

MEMORANDUM

July 28, 2020

TO: Honorable Mayor and City Commission
VIA: James Slaton, Interim City Manager
FROM: Jennifer Nanek, City Clerk
RE: Reauthorization of Citizens Advisory Task Force (CATF)

SYNOPSIS

The City Commission needs to reauthorize the Citizens Advisory Task Force (CATF) to provide public input for the forthcoming CDBG application.

RECOMMENDATION

Staff recommends that the City Commission

1. Reauthorize the CATF
2. Reappoint three past members to the Citizens Advisory Task Force (CATF) that are still interested in serving. Janice Snell, Durinda Wells, and Linda Kimbrough are recommended for appointment.
3. Appoint new members. Narvell Petersen and Eddy Rivers live in that neighborhood and are willing to serve.

BACKGROUND

In November 2015, the City Commission authorized the CATF to review the CDBG grant application for the C Street Sewer Project and to provide input. The last meeting was held in December 2015. Those members consisted of Durinda Wells, Geraldine Anderson, Linda Kimbrough, Janice Snell and Clinton Horne. In order to apply for a Housing Rehabilitation CDBG grant in October, this task force must be reauthorized. This group would meet in the next few months to review and comment on the proposed application.

The CATF must have at least 5 members, all of which must be residents of the City. At least 51% of the CATF members need to be from low to moderate income (LMI) households - so the smallest size CATF is 5 members - that means that 3 must be LMI. Also, none can be elected officials and no more than one can be a City employee.

OTHER OPTIONS

None.

FISCAL IMPACT

none

ATTACHMENTS

City of Lake Wales Citizen Participation Plan
CATF Application forms