

MEMORANDUM

DATE: July 11, 2022

TO: Honorable Mayor and City Commission

VIA: James Slaton, City Manager

FROM: Stephanie Edwards, Support Services Manager

SUBJECT: Carpet Replacement – City Hall

SYNOPSIS: *The City Commission will consider authorizing replace sections of the carpet in the Municipal Administration Building.*

RECOMMENDATION

It is recommended that the City Commission take the following action(s):

1. Authorize staff to expend budgeted funds in the amount of \$35,460 for the removal and replacement of carpet in the Municipal Administration Building.

BACKGROUND

The carpet in the Municipal Administration Building is the original carpet installed when the building was remodeled in 1999. The carpets have been professionally cleaned on multiple occasions, and have passed their useful life.

The City Commission approved \$100,000 in the FY'21-22 Capital Improvement Program budget to replace the carpet in the Municipal Administration Building. The proposal submitted by SEMCO Construction, Inc. is \$35,460.00.

The City of Lake Wales entered into agreements for General/Licensed Building Contractor Services with SEMCO Construction, Inc. and Miller Construction Management, Inc. The city requested and received quotes from each of the firms. Miller Construction Management, Inc. proposed the amount of \$43,000.00 and SEMCO Construction, Inc. proposed \$35,460.00 for the same scope of work

OTHER OPTIONS

The City Commission may reject the proposal submitted by SEMCO Construction, Inc. and direct staff to initiate a sealed bid solicitation.

FISCAL IMPACT

SEMCO's proposal of \$35,460 is \$64,540 less than the \$100,000 budget appropriation.

ATTACHMENTS

SEMCO Construction Inc. Proposal