

**MEMORANDUM**

---

September 14, 2020

**TO:** Honorable Mayor and City Commission

**VIA:** James Slaton, Interim City Manager

**FROM:** Sarah B. Kirkland, Utilities Director

**SUBJECT:** Installation of an insertion valve from EA Tapping Service LLC

**SYNOPSIS:** The City Commission will consider approving the purchase of an insertion valve for water treatment plant #1.

**STAFF RECOMMENDATION**

It is recommended that the City Commission consider taking the following action:

1. Approve the purchase and installation of an insertion valve for \$48,500.00 from EA Tapping Service LLC.

**BACKGROUND**

One of the high service pumps at the Market Street Water plant is in need of repair. The purpose of the high service pump is to distribute water to the elevated storage tower on site and to the distribution system. In order for this repair to be completed, the inline valve in the system needs to be tuned off to keep water from coming back in and flooding the pump house. Staff has done everything possible, with no success, to get the valve to hold in the closed position. The installation of the insertion valve is necessary, so the high service pump can be repaired. Staff contacted three vendors for pricing, with EA Tapping Service LLC having the lowest price of \$48,500.

Staff is recommending the City Commission approve the expenditure of \$48,500 for the purchase and installation of an insertion valve from EA Tapping Service LLC to be installed at the Market Street Water Treatment Plant.

**OPTIONS**

None. The purchase and repair has to be made for the continued operation of the water treatment plant.

**FISCAL IMPACT**

\$70,000.00 was placed in the FY 19'20 operations budget for water plant repairs.

**ATTACHMENTS**

EA Tapping Service LLC Quote	\$48,500.00
Florida Flow Control Quote	\$52,150.00
Rangeline Quote	\$49,995.00