

**AIRPORT AUTHORITY
REGULAR MEETING MINUTES
May 3, 2021**

This meeting was held in a partial virtual format

5/3/2021 - Minutes

1. CALL TO ORDER & ROLL CALL

Members Present: Herb Gillis, John Lodge, Chuck Clegg, Clarke Gerard - Chair, Rudy Engholm

Staff Present: Jennifer Nanek, City Clerk

Guests: Wilbur Mathurin, Hoyle Tanner and Associates

A quorum was present.

Chair Clarke Gerard called the meeting to order.

2. Minutes - March 1, 2021

Herb Gillis made a motion to approve the minutes of March 1, 2021. The motion was seconded and unanimously approved.

3. COMMUNICATIONS AND PETITIONS

4. AIRPORT ACTIVITIES MONTHLY REPORT

The chair asked that these reports be forwarded when received. Ms. Nanek said she would.

Ms. Nanek said Financial reports have not been sent as the finance department is training someone new. As soon as the reports are complete she will forward them.

John Lodge noted that the fuel amounts for the last two months were identical. Ms. Nanek said she would check on this. Mr. Lodge said that takeoff numbers are higher than landings. He asked where takeoffs and landings were monitored.

Chuck Clegg wondered about the benefits of VirTower. This was discussed.

5. AIRPORT UPDATES

Apron Rehabilitation - Wilbur Mathurin said that construction will start in the fall. A company called Ajax was the successful bidder. The grant application for funding was submitted last week.

Wildlife Assessment - Mr. Mathurin said that April was the 10th visit from our biologist. After two more visits the year long study will be ended. There will be a year end summary report presented later in the summer.

Master Plan - Mr. Mathurin said this is moving slowly due to Covid delays. It is difficult to forecast activities for the next 20 years with the pandemic situation. He will give a presentation at the next Airport Authority meeting of the first paper. A time will be worked out. The chair asked who else will attend. Mr. Mathurin said representatives from the FAA and FDOT will attend so it may be earlier in the day. The meeting will be open to the public.

6. BOARD MEMBER UPDATES

Jennifer Nanek, City Clerk, reported that John Lodge, Herb Gillis, and Rudy Engholm's terms are expiring on July 1, 2021. She will send out the link to the application. The Authority can vote to recommend candidates at the next meeting. Mr. Engholm reported that he is moving out of the City. Ms. Nanek said that he holds one of the two resident seats and will have to give up his seat.

Ms. Nanek said a new Commissioner will be appointed tomorrow night as liaison to the Airport Authority. The chair asked to be notified who it is when its known. Ms. Nanek confirmed she would.

John Lodge asked about the airport Users Meetings. Ms. Nanek said with Amanda being unavailable these past few months those have been put on hold.

The Authority of the Airport Authority was discussed. Mr. Engholm reviewed the responsibilities as listed in the Ordinance. Ms. Nanek said that the Interlocal Agreement essentially gives most of the Authority back to the city. There was discussion on whether this should change and what the goals of the Airport should be. Mr. Mathurin said the City wants input especially with the upcoming Master Plan. The need for hangars was discussed.

7. ADJOURNMENT

The meeting was adjourned. Next meeting is June 7th.

Chair

ATTEST:

City Clerk