

## **MEMORANDUM**

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March 11, 2020

**TO:** Honorable Mayor and City Commissioners

**VIA:** Kenneth Fields, City Manager

**FROM:** Kathy Bangley, Assistant City Manager – Planning and Economic Development

**RE:** Ordinance 2020-06 Zoning Amendment – Chapter 23 Zoning, Land Use and Development Section 23-358 Mobile Food Vending/Mobile Food Dispensing Vehicles

### **SYNOPSIS**

This amendment establishes rules and regulations for mobile food vending in the City of Lake Wales.

### **RECOMMENDATION**

Staff recommends approval of Ordinance 2020-06 after first reading and public hearing.

### **BACKGROUND**

This item was continued from the February 21, 2020 regular commission meeting.

Ordinance 2020-06 establishes regulations for Mobile Food Vending within the corporate city limits of Lake Wales. The regulations establish procedures for permitting and registration and rules for conduct, renewal, revocation and a schedule of fees.

Mobile Food Vending will be allowed by permit and with a current business tax receipt in the C-1, C-3, and C-4 commercial districts, the I-1 Industrial, the BP Business Park and LCI Limited Commercial Industrial zoning districts as a permitted use. Permitting and registration of locations shall be handled by the Department of Development Services.

Permit applications will include the following: name, address, business address and contact phone number; description of type of food and beverage; copy of FL Department of Business and Professional Regulation license for operation; site(s); and proof of insurance. Staff will have ten (10) business days to process an application.

Registration of sites will be required. A site plan of proposed location(s) shall be filed with the application. Authorization from the land owner will be required. Criteria is established for approval of a potential site. Conduct that may cause a permit or registration to be revoked are clearly stated.

Upon approval of the ordinance staff will develop the appropriate applications and identification sticker.

### **FISCAL IMPACT**

This action has no direct fiscal impact.

### **OTHER OPTIONS**

Commission could choose not to approve the ordinance.

**ATTACHMENTS**  
Ordinance 2020-06