

**LAKE WALES LIBRARY BOARD
MINUTES FROM MEETING HELD ON
WEDNESDAY, MAY 4, 2022 AT 4:00 PM
LAKE WALES PUBLIC LIBRARY – SCHOENOFF MEETING ROOM**

Members in attendance: Allison Kapphan, Imelda Tice, Brandon Alvarado and Jodie Schmidt

Staff in attendance: Tina Peak and Dorinda Mosby

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The meeting was called to order by Allison Kapphan.

**Review of the Meeting Minutes for April 2022**

A motion to approve the minutes for the April 2022 meeting was made by Brandon Alvarado and seconded by Imelda Tice. There was no discussion, the motion was carried.

**Library Updates**

Tina discussed that the 1957 City Ordinance outlining the duties and responsibilities of the Lake Wales Library Board is in need of updating. The City Manager will discuss this with the City Attorney. The City Commission has asked every Citizen Board to appear before the Commission once a year to report on the board's activities.

Tina reported that the Lake Wales Library Director's opening has been posted both on the City of Lake Wales and Florida Library Job line websites. Allison Kapphan will be one of the persons to interview the finalist for this position, also Gladys Roberts from the Polk County Library Cooperative and the Human Resources Director. The Board was advised that if they had any questions or thoughts they would like brought up in the interview to please forward to Allison.

As of today there are nine applicants. The initial interview date will probably be early June. Anticipating the new Director for the Lake Wales Library to begin early July.

Tina will be on staff until the first weekend in September unless further training is needed by the new Director.

Tina will write the Lake Wales Library city budget for the 2022-23 fiscal year, which is due on May 20. The budget can be adjusted as needed once the fiscal year 22-23 begins in October.

**Lake Wales Library Board**

Jodie went over the details regarding the upcoming Strategic Planning, which will be on Saturday, May 14th from 9:30 a.m. until 2:30 p.m. in the Lake Wales Public Library's Schoenoff Meeting Room. The facilitator for the event will be Peter Pearson, who is co-founder and lead consultant with Library Strategies. Next Monday Jodie will forward emails to the Lake Wales Library Board Members and Lake Wales Library Association Board Members regarding the agenda and bio for Peter Pearson.

**Other Business**

No other business was discussed.

The next meeting is scheduled for Wednesday, June 1, 2022 at 4 pm in the Lake Wales Public Library's Schoenoff Meeting Room. If you are unable to attend this meeting, please email [library@lakewalesfl.gov](mailto:library@lakewalesfl.gov).

There was no further business. The meeting was adjourned by Allison Kapphan.

Submitted by

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Allison Kapphan, Chairman

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Dorinda Mosby, Library Assistant