

AIRPORT AUTHORITY  
REGULAR MEETING MINUTES  
May 6, 2019

5/6/2019 - Minutes

1. ROLL CALL

**Members Present:** Herb Gillis, Chuck Clegg, Clarke Gerard, Barbara Pelisek, John Lodge, Robert Ohlinger

**Staff Present:** Jared DeLong, Airport Manager; Jennifer Nanek, City Clerk

**Guests:** Wilbur Mathurin, Hoyle Tanner and Associates

2. COMMUNICATIONS AND PETITIONS

none

3. Approval Of Minutes

The minutes of April 1, 2019 were reviewed. Chuck Clegg made a motion to approve the minutes. The motion was seconded and unanimously approved.

4. Airport Updates - Jared DeLong

**TWY Bravo North/South and TWY Alpha East** - Wilbur Mathurin, Hoyle Tanner and Associates, reported that taxiway Alpha North was completed on April 15. The lights are off. It will take awhile for all the lights to be connected. Robert Ohlinger reported that some of the lights on 6-24 aren't working. Mr. Mathurin said staff will check on those and replace them. Mr. DeLong said they have replacement lights. Some are damaged. They will do a daytime and nighttime inspection to fix all of them. Mr. Mathurin reported that for Taxiway Bravo South it will be fully complete on the 15th of June. This taxiway may not get much use until Alpha East is complete. Taxiway Alpha east will begin May 20th. They will meet with staff to review schedule and impacts to the airport. it will be done in two phases to preserve access to the fuel.

**Aviation Fuel System upgrades** - Jared DeLong reported that these upgrades have begun. The circuit boards needed to be replaced and two flow sensors were bad. So there have been delays completing this project.

**FBO Access Door** - Mr. DeLong reported that a storm damaged the access pad. Waiting for an awning for that door. A window was added to his office. This door allows 24 hour access.

Mr. DeLong reported that the skydiver bathroom needed some hurricane repair work. The AWOS system was down and should be repaired now. The Campground fence is down and needs repair.

The campground was discussed. Jared DeLong said the Campground is being reviewed. People are living out there and the FAA does not approve. Things will have to change including possibly closing it. Commissioner Curtis Gibson reported that notices are being sent out to the tenants from the City Attorney to evict them after leases end. The benefits and problems of the campground were discussed.

Chuck Clegg brought up a near miss with one of the student PPGs and expressed concerns about safety. This is a real problem. Someone will be hurt or killed. What is going on to deal with this. Jared DeLong said that he is working on getting this user group meeting soon. He is working with Eric Farewell to put out NOTAMs when they are ground towing. They are aware of the safety area. This may come to a head with the taxiway Alpha East project. This will take everyone coming to the table and find where safe locations are for them to operate. He does not want businesses put at a disadvantage. The FAA hasn't given us much to go on just to have user group meetings to establish traffic patterns and safety procedures. Its been left gray and the ball is in his court to make it work. There was discussion on this and the upcoming users

meeting. The Chair encouraged that this meeting happen soon. Robert Ohlinger suggested that the weekends are best and he is open. Mr. DeLong said that he hopes the location will be at the Airport.

5. FBO REPORT - Jared DeLong

Mr. DeLong reviewed the report that is attached to the minutes and said he will get more accurate reports to the board. The downtime of the fuel system was discussed. The chair expressed concern about lost revenue. Mr. DeLong said he is not satisfied with the company or its customer service.

6. BOARD MEMBER UPDATES

7. CHAIR

7.1. Tenants Meeting/Newsletter

8. ADJOURNMENT

The meeting was adjourned. Next meeting is June 3, 2019

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Chair

ATTEST:

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City Clerk