

MEMORANDUM

DATE: March 29, 2021
TO: Honorable Mayor and City Commission
VIA: James Slaton, City Manager
FROM: Jennifer Nanek, City Clerk
REGARDING: Special Event Permit Northwest Community Market May 1, 2021

SYNOPSIS:

A special event permit application to sponsor a Northwest Community Market on May 1, 2021. This event will require the closing of Lincoln Avenue and B Street from 7:30 a.m. to 7:00 p.m.

RECOMMENDATION

Staff recommends approval of the Special Event permit for the Northwest Community Market on May 1, 2021 and the closure of Lincoln Avenue and B Street.

BACKGROUND

The Lincoln Community Development Corporation has submitted a special event permit application to sponsor a Northwest Community Market on May 1, 2021. Event hours are 11:00 a.m. – 5:00 p.m. Set up will begin at 7:30 a.m.

This event will require the closing of Lincoln Avenue from C Street to A Street and a portion of B Street from 7:30 a.m. to 7:00 p.m.

The event will include a DJ, live music, vendors, food, and a kids area.

OTHER OPTIONS

Do not approve the permit.

FISCAL IMPACT

As this is a new unbudgeted event, the Lincoln Community Development Corporation will reimburse the City 100% of Public Services and Police costs.

ATTACHMENTS

Special Event Permit Application