

**AIRPORT AUTHORITY**  
**REGULAR MEETING MINUTES**  
**October 3, 2022**

10/3/2022 - Minutes

1. CALL TO ORDER & ROLL CALL

**Members Present:** AJ Goin, Fred Halde, Phillip Weikert, Clark Gerard

**Staff Present:** Amanda Kirby, Airport Manager; Jennifer Nanek, City Clerk

Chair Clarke Gerard called the meeting to order. A quorum was present.

2. COMMUNICATIONS AND PETITIONS

3. Minutes - June 6, 2022

The minutes of February 7, April 4 and June 6, 2022 were reviewed. Philip Weikert made a motion to approve the minutes. The motion was seconded and unanimously approved.

4. AIRPORT ACTIVITIES MONTHLY REPORT

Ms. Kirby reviewed the monthly report.

[Begin Monthly Report]

City of Lake Wales- AIRPORT ACTIVITIES REPORT  
September 2022

- Jet-A Gallons Delivered/ Sold:     **390.08 gallons= \$2,145.44**
- 100LL Gallons Delivered/ Sold:   **2664.24 gallons= \$16,111.73**
- Hangar Rent Collected:           **\$8,017**
- JumpFL Building Rent:             **\$3,772**
- Fun Flight Training Rent:         **\$**
- Tie Down Fees Collected:         **\$180**
- Jump Florida Jump Fees:           **\$120**
- Aviator PPG Student Fees:         **\$200**
- OneUp Adventures Student Fees: **\$70**

- Number of Take Offs and Landings for the Month:

Single Engine	1010
Multi Engine	9
Helicopter	9
Military	0
Business Jet	5
Ultralight & Light Sport	150
<b>Total</b>	<b>1183</b>

- Special Events: N/A

[End Report]

The Orange Blossom Revue event will use the old campground for RV parking on Dec 2-3. A suggestion was made to have an open house at the airport. Ms. Kirby said the campers will be at the event so there won't be time.

#### 5. AIRPORT UPDATES

Ms. Kirby reported that the Fuel Farm project bids were received Wednesday. There were 2 received. They will be reviewed and they will probably go with lowest bidder. The submitted amounts were reviewed. A question was asked if the grant was sufficient. Ms. Kirby said we can go back to FDOT to cover the higher cost. The chair asked what the timeline for completion is. Ms. Kirby said she hasn't reviewed the bids yet and isn't sure.

Ms. Kirby reported on the aftermath of Hurricane Ian. There was no significant storm damage. Her office was flooded so carpet needs replacing. AWOS is down ordered new Hard Drive. The fence was damaged, it will be removed soon but not replaced.

Ms. Kirby reported a new employee Louis. He has been there 2 months. Someone asked how many employees she has. Ms. Kirby said 2.

Ms. Kirby said we are still waiting on FAA approval of Master Plan and Wildlife assessment.

#### 6. BOARD MEMBER UPDATES

The application of Chuck Clegg was discussed. Ms. Nanek said Chuck Clegg wants to rejoin the board but not attend the City Commission meeting as other applicants are asked to do. Phil Weikert made a motion to recommend his appointment. The motion was seconded and unanimously approved.

The application of Manuel Grimaldo was reviewed. AJ Goin made a motion to recommend his appointment. The motion was seconded and unanimously approved.

#### 7. ADJOURNMENT

Next meeting is December 5th. Meeting was adjourned.

Chair

ATTEST:

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City Clerk