

**AIRPORT AUTHORITY  
REGULAR MEETING MINUTES  
April 1, 2019**

4/1/2019 - Minutes

1. ROLL CALL

**Present:** Travis Burns, John Lodge, Barbara Pelisek, Clarke Gerard - Chair, Chuck Clegg, Herb Gillis

**Ex-Officio Member:** Curtis Gibson, City Commissioner

**Staff:** Jared DeLong, Airport Manager; Jennifer Nanek, City Clerk

**Guests:** Wilbur Mathurin, Hoyle Tanner and Associates

2. COMMUNICATIONS AND PETITIONS

3. Approval Of Minutes

The minutes of the March 4, 2019 meeting were reviewed. Barbara Pelisek made a motion to approve the minutes. The motion was seconded and unanimously approved.

4. Airport Updates - Jared DeLong

**TWY Bravo North/South and TWY Alpha East** - Wilbur Mathurin, Hoyle Tanner Associates, said the North one is nearly complete. They have to do some sodding and final striping. Some lights have to come in and be installed. This should be complete on April 15th. He said most of the board and tenants may have used it already. The South one is underway. It should be substantially complete on May 15th and final completion is set for June 15th. After this they will start Alpha East and that project should be done in September.

Chuck Clegg asked if the trucks using 17-35 for delivery will continue or be closed? Mr. DeLong said through the 6th as they are doing a lot of finish work. Once the north side is open it shouldn't be as consistent on the south side until the paving the connectors. The electric work needs to be done first. It should be open after this week. Mr. DeLong said they are doing a lot of stockpiling now.

Barbara Pelisek asked if the truck traffic has affected the runway? Mr. DeLong answered and said on the older parts, the edges, there are some spots where you can see damage. Ms. Pelisek asked if it would be repaved. Mr. DeLong said that will be looked at in the future. Ms. Pelisek said the taxiway is looking nice.

**Fuel System Upgrades** - Jared DeLong reported that we are still awaiting permits from building department for this equipment upgrade. They want more detailed plans.

**FBO Access Update** - Jared DeLong reported that the Air Conditioning unit has been moved. We are awaiting materials to be delivered and work will begin after the Sun N Fun events.

The chair asked about updates regarding hangars. Mr. DeLong said that the skydivers are still interested in hangars for their business. This would be good for their business. Our hangars will be discussed for next year's budget they will not happen this year.

5. FBO REPORT - Jared DeLong

Jared DeLong reviewed the March report which is attached to these minutes.

6. CHAIR

6.I. Tenants Meeting/Newsletter

Jared DeLong reported that he is still working on a meeting and how the meeting would work and what the format might be. He will coordinate a date and time for a meeting. He will send information out to the board when he knows details. Barbara Pelisek asked about compliance with the Sunshine Law. Jennifer Nanek said we will comply with Sunshine Law requirements such as public notice and minutes.

7. BOARD MEMBER UPDATES

Travis Burns reported on Sun in Fun going on and that there is increased Air traffic at the Airport. Several agreed including Mr. DeLong who said spring break has also been a reason for an uptick in traffic. Aviator will have shows out at the Sun in the Fun.

Commissioner Curtis Gibson suggested a presentation to the Commission on projects at the Airport. Jennifer Nanek said she would confer with Teresa Allen on this.

8. ADJOURNMENT

The meeting was adjourned. Next meeting is May 6, 2019.

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Chair

ATTEST:

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City Clerk