

MEMORANDUM

October 13, 2020

TO: Community Redevelopment Agency (CRA) Board
VIA: James Slaton, Interim Executive Director
FROM: Mark J. Bennett, Development Services Director
RE: Agreement with Dover, Kohl, & Partners – Historic Downtown Design Standards

SYNOPSIS

The purpose of this agenda item is to consider an agreement with Dover, Kohl, and Partners for the creation of Historic Downtown Design Standards.

RECOMMENDATION

Staff recommends the approval of the agreement.

BACKGROUND

Lake Wales has traditionally had a strong commitment to historic preservation. In support of this effort, the Lake Wales Connected: Downtown Revitalization Plan includes numerous references to historic renovation and design. To implement the provisions of this Plan, the attached agreement has been prepared.

The scope of services for this agreement will consist of three main items:

1. Create draft design standards
2. Analyze existing Land Development Regulations to determine other changes needed to implement design standards
3. Examine the feasibility of re-writing design standards/historic district regulations for becoming a Certified Local Government (for Historic Preservation)

The Cost of the agreement will not exceed \$30,000, plus reimbursable expenses not to exceed \$4,000.

Approval of this agreement will also implement Action Item #14 (Adopt Urban Form and Design Guidelines) and Action Item #15 (Draft and Adopt Changes to Zoning to implement Plan recommendations) of Lake Wales Connected.

FISCAL IMPACT

Funding for this project is contained in the CRA Budget on Page 159 of the FY 2020-2021 Budget, on the line item Professional Services – Engineers.

OTHER OPTIONS

Not approve the agreement.

ATTACHMENTS

Agreement with Dover, Kohl & Partners – Historic Downtown Design Standards