

## **MEMORANDUM**

---

February 7, 2023

TO: Honorable Mayor and City Commission

VIA: James Slaton, City Manager

FROM: Jennifer Nanek, City Clerk

SUBJECT: Olmsted Day in the Park – Lake Wales Heritage Inc  
Special Event Permit Application

SYNOPSIS: Approval of this Special Event Application will allow the Lake Wales Heritage organization to sponsor an Olmsted Day at the Park on April 29, 2023

### **RECOMMENDATION**

Staff recommends that the City Commission consider taking the following action:

1. Approve the Special Event Permit Application for the Olmsted Day at the Park event on Saturday April 29, 2023 from 10:00 a.m. – 6:00 p.m.
2. Approve the request to allow alcohol within designated boundaries during the event.

### **BACKGROUND**

The Lake Wales Heritage Inc. has applied to host a festival type of event in Lake Wailes Park on April 29, 2023. The event will include alcohol.

### **OTHER OPTIONS**

Do not approve the event

### **FISCAL IMPACT**

In-kind services were budgeted for this event. Costs will be paid at 25% by Lake Wales Heritage Inc.

### **ATTACHMENTS**

Special Event Permit Application