

**LAKE WALES LIBRARY BOARD
MINUTES FROM MEETING HELD ON
WEDNESDAY, MARCH 3, 2021 AT 4:00 PM
LAKE WALES HISTORY MUSEUM FREIGHT ROOM**

Members in attendance: Allison Kapphan, Imelda Tice, Chayla Outing and Brandon Alvarado

Staff in attendance: Tina Peak, Jennifer D'hollander and Dorinda Mosby

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The meeting was called to order by Allison Kapphan.

**Review of the Meeting Minutes for February 2021**

A motion to approve the minutes of the February 2021 meeting was made by Brandon Alvarado and seconded by Imelda Tice. There was no discussion, the motion was carried.

**Library Updates**

Tina reviewed the statistical reports for December 2020 and January 2021.

Tina reported that there is a \$70,000 shortfall in the revenues the library had projected in the FY'20'21 budget from the Polk County Library Cooperative. This shortfall was mainly a result of the library's extended closure from March through October. Tina has a meeting with the City Manager and Finance Director, tomorrow, March 4<sup>th</sup>, to discuss changes in the budget to cover this shortfall. Tina anticipates a hiring freeze to recover some of the shortfall. She will report back to the board on the meeting and actions that will be taken.

Tina went over recommended changes to the Lake Wales Public Library's Circulation Policy. A motion was made to approve the changes by Brandon Alvarado and seconded by Imelda Tice. The motion carried.

Tina reported that beginning Friday, March 5<sup>th</sup> the bookmobile will begin limited stops in two locations, Traditions and Lake Region. These are generally slower stops. Beginning with limited stops will allow patrons to get acclimated to new procedures for the bookmobile. These stops will be alternating Fridays for the trial period. If these stops go well we will reach out to Lakeshore and Poinciana to re-start their bookmobile visits.

Tina reported that as of April 1<sup>st</sup> the Lake Wales Public Library will no longer be offering materials holds pickups at door side. Patrons can either choose to come into the library or pickup from the Intelligent Locker System outside the front door.

**Museum Update**

Jennifer distributed information on the Friends of the Lake Wales Museum's *Mimi Hardman Legacy Fund*. To date contributions totaling \$2,800 have been received.

Jennifer reported that the Friends of the Lake Wales Museum and the City of Lake Wales operating agreement is going forward. The concept hasn't been presented to the Lake Wales City Commission yet.

Jennifer also reported they have begun a new project, the development of an African American Archive. The project was made possible by a grant from the Florida Humanities Council and Duke Energy Foundation. African American historian, Emmanuel George is in Lake Wales for six-weeks to work on this project. He is conducting interviews, oral histories and research in collaboration with the museum staff. Museum staff will create an African American History permanent exhibit along with the archives.

Jennifer reported that staff is currently working on Pioneer Days which will be October 23-24. A meeting of the planning committee will be held in the near future.

Jennifer reported that the Friends of the Lake Wales Museum has purchased the 1961 Lake Wales Fire Department truck #2.

### **Other Business**

There is a quilt display at the Lake Wales History Museum. The quilts displayed date from the 1800s to 1980s. There is also a quilt display at the Lake Wales Public Library provided by the Lake Wales Quilters Guild for the month of March.

Brandon Alvarado reported that the Lake Wales Arts Show was awesome and Lake Wales Arts Council was very pleased with the changes made and look forward to next year.

The next meeting of the Lake Wales Library Board is scheduled for Wednesday, April 7, 2021 at 4 pm in the Schoenoff Meeting Room at the Lake Wales Public Library. If you are unable to attend this meeting, please email [library@lakewalesfl.gov](mailto:library@lakewalesfl.gov).

There was no further business. The meeting was adjourned by Allison Kapphan.

Submitted by

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Allison Kapphan, Chairman

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Dorinda Mosby, Library Assistant