

MEMORANDUM

September 18, 2020

TO: Honorable Mayor and City Commission

VIA: James Slaton, Interim City Manager

FROM: Jennifer Nanek, City Clerk

RE: Appointments –Historic District Regulatory Board

SYNOPSIS: Appointment to fill a vacancy on the Historic District Regulatory Board.

RECOMMENDATION

Staff recommends that the Mayor and Commission to make the following appointments as deemed appropriate.

1. Appoint Jonathan Kaufman to a term on the Historic District Regulatory board for a term expiring July 1, 2022.

BACKGROUND

As of July 1, 2020 terms will have expired on many of our boards. These are those applying for appointment to new terms.

The Mayor makes appointments to various citizen advisory and regulatory boards, commissions, committees, and authorities with the advice and consent of the City Commission (City Charter, Sec. 3.06).

Historic District Regulatory Board

Historic District Regulatory Board (City Code Sec. 23-208.2) – The board consists of five (5) regular members (appointed in accordance with section 2-26). At least 50% of the members shall reside or own property within the City. Members shall be chosen to provide expertise in the following disciplines to the extent such professionals are available in the community: historic preservation, architecture, architectural history, curation, conservation, anthropology, building construction, landscape architecture, planning, urban design, and regulatory procedures. (3-year term)

- An interview process is necessary for new applicants only.
- Members are required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: **2 vacancies, resident or own property in City;**

Current Members:

Lawrence (Larry) Bossarte, business owner	02/04/20 – 07/01/22, 1
Mark Bennett, resident	06/17/20 – 7/1/2022, P
John Turley, resident	12/18/18 – 07/01/21, 1

Brandon Alvarado, resident
Ronni Wood, resident

12/18/18 - 07/01/21, 1
02/05/19 – 07/01/21, 1

Applying for Appointment: Jonathan Kaufman, resident, for a partial term expiring on 07/01/22 Staff has interviewed the applicant and recommends his appointment.

Meetings (City Code Sec. 23-208.3(c)) – The historic board shall hold regular meetings at the call of the chair and at such other times as the board may determine. Special meetings may be called by the chair or vice-chair with twelve (12) hours of notice. No less than four (4) meetings shall be held each year.

Current Meeting Schedule: 3rd Thursday @ 5:30 PM; Commission Chamber

Functions, powers, and duties (City Code Sec. 23-208.4)

1. To hear and decide upon applications for certificates of appropriateness as required under this chapter;
2. To adopt guidelines for the review and issuance of certificates of appropriateness consistent with the purposes of this chapter, the historic preservation element of the comprehensive plan, and the Secretary of the Interior's standards for historic properties;
3. To make recommendations to the city commission on matters relating to the establishment of historic districts and regulation of such districts;
4. To make recommendations to the planning board and the city commission for amendments to the code of ordinances and the comprehensive plan on matters relating to historic preservation;
5. To make recommendations to the planning board and city commission regarding special permits for properties within an historic district in cases in which the special permit involves work requiring a certificate of appropriateness;
6. To perform any other duties which are lawfully assigned to it by the city commission

OPTIONS

Do not appoint those that have applied.

FISCAL IMPACT

None. These are volunteer boards.

ATTACHMENTS

Applications