

## MEMORANDUM

---

May 19, 2022

**TO:** Honorable Mayor and City Commission  
**VIA:** James Slaton, City Manager  
**FROM:** Jennifer Nanek, City Clerk  
**RE:** Lake Wales Public Library Touch-a-Truck event

### SYNOPSIS

The Lake Wales Public Library is requesting a special event permit for a Touch a Truck event to be held on July 21<sup>st</sup>, 2022 from 10:30 a.m. - 11:30 a.m. This event will close Cypress Garden Lane and the parking lot west of the Library across Cypress Garden Lane.

### RECOMMENDATION

Staff recommends approval of the special event permit for the Touch a Truck event and for Cypress Garden Lane to be closed from 9:30 a.m. - 12:30 p.m.

### BACKGROUND

As part of their summer programming the Lake Wales Public Library is hosting a Touch-a-Truck event on Thursday July 21st from 10:30 a.m. - 11:30 a.m. This will involve several large trucks being on site. This will require that Cypress Garden Lane, where the library is located be closed during the event. The parking lot west of the Library will also be closed.

### OTHER OPTIONS

Do not approve the event permit or the road closure.

### FISCAL IMPACT

None

### ATTACHMENTS

Special Event Permit Application.