

## MEMORANDUM

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October 13, 2020

**TO:** Honorable Mayor and City Commission  
**VIA:** James Slaton, Interim City Manager  
**FROM:** Jennifer Nanek, City Clerk  
**RE:** Appointments – Board of Adjustments and Appeals, Library Board  
**SYNOPSIS:** Appointments to fill vacancies on the Board of Adjustments and Appeals and Library Board.

### RECOMMENDATION

Staff recommends that the Mayor and Commission to make the following appointments as deemed appropriate.

1. Re-appoint Warren Turner to a term on the Board of Adjustments and Appeals for a term expiring July 1, 2023.
2. Appoint Imelda Tice to a new term on the Library Board for a term expiring July 1, 2023

### BACKGROUND

As of July 1, 2020 terms will have expired on many of our boards. These are those applying for appointment or re-appointments to new terms. Some vacancies are from resignations.

The Mayor makes appointments to various citizen advisory and regulatory boards, commissions, committees, and authorities with the advice and consent of the City Commission (City Charter, Sec. 3.06).

**Board of Zoning Adjustment and Appeals (BOA) (City Code Sec. 23-206.1)** The board consists of five (5) members. Members must be residents. (3 year term)

- An interview process is necessary for new applicants only.
- Members are required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 4 vacancies

<b>Current Members:</b> James Boterf, resident	07/01/20 – 07/01/20, 4
Deborah Solow, resident	02/19/20 – 07/01/20, P
Sue Marino, resident	07/01/19 – 07/01/22, P+2
Eberhard, Ralph, resident	08/02/16 - 07/01/19
Turner, Warren	07/05/17 - 07/01/20, 1

**Applying for Re-Appointment:** Warren Turner for a term expiring on 7/1/2023

**Library Board (City Code Sec. 2-26,(b))** – The board consists of five (5) members. Four members must reside in the City, own property in the City or hold a valid business tax receipt issued from by the City. One member shall be a resident of the unincorporated Greater Lake Wales area having a Lake Wales address or a resident of the City of Lake Wales if the Lake Wales Public Library is a member of the Polk County Cooperative and receives operating funds from Polk County Board of County Commissioners (Ordinance 2008-07; 02/19/08). (5-year term)

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are **not** required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 2 vacancies, resident, due to resignations

**Current Meeting Schedule:** 1st Wednesday @ 4:00 p.m.; Lake Wales Library

**Primary Duties:** Operate the public library; control expenditures of all monies collected or donated to the Library Fund; appoint the library staff and establish rules and regulations for operation and use of the Library subject to the supervision and control of the City Commission.

<b>Current Members:</b>	Jolene Lake, outside	08/02/16 -07/1/21, 1
	Paula Alford, resident	08/15/17 – 07/01/22, 1
	Michalkiewicz, Brystal, resident	08/04/15 - 07/01/21, P+1
	Deborah Solow, resident	09/19/18 - 07/01/23, 1
	Allison Kapphan, resident	07/01/19 - 07/01/24, P+1

**Applying for Appointment:** Imelda Tice for a term expiring on 7/1/2023

## OPTIONS

Do not appoint those that have applied.

## FISCAL IMPACT

None. These are volunteer boards.

## ATTACHMENTS

Applications