

## MEMORANDUM

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**DATE:** October 13, 2020

**TO:** Honorable Mayor and City Commission

**VIA:** James Slaton, Interim City Manager

**FROM:** Jennifer Nanek, City Clerk

**REGARDING:** ORDINANCE 2020-24 Charter Amendment, City Manager Purchasing – First Reading

**SYNOPSIS:** *ORDINANCE 2020-24 puts an amendment on the ballot in April 2021 removing dollar amounts from the City Manager's Purchase Authorization. This change refers to the Ordinance instead.*

### RECOMMENDATION

Charter Review Committee recommends approval of Ordinance 2020-24 after first reading. Staff also recommends approval.

### BACKGROUND

Currently the City Manager must approve all purchases of any amount. In March of 2020 the City Commission adopted Ordinance 2020-05 modifying the purchasing thresholds for department heads and City Manager. This change to the charter would allow future changes regarding purchasing amounts and procedures to be done by Ordinance rather than by Charter Amendment.

### OTHER OPTIONS

Do not approve Ordinance 2020-24.  
The Commission may choose to modify Ordinance 2020-24

### FISCAL IMPACT

None

### ATTACHMENTS

Ordinance 2020-24: Charter Amendment, City Manager Purchasing