

## MEMORANDUM

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**DATE:** February 10, 2026  
**TO:** Honorable Mayor and City Commission  
**VIA:** James Slaton, City Manager  
**FROM:** Jennifer Nanek, City Clerk  
**REGARDING:** Special Event Permit Juneteenth Street Fair

**SYNOPSIS:**

*A special event permit application to sponsor a Juneteenth Street Fair on June 20, 2026. This event will require the closing of Lincoln Avenue between D Street and B Street from 12:00 p.m. to 10:00 p.m. This event will include alcohol.*

**RECOMMENDATION**

Staff recommends:

1. Approval of the Special Event permit for the Juneteenth Street Fair on June 20, 2026 from 3:00 p.m. and 9:00 p.m.
2. Approval to close Lincoln Avenue between D Street and B Street from 12:00 p.m. – 10:00 p.m.
3. Approve the serving of alcohol within the designated boundaries.

**BACKGROUND**

The Juneteenth Lake Wales LLC/Lincoln Community Development Corporation has submitted a special event permit application to sponsor a Juneteenth Street Fair on June 14, 2025. Event hours are 3:00 p.m. – 7:00 p.m. Set up will begin at 10:00 a.m.

This event will require the closing of Lincoln Avenue from D Street to B Street from 10:00 a.m. – 10:00 p.m.

The event will include alcohol, DJ, live music, vendors and food trucks

## **OTHER OPTIONS**

Do not approve the permit.

## **FISCAL IMPACT**

The Juneteenth Lake Wales LLC./ Lincoln Community Development Corporation will reimburse the City 25% of Public Services and Police costs.

## **ATTACHMENTS**

Special Event Permit Application  
Site Plan