKE WALES  
CITY COMMISSION  
WORKSHOP MEETING  
Official Agenda  
October 14, 2020  
3:00 p.m.**

**City Administration Building  
Commission Chambers  
201 W. Central Avenue  
Lake Wales, FL 33853**

*This meeting will be conducted partially via teleconference*

*Pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron Desantis on March 20, 2020, and extended by Executive Order No. 20-112, and further extended by Executive Orders No. 20-114, 20-150, 20-179 and 20-246 municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.*

*The City of Lake Wales will hold all virtual public meetings using the GoToMeeting Web/Teleconference service.*

*Members of the public who wish to participate should register for the meeting at this link.*

*<https://www.lakewalesfl.gov/Register>*

1. CALL TO ORDER & ROLL CALL
2. City Manager Comments
3. Charter Review Committee Presentation  
The members of the Charter Review Committee will review their proposed amendments for the April 2021 Ballot
- 3.I. Ordinance 2020-18: Charter Amendment, Mission Statement - First Reading  
Ordinance 2020-18 will put a Charter Amendment on the ballot regarding the addition of a Mission Statement to the Lake Wales Charter.

Documents:

[MEMO ORDINANCE 2020-18.PDF](#)  
[ORD 2020-18 MISSION STATEMENT.PDF](#)

- 3.II. Ordinance 2020-19: Charter Amendment, Candidate Residency - First Reading  
Ordinance 2020-19 will put an amendment on the April 2021 Ballot changing the residency requirement for candidates running for City Commission from 1 year to 3 years.

Documents:

[MEMO ORDINANCE 2020-19 CANDIDATE RESIDENCY.PDF](#)  
[ORD 2020-19 CANDIDATE RESIDENCY.PDF](#)

- 3.III. Ordinance 2020-20 District Residency First Reading  
Ordinance 2020-20 District Residency will put on the April 2021 ballot an amendment changing the charter declaring a Commission vacancy if a Commissioner moves out of their district.

Documents:

[MEMO ORDINANCE 2020-20 DISTRICT RESIDENCY.PDF](#)  
[ORD 2020-20 DISTRICT RESIDENCY.PDF](#)

- 3.IV. Ordinance 2020-21 - Charter Amendment, Filling Vacancies - First Reading  
Ordinance 2020-21 will put an amendment on the April 2021 ballot changing how vacancies are filled.

Documents:

[MEMO ORDINANCE 2020-21 FILLING VACANCIES.PDF](#)  
[ORD 2020-21 FILLING VACANCIES.PDF](#)

- 3.V. Ordinance 2020-23: Charter Amendment, City Manager Appointment - First Reading  
Ordinance 2020-23 will place an amendment on the April 2021 ballot requiring the City Manager upon appointment to move to the greater Lake Wales area.

Documents:

[MEMO ORDINANCE 2020-23 CITY MANAGER APPOINTMENT .PDF](#)  
[ORD 2020-23 CTY MGR APPOINTMENT.PDF](#)

- 3.VI. ORDINANCE 2020-24 Charter Amendment, City Manager Purchasing – First Reading  
ORDINANCE 2020-24 puts an amendment on the ballot in April 2021 removing dollar amounts from the City Manager's Purchase Authorization. This change refers to the Ordinance instead.

Documents:

[MEMO ORDINANCE 2020-24 CITY MANAGER PURCHASING.PDF](#)  
[ORD 2020-24 CTY MGR PURCHASING.PDF](#)

- 3.VII. Ordinance 2020-25 Charter Amendment, Duties Of Commissioners – First Reading  
Ordinance 2020-25 puts on the ballot in April 2021 the option to add a list of duties for the Commission to the Charter

Documents:

[MEMO ORDINANCE 2020-25 DUTIES OF COMMISSION.PDF](#)  
[ORD 2020-25 DUTIES OF COMMISSIONERS.PDF](#)

- 3.VIII. Ordinance 2020-26 Charter Amendment Capital Program – 1st Reading  
Ordinance 2020-26 places on the next ballot changes to the approval of the Capital Program in the Charter

Documents:

[MEMO ORDINANCE 2020-26 CAPITAL PROGRAM.PDF](#)  
[ORD 2020-26 CAPITAL PROGRAM.PDF](#)

- 3.IX. Ordinance 2020-28 Charter Amendment, Duties Of The Mayor – First Reading  
Ordinance 2020-28 places on the ballot a Charter amendment modifying duties of the Mayor concerning board appointments.

Documents:

[MEMO ORDINANCE 2020-28 DUTIES OF MAYOR.PDF](#)  
[ORD 2020-28 FUNCTIONS OF MAYOR.PDF](#)

4. Resolution 2020-37 Park Water Company Acquisition

As part of receiving State Revolving Loan Funds (SRF) a resolution has to be adopted by the city stating is financial position to apply for these funds prior to any disbursements.

Documents:

[AGENDA MEMO-RESOLUTION 2020-37 PARK WATER COMPANY PURCHASE.PDF](#)  
[RESOLUTION 2020-37.PDF](#)

5. Ordinance 2020-27 Zoning Amendment – Chapter 23 Zoning, Land Use And Development  
The proposed regulations will create the Planned Development Mixed Use zoning district and Master Development Plan process to enable the recently-adopted Mixed Use Master Development Plan Policy (2.18) of the Lake Wales Comprehensive Plan.

Documents:

[CC MEMO ORD 2020-27 2ND READING MU LDC.PDF](#)  
[ORDINANCE 2020-27 2ND READING LDR UPDATES 10.20.2020.PDF](#)

6. Ordinance D2020-02 – CPA/Zoning – 1st Reading – Public Hearing Mckibben Powersports Property – .51 Acres East Of US Hwy 27  
This ordinance will amend land use designations on the Future Land Use Map (Comprehensive Plan) and the Zoning Map for the recently annexed .51 acres owned by MCK Properties of Lake Wales, LLC, East of US Highway 27 and abutting the existing Mckibben Powersports site.

Documents:

[CC MEMO 1ST R D2020-02 MCKIBBEN LAND USE AND ZONING.PDF](#)

ORDINANCE D2020-02 MCKIBBEN POWERSPORTS .51 ACRES LAND USE  
10.20.2020.PDF

7. Grant Application: Florida Humanities Community Project

A grant application to the Florida Humanities Council for \$5000. The grant would require a 1:1 matching city contribution of \$5,000 in FY 2020-2021. The Museum will cover the cost of the match from monies raised by additional proposed contributed gifts from Duke Energy, Mountain Lake Community Service, and Citizen Bank & Trust.

Documents:

[COMMISSION AGENDA ITEM - FH COMMUNITY PROJECT GRANT - AFRICAN AMERICAN ARCHIVES 101320.DOCX.PDF](#)  
[GRANT PACKET.PDF](#)

8. Appointments – Board Of Adjustments And Appeals, Library Board

Appointments to fill vacancies on the Board of Adjustments and Appeals and Library Board.

Documents:

[BOARD APPLICATION FORM\\_TICE.PDF](#)  
[MEMO-BOARD APPOINTMENTS OCT 20 2020.PDF](#)  
[WARREN TURNER \(BOARD OF APPEALS\).PDF](#)

9. CITY COMMISSION AND MAYOR COMMENTS

10. ADJOURN

**(The full staff memo will be incorporated into the official record)**

Minutes of the City Commissioner Workshop meetings can be obtained from the office of the City Clerk. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the office of the City Clerk no later than 5:00 p.m. on the day prior to the meeting.