

**CITY COMMISSION
REGULAR MEETING
OFFICIAL AGENDA
November 3, 2020
10:00 a.m.**

**Municipal Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

Everyone is welcome to attend virtually.

Virtual public meetings will continue to be broadcast live, locally, on Comcast channel 6 and on the City's web site. A link to the live stream can be found in the left-most menu of the City's home page and is labeled "Live Meeting Stream".

The direct link is: http://lakewales.granicus.com/player/camera/3?publish_id=2

**Members of the public may register to attend at
<https://www.lakewalesfl.gov/Register>**

Public Comments will be accepted at

www.lakewalesfl.gov/comments

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. ROLL CALL
5. PRESENTATION/REPORT

5.I. COVID-19 Update

6. COMMUNICATIONS AND PETITIONS

Public participation is encouraged. If you wish to address the Commission, members of the public may register to attend at

[HTTPS://WWW.LAKEWALESFL.GOV/834/VIRTUAL-PUBLIC-MEETING-REGISTRATION](https://www.lakewalesfl.gov/834/VIRTUAL-PUBLIC-MEETING-REGISTRATION)

Anyone wishing to speak should give their name, state that they are a resident or non-resident and they will have 5 minutes.

Public Comments will be accepted at WWW.LAKEWALESFL.GOV/COMMENTS Submitted comments will be read into the record.

7. CONSENT AGENDA

Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.

- 7.I. Minutes - August 4, 2020 And August 12, 2020
The Commission Minutes of [AUGUST 4, 2020](#) and

the Budget Workshop Minutes [AUGUST 12, 2020](#)

- 7.II. Contract Amendment: ITB 20-474 1916 Seaboard Airline Freight Station Rehabilitation
An amendment to the contract subsequent to ITB #20-474 to Paul Weaver Construction.

Documents:

[CONTRACT AMENDMENT FOR COMMISSION AGENDA - 110320.PDF](#)

- 7.III. Grant Application: Florida Humanities Council Florida Talks Speaker Series
A grant application to the Florida Humanities Council for \$1000. The grant would require a 1:1 matching city contribution of \$1,000 in FY 2020-2021. The Museum will cover the cost of the match from monies allocated towards museum programming, marketing, and staffing in its 2020 – 2021 budget.

Documents:

[GRANT PACKET FOR COMMISSION AGENDA - 110320.PDF](#)

- 7.IV. Special Event Permit: Shop Small Saturday

This is a request by Main Street to have a Shop Small Event in the Marketplace on Saturday November 28, 2020 from 6:00 p.m. – 10:00 p.m. The event will include alcohol in the Marketplace.

Documents:

[AGENDA ITEM SHOP SMALL SATURDAY.PDF](#)
[MAIN STREET SHOP SMALL PERMIT 2020.PDF](#)
[SHOP SMALL MAP.PDF](#)

8. OLD BUSINESS

- 8.I. Ordinance 2020-18: Charter Amendment, Mission Statement - Second Reading And Public Hearing
Ordinance 2020-18 will put a Charter Amendment on the ballot regarding the addition of a Mission Statement to the Lake Wales Charter.

Documents:

[MEMO ORDINANCE 2020-18.PDF](#)
[ORD 2020-18 MISSION STATEMENT.PDF](#)

- 8.II. Ordinance 2020-20 Charter Amendment District Residency Second Reading And Public Hearing
Ordinance 2020-20 District Residency will put on the April 2021 ballot an amendment changing the charter declaring a Commission vacancy if a Commissioner moves out of their district.

Documents:

[MEMO ORDINANCE 2020-20 DISTRICT RESIDENCY.PDF](#)
[ORD 2020-20 DISTRICT RESIDENCY.PDF](#)

- 8.III. Ordinance 2020-21 - Charter Amendment, Filling Vacancies - Second Reading And Public Hearing

Ordinance 2020-21 will put an amendment on the April 2021 ballot changing how vacancies are filled.

Documents:

[MEMO ORDINANCE 2020-21 FILLING VACANCIES.PDF](#)
[ORD 2020-21 FILLING VACANCIES.PDF](#)

- 8.IV. Ordinance 2020-23: Charter Amendment, City Manager Appointment - Second Reading And Public Hearing

Ordinance 2020-23 will place an amendment on the April 2021 ballot requiring the City Manager upon appointment to move to the greater Lake Wales area.

Documents:

[MEMO ORDINANCE 2020-23 CITY MANAGER APPOINTMENT .PDF](#)
[ORD 2020-23 CTY MGR APPOINTMENT.PDF](#)

- 8.V. ORDINANCE 2020-24 Charter Amendment, City Manager Purchasing – Second Reading And Public Hearing

ORDINANCE 2020-24 puts an amendment on the ballot in April 2021 removing dollar amounts from the City Manager's Purchase Authorization. This change refers to the Ordinance instead.

Documents:

[MEMO ORDINANCE 2020-24 CITY MANAGER PURCHASING.PDF](#)
[ORD 2020-24 CTY MGR PURCHASING.PDF](#)

- 8.VI. Ordinance 2020-26 Charter Amendment Capital Program – Second Reading And Public Hearing

Ordinance 2020-26 places on the next ballot changes to the approval of the Capital Program in the Charter

Documents:

[MEMO ORDINANCE 2020-26 CAPITAL PROGRAM.PDF](#)
[ORD 2020-26 CAPITAL PROGRAM.PDF](#)

- 8.VII. Ordinance 2020-28 Charter Amendment, Duties Of The Mayor – Second Reading And Public Hearing

Ordinance 2020-28 places on the ballot a Charter amendment modifying duties of the Mayor concerning board appointments.

Documents:

[MEMO ORDINANCE 2020-28 DUTIES OF MAYOR.PDF](#)
[ORD 2020-28 FUNCTIONS OF MAYOR.PDF](#)

9. NEW BUSINESS

9.I. ORDINANCE 2020-29 FY19'20 Budget Amendment #1, 1st Reading

The City Commission will consider approval of the first amendment of FY 19'20 Budget that was adopted on September 24, 2019.

Documents:

[001 - MEMO - BUDGET AMENDMENT FY 19-20 - NO 1.PDF](#)
[002 - BUDGET AMENDMENT - ORDINANCE 2020-29.PDF](#)
[003 - EXHIBIT A AND EXHIBIT B.PDF](#)

9.II. Agreement: Parks, Trails, And Open Spaces Master Plan – S&ME, Inc.

Staff is requesting Commission approval to enter into an agreement with S&ME, Inc. for providing professional planning services to develop a Parks, Trails and Open Space Master Plan.

Documents:

[PARKS TRAILS OPEN SPACES MASTER PLAN MEMO.PDF](#)
[AGREEMENT PARKS, TRAILS, AND OPEN SPACES MASTER PLAN SME, INC..PDF](#)

10. CITY ATTORNEY

11. CITY MANAGER

11.I. Tracking Report

Documents:

[TRACKING.PDF](#)
[10.30.2020 ACTIVE PROJECTS DASHBOARD.PDF](#)
[10.30.2020 PARK AVE STREETScape DASHBOARD.PDF](#)

11.II. Social Media Tracking Report

Documents:

[SOCIAL MEDIA TRACKING.PDF](#)

11.III. Commission Meeting Calendar

Documents:

[COMMISSION MEETING CALENDAR, NOV-2020.PDF](#)

12. CITY COMMISSION COMMENTS

13. MAYOR COMMENTS

14. ADJOURNMENT

(The staff memos are not incorporated into the official record)

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.