

**CITY COMMISSION  
REGULAR MEETING  
OFFICIAL AGENDA  
March 17, 2020  
6:00 p.m.**

**Municipal Administration Building  
Commission Chambers  
201 W. Central Avenue  
Lake Wales, FL 33853**

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. ROLL CALL
5. PROCLAMATIONS AND AWARDS

5.I. PROCLAMATION - The Outlet

Documents:

[OUTLET DAY PROCLAMATION.PDF](#)

6. PRESENTATION/REPORT

6.I. Erin Killebrew - Citrus Connection  
A Presentation of ridership data

6.II. COVID-19 Preparation Update  
Staff will update the Commission on preparing for issues related to the COVID-19.

7. COMMUNICATIONS AND PETITIONS

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and whether your address resides inside or outside City limits. Please limit your discussions to five (5) minutes.

8. CONSENT AGENDA

Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.

8.I. Minutes - January 21, 2020  
The minutes of [JANUARY 21, 2020](#)

8.II. Approval Of Election Workers

It is necessary for the City Commission to approve a list of election workers provided by the Supervisor of Elections to work in the City of Lake Wales Municipal Election on April 7, 2020.

Documents:

[MEMO - APPOINTMENT OF ELECTION OFFICIALS.PDF](#)

ELECTION STAFFING COMPENSATION RATES.PDF

- 8.III. Grant Application - Florida Humanities Council Speaker Series Grant  
A grant application to the Florida Humanities Council for \$1000. The grant would require a 1:1 matching city contribution of \$1,000 in fiscal year 2020-2021. The Museum will cover the cost of the match from monies allocated towards museum programming, marketing, museum supplies, and staffing in its 2020 – 2021 budget.

Documents:

[MEMO - FHC FALL SPEAKER SERIES - 022520.PDF](#)  
[FHC GRANT PACKET FOR CITY COMMISSION.PDF](#)  
[FISCAL IMPACT STATEMENT- FLORIDA HUMANITIES COUNCIL  
SPEAKERS SERIES.PDF](#)

- 8.IV. Grant Application - Edward Byrne Memorial State And Local Law Enforcement Assistance Grant For \$14,000.00

Approval of this item will allow the police department to submit for and receive grant funding then purchase a mobile automated license plate reader system (ALPRS) in FY19/20.

Documents:

[COMMISSION AGENDA MEMO JAG-C 18-19.PDF](#)  
[BYRNE GRANT APPLICATION 2019-JAGC-3532.PDF](#)  
[LAKE WALES PD-FL-Q2020-191.PDF](#)  
[FISCAL IMPACT BYRNE GRANT.PDF](#)

9. OLD BUSINESS

- 9.I. Ordinance 2020-05, Amendments To Purchasing Ordinance 2019-07, Chapter 2, Administration – 2nd Reading And Public Hearing  
The City Commission will consider approving the proposed amendments to the current Purchasing Ordinance.

Documents:

[MEMO PURCHASING ORDINANCE AMENDMENT 2020-05 2ND  
READING.PDF](#)  
[ORDINANCE 2020-05.PDF](#)

- 9.II. ORDINANCE 2020-09 Updating The Current Fats, Oils, And Grease (FOG) Ordinance 2nd Reading And Public Hearing

Staff recommends the commission adopt Ordinance 2020-09 authorizing the update of the City's current FOG program ordinance. The changes gives the ability for the smaller waste generators, to pump their FOG devices themselves with some other stipulations.

Documents:

[AGENDA MEMO-FATS, OILS, AND GREASE ORDINANCE 2020-09.PDF](#)

10. NEW BUSINESS

- 10.I. Hunters Glen Master Planned Development Project & Phase I Multifamily Apartments  
BGE, Inc, engineer and agent for Lake Wales MFP, LLC, owner, is requesting approval for a PDP Master Planned Residential Subdivision, and Phase I Multifamily Apartments, on a total of 350.75 acres of land along the east side of US Highway 27. The southern property boundary of the project abuts the Peddler's Pond residential community.

Documents:

[CC MEMO 3.17.2020 HUNTERS GLEN PDP.PDF](#)

- 10.II. Ordinance 2020-06- Zoning Amendment – Chapter 23 Zoning, Land Use And Development Section 23-358 Mobile Food Vending/Mobile Food Dispensing Vehicles - First Reading  
This amendment establishes rules and regulations for mobile food vending in the City of Lake Wales.

Documents:

[CC MEMO ORD 2020-06 MOBILE FOOD VENDING.PDF](#)  
[ORDINANCE 2020-06 MOBILE FOOD DISPENSING VEHICLES.PDF](#)

- 10.III. Resolution 2020-06 Requesting FDOT Restrict Truck Traffic On US 27

The cities located along US 27 in Polk County are desirous of protecting their citizens and reducing the impact of increased truck traffic on local transportation and public safety services by requesting that the Florida Department of Transportation limit large truck usage of the leftmost lane.

Documents:

[AGENDA MEMORANDUM FOR US 27 TRUCK RESOLUTION.PDF](#)  
[RESOLUTION 2020-06 US 27 TRUCK PROHIBITION-LW.PDF](#)

11. CITY ATTORNEY

12. CITY MANAGER

- 12.I. Tracking Report

Documents:

[TRACKING.PDF](#)

- 12.II. Social Media Tracking Report

Documents:

[SOCIAL MEDIA TRACKING-3-12-2020.PDF](#)

- 12.III. Commission Meeting Calendar

Documents:

[COMMISSION MEETING CALENDAR, MARCH-2020.PDF](#)

12.IV. Other Meetings And Events

Documents:

[MEETING AND EVENT CALENDAR.PDF](#)

13. CITY COMMISSION COMMENTS

14. MAYOR COMMENTS

15. ADJOURNMENT

**(The staff memos are not incorporated into the official record)**

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.