

**AIRPORT AUTHORITY  
REGULAR MEETING MINUTES  
May 4, 2020**

Pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron Desantis on March 20, 2020, extended by Executive Order No. 20-112, and further extended by Executive Order No. 20-114, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

Any member of the public may register to participate in our meetings where they can speak at [www.lakewalesfl.gov/register](http://www.lakewalesfl.gov/register)

**This meeting was conducted virtually in accordance with the Governor's Executive Orders.**

5/4/2020 - Minutes

1. CALL TO ORDER

In absence of the Chair, Vice-Chair Barbara Pelisek called the meeting to order.

2. ROLL CALL

**Members Present:** Barbara Pelisek, Chuck Clegg, Travis Burns, Herb Gillis, Robert Ohlinger

**Ex-Officio Member:** Commissioner Curtis Gibson

**Staff Present:** Jennifer Nanek, City Clerk; Amanda Raabe, Airport Manager

A quorum was present. This meeting was conducted via teleconference. Ms. Nanek read the procedures for public participation. The members verbally consented to these procedures.

3. Approval Of Minutes

The Minutes of March 2, 2020 were reviewed. A motion was made by Herb Gillis to approve the minutes. The motion was seconded and unanimously approved.

4. COMMUNICATIONS AND PETITIONS

5. AIRPORT UPDATES

Amanda Raabe, Airport Manager, said not much has been happening at the airport as not many people have been there. The abandoned RVs will be removed by the nearby towing campground. They are also cleaning up the campground. Two dumpsters of material have been removed. The land behind the campground can be cleared. There are no endangered species that were found there. The Airport is getting a grant for about \$30,000 because of the current crisis. This will help with the removal of the Septic system. Hopefully paramotor activity can be moved out there. Mr. Ohlinger asked about moving the fence to allow paramotor activity in that area. Ms. Raabe said this is in process.

Mr. Ohlinger asked about the incident early in April when a jumper got injured. Ms. Raabe said he hurt his ankle. She is working on a training program for first responders when addressing an emergency at the Airport. This was discussed.

The Chair asked about the septic tank that is being removed. Which one is it and is that soon? Ms. Raabe said this is the septic tank behind the FBO building. Everything will be tied into the City's lines. Ms. Raabe explained that they are trying to get all the funding together including a loan so that all of the elements such as burying the power lines and building hangars can be done together. They will hire a company to do this.

The Chair asked about getting the area cleaned up. Ms. Raabe said they are working on it. Travis Burns asked about plans to reopen the campground. Ms. Raabe said it will be open on a temporary basis. No electricity will be available only water and sewer. Tents can be set up. Jennifer Nanek said nothing more permanent will be done until the master plan is done. The Chair said the parking area is getting cluttered. Ms. Raabe said she will ask about these things. Regulating this was discussed.

Jennifer Nanek read a question from John Lodge asking about finalizing the minimum standards. Ms. Raabe said she will have this done and a copy sent to the members by the end of the week.

The Chair asked about the schedule at the Airport on weekends. Ms. Raabe said the weekend staff alternate days. The Chair said the lights on the hangers need to be checked. Some are out. Ms. Raabe said she will have them all checked.

#### 6. AIRPORT ACTIVITIES MONTHLY REPORT

Amanda Raabe reviewed the report. A copy is attached to the minutes. She has added the rent from Jump Florida. There was no skydiving in April. The Chair asked about our gas prices and how rank. Ms. Raabe said she checks the neighboring airports and tries to stay the lowest or at least lower than Bartow.

#### 7. CHAIR

##### 7.1. User Group Meetings

Amanda Raabe said she could set up a virtual meeting or we can wait until we can meet in person.

Commissioner Curtis Gibson said in-person meetings may resume by May 19th. This will be discussed at tomorrow's commission meeting.

Ms. Raabe said she will wait and follow the Commission's lead.

#### 8. BOARD MEMBER UPDATES

Jennifer Nanek reported that Barbara Pelisek and Robert Ohlinger's terms will expire on July 1, 2020. She said she will send out applications if they wish to apply for a new term.

#### 9. ADJOURNMENT

The meeting was adjourned. Next Scheduled Meeting is June 1, 2020.

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Chair

ATTEST:

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City Clerk