

**AIRPORT AUTHORITY
REGULAR MEETING MINUTES
July 1, 2019**

7/1/2019 - Minutes

1. ROLL CALL

Members Present: Robert Ohlinger, Travis Burns, John Lodge, Barbara Pelisek - Vice Chair

Staff Present: Jennifer Nanek, City Clerk; Jared DeLong, Airport Manager

In absence of the chair Barbara Pelisek, Vice-Chair, called the meeting to order.

2. Approval Of Minutes

Robert Ohlinger made a motion to approve the minutes of June 3, 2019. The motion was seconded and unanimously approved.

3. COMMUNICATIONS AND PETITIONS

4. Airport Updates - Jared DeLong

TWY Bravo North/South and TWY Alpha East - Jared DeLong reported that Bravo North is done and Bravo South is almost done. The main thing left is the midsection part but that will be done with Alpha East. Alpha East has begun. They are excavating depressions and removing tree stumps that were under the taxiway. In the next few weeks they will be pouring a drainage pad, they are adding a drainage inlet at the far east end that becomes a lake sometimes. Mr. Ohlinger asked about the east entrance to the transient ramp, if it will be taken out or left. Mr. DeLong said they are leaving it in.

Aviation Fuel System Upgrades - Jared DeLong reported that this project is complete and hopefully all the bugs are worked out.

FBO Access Update - Jared DeLong reported that this project is complete.

Mr. Robert Ohlinger asked if the gate by the t-hangars is functional yet. Mr. DeLong said no and that he is working on it with Hartline. The motor and technology is archaic and needs replacing.

Travis Burns asked about the status of Corporate Hangars. Jared DeLong said they are working with George O'Neill but the project is in beginning stages. There are concerns about parking. They have met with skydiving group to discuss their needs. This was discussed.

Travis Burns asked for an update on the campground. Jared DeLong said it will close in February. There has been discussion of an alternate location but this is yet to be determined. Other possible locations were discussed. Chair stated that it was looking pretty good.

John Lodge asked about Hangar inspections. Mr. DeLong said that the inspections were Fire Marshall inspections. Some fire extinguishers were out of date. Mr. DeLong expressed concerns about keys to hangars and needing a master key. The need for improved access and security was discussed. The need for improved maintenance was also discussed.

5. FBO REPORT - Jared DeLong

Jared DeLong reviewed the FBO report which is attached to these minutes.

6. CHAIR

6.I. Tenants Meeting/Newsletter

Jared DeLong said that the tenants meeting is now called User Group meeting. He will send completed minutes and will come up with a calendar for user group meetings for the next year. A safety meeting will be in Bartow next Saturday on mixed user groups. He will not do a newsletter but will send out minutes and resources. There was discussion on other airports that have mixed user groups and are managing well.

6.II. Election Of Chair/Vice-Chair

Jennifer Nanek reported that Clarke Gerard and Chuck Clegg were reappointed to the Airport Authority by the City Commission. She explained that the election of Chair and Vice-Chair is done annually with new terms. Clarke Gerard said he is willing to continue to serve as Chair if the members consent.

Travis Burns made a motion to keep Clarke Gerard as Chair. The motion was seconded and unanimously approved.

Travis Burns nominated Barbara Pelisek to serve as Vice-Chair. This nomination was seconded.

Barbara Pelisek nominated Travis Burns to serve as Vice-Chair. This nomination died for lack of a second.

Barbara Pelisek was approved to serve as Vice Chair unanimously.

7. BOARD MEMBER UPDATES

The Chair said that the wind sock is badly faded. Jared DeLong said that they have bought new ones.

8. ADJOURNMENT

The meeting was adjourned. Next meeting is August 5, 2019.

Chair

ATTEST:

City Clerk