

MEMORANDUM

DATE: October 21, 2022

TO: Chairman and Members of the Community Redevelopment Agency Board

VIA: James Slaton, Executive Director

FROM: Michael Manning, Assistant to the City Manager

SUBJECT: Crystal Lake Park Trail Chastain-Skillman, Inc. (CSI)

SYNOPSIS: *Staff is requesting CRA Board approval to enter into an agreement with Chastain-Skillman, Inc. that will provide professional services related to the Crystal Lake Park Trail design in accordance with the Lake Wales Connected Plan.*

RECOMMENDATION

It is recommended the CRA Board take the following action(s):

1. Approve the agreement with Chastain-Skillman, Inc.
2. Authorize the Executive Director of the CRA to execute the agreement on behalf of the CRA
3. Authorize the expenditure of \$119,182.00

BACKGROUND

In accordance with the Lake Wales Connected Plan, the CRA will plan and design a trail within Crystal Lake Park. The Crystal Lake Park (CLP) Trail will connect with the presently under construction Park Avenue Connector Trail to form a full recreational loop around Crystal Lake (Attachment 2, Scope Map – Crystal Lake Park Trail).

The CLP Trail will have the same design features that are present on the Park Avenue Connector Trail, including a 12-ft wide multiuse trail, scenic overlooks, identical trail lighting, and contemporary Lake Wales Connected landscaping.

Efforts to be undertaken include construction ready plans, and an extensive public engagement and outreach effort with the Lake Wales community and nearby residents.

Funding for design and construction of the project are allocated in the Community Redevelopment Agency's \$18.5M bond.

The primary deliverables provided by Chastain-Skillman through the proposed agreement are:

1. Site Plan
2. Pre-Application Meetings
3. Lighting
4. Civil Drawings
5. Site Permitting
6. Bid Services
7. Limited Construction Observation & Certification

LAKE WALES CONNECTED PLAN ACTION STEPS

Action steps addressed in this proposal include:

Step Number	Description
3	Create a refined map and illustrations for connections between Downtown, Crystal Lake Park, and Lake Wailes Park, based on the concepts in the Lake Wales Connected trails & bikeways map and the underlying research of the Olmsted Brothers history in planning for the region and its public open spaces. This effort should aim to integrate and connect Downtown, Crystal Lake, Lake Wailes, and potentially other areas of the regional green/blue network.

OTHER OPTIONS

The CRA Board may direct staff to reject the proposal submitted by Chastain-Skillman, Inc.

FISCAL IMPACT

The fiscal impact for design and construction documents is \$119,182.00. Funding for design and construction of the project are allocated in the Community Redevelopment Agency's \$18.5M bond.

ATTACHMENTS

Crystal Lake Park Trail – Chastain Skillman Proposal
Crystal Lake Park Trail – Scope Map