



**CITY OF LAKE WALES CRA
HOME PROGRAM**

**Housing Opportunities for Mobility & Equity
HOME Program
Application**

The HOME Program strives to provide accessible housing support for residents in the Lake Wales CRA by allowing residents to age in place. Use this application to request accessibility-focused home repairs and modifications. Complete all sections and attach required documentation.

Application No.: _____

I. Applicant Information (Client)

Applicant Full Name: _____

Date of Birth: _____

Home Address: _____

City / State / Zip: _____

Primary Phone: _____

Email: _____

Preferred Contact Method (phone/text/email):

II. Household Details

Primary Disability (e.g., mobility/vision/hearing/cognitive):

Assistive Devices Used (e.g., wheelchair, walker):

Household Size: _____

Names & Ages of Household Members:



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Caregiver Name & Contact (if applicable):

III. Property & Ownership

Housing Type (single-family/condo/mobile/multifamily):

Year Built: _____

Ownership Status (owner/tenant):

If Tenant, Landlord Name & Phone:

Landlord Written Consent Attached (Y/N):

HOA/Property Management Contact (if applicable):

IV. Project Needs & Accessibility Scope

Check or describe your top priorities (rank 1–3): Entrance access, Bathroom, Kitchen, Bedroom, Lighting/Electrical, Flooring/Thresholds, Other: _____

Describe Current Barriers (e.g., steps at entry, narrow doors, no grab bars):

Requested Modifications/Repairs:

- Ramp
- Handrails
- Door widening
- Roll-in shower
- Lever handles
- Non-slip flooring
- Stair lift
- Other



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Photos/Videos Attached (Y/N):

V. Eligibility & Affordability

Requested Assistance Amount (\$):

Priority Justification (safety/fall risk/medical necessity):

VI. Contractor & Cost Information

Contractor License Number & State:

Insurance Proof Attached (Y/N):

Estimated Total Project Cost (\$):

Projected Start Date / Completion Date:

Permits Required (Y/N):

VII. Accessibility Compliance & Permits

All work must comply with applicable accessibility and building standards (e.g., ADA/local codes) and be permitted as required. Do not start any physical construction until final approval is issued and a Notice to Proceed is provided.

VIII. Required Documents Checklist (Attach)

- Government-issued photo ID
- Disability verification (e.g., physician letter or benefits award)
- Proof of ownership OR lease and landlord consent



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- Contractor’s license and insurance certificates
- Photos of current conditions/barriers
- Permit approvals (if applicable)
- Any additional funding approvals (if applicable)

IX. Certifications & Signatures

By signing below, I certify that the information provided is complete and accurate to the best of my knowledge. I understand that starting work prior to written approval may disqualify the project from assistance.

Applicant Signature: _____

Date: _____

Property Owner / Landlord Signature (if applicable): _____

Date: _____

X. For Office Use Only

Application No.: _____

Date Received: _____

Intake Reviewer: _____

Priority Score (Safety/Access): _____

Approval Status: _____

Funding Source/Amount: _____

Permit Issued (Y/N): _____

Notice to Proceed Date: _____

Final Inspection Date: _____

Project Closed (Y/N): _____



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Program Instructions & Goals

1. Complete every section and sign. Incomplete applications will not be processed.
2. Attach clear photos showing barriers and the areas to be modified.
3. If you are a tenant, obtain a signed consent letter from the property owner.
4. Work cannot begin until written approval and a Notice to Proceed are issued.
5. All modifications must be reasonable, necessary, and improve safety and accessibility.
6. After completion, a final inspection will be conducted before closing the project.

The Vision for the Lake Wales CRA is to become a cultural and economic hub that is a vibrant, active destination for visitors and residents of all ages that celebrates its historic roots, safe neighborhoods, life-long learning opportunities and unique natural resources while growing local businesses, providing job opportunities for our residents and encouraging quality in-fill residential and non-residential development.

The Lake Wales Community Redevelopment Plan addresses the following Strategic Goals to guide the Lake Wales Community Redevelopment Agency's decision-making process and redevelopment activities:

1. **ACTIVATE DOWNTOWN LAKEWALES** - *Re-establish a vibrant Downtown Lake Wales, an entrepreneurial destination that offers dining, art, and experiences beyond 5pm and every day of the week.*
2. **SUPPORT QUALITY HOUSING** - *Develop quality, affordable, and attainable housing for all income levels.*
3. **IMPROVE CONNECTIVITY AND MOBILITY** - *Establish Lake Wales as a Pedestrian and Bicycle Friendly City, one with dedicated trails connecting Downtown, Lake Wales, the Depot Museum, and Bok Tower.*