

MEMORANDUM

DATE: February 11, 2020

TO: Honorable Mayor and City Commissioners

VIA: Kenneth Fields, City Manager

FROM: Teresa Allen, Public/Support Services Director

REGARDING: Purchase Authorization-Fields Equipment Company/Deere & Company

SYNOPSIS: The City Commission will consider authorizing staff to expend funds for the purchase of two (2) John Deere diesel mowers.

RECOMMENDATION

1. Authorize the expenditure of \$40,511.90.
2. Authorize two (2) 2007 Toro mowers be classified as surplus equipment for disposal.

BACKGROUND

The City's Public Services department is requesting Commission approval to expend funds for the purchase of two John Deere diesel mowers in the amount of \$40,511.90.

This purchase replaces two (2) mowers that are no longer operational that staff is requesting the commission to classify as surplus equipment for disposal.

The mowers that staff is requesting to be classified as surplus equipment for disposal are:

- 2007 Toro/Kabota, Z-Master, asset number:7210031
- 2007 Toro/Kabota, Z-Master, asset number:7210032

In accordance with Sec. 2-417(d)(3) of the City's Code of Ordinances, all purchases in excess of Category 1 (\$20,000.00) require City Commission Approval.

The proposal from Fields Equipment Company is through the State of Florida Agriculture & Lawn Equipment contract 21100000-15-1 (PG F2 CG 22).

OTHER OPTIONS

The City Commission may direct staff to solicit proposals for this purchase in lieu of utilizing the State of Florida contract with Fields Equipment Company.

FISCAL IMPACT

The project cost is \$40,511.90. \$40,000.00 is currently budgeted in the adopted FY20 CIP for equipment. The amount of \$511.90 will be taken from the City's parks department operating budget.

ATTACHMENTS

Proposal from Fields Equipment Company