

**AIRPORT AUTHORITY
REGULAR MEETING MINUTES**

October 7, 2019

10/7/2019 - Minutes

1. ROLL CALL

Present: Barbara Pelisek - Vice Chair, John Lodge, Travis Burns, Robert Ohlinger, Herb Gillis

Staff Present: Jennifer Nanek - City Clerk; Amanda Raabe - Interim Airport Manager

Guests:

2. Approval Of Minutes

Robert Ohlinger made a motion to approve the minutes of August 26, 2019. The motion was seconded and unanimously approved.

3. COMMUNICATIONS AND PETITIONS

4. Airport Updates - Amanda Raabe

Jennifer Nanek reported that Wilbur Mathurin was unable to attend due to traffic.

Taxiway Bravo North/South and Taxiway Alpha East - Amanda Raabe reported that Taxiway Bravo North is in the close out phase and is open and usable. Taxiway Bravo South is open but contractor has to fix some punch list items such as issues with asphalt. Taxiway Alpha East paving was completed on Friday and has temporary striping. Sodding and permanent striping will be done at the end of the month. The curing phase is 30 days. It is open. Ms. Raabe said the extended runway was officially approved by the FAA.

Amanda Raabe said she is working on corporate hangars and ground leases. Ms. Raabe said George O'Neill and Jump Florida are interested in leases. Issues such as location, security, and parking were discussed.

Robert Ohlinger asked what was approved in the budget for the next year. Ms. Raabe said a tractor and bush hog that was needed. This will help in mowing around lights. No more projects were approved. Facilities maintenance fixed the beacon light that was out.

The campground was discussed. Ms. Amanda Raabe said the campground closes on February 28th. Ways to keep it open or reopen it were discussed. The Chair said that she would hate to see that area not get any use. Travis Burns made a motion to recommend to the City that the campground leases be converted to transient leases in accordance with FAA rules after February 28th and that the leases be structured so that they can be terminated immediately with non compliance. The motion was seconded and unanimously approved.

The Chair recommended additional maintenance in the campground. Ms. Raabe said she will take care of it.

There was discussion about the armory building which is on Airport property. Mr. Ohlinger asked if the lease could be changed so they pay for it as they currently only pay \$1 a year. Jennifer Nanek said she would pass the question to the City Attorney Chuck Galloway.

5. FBO REPORT - Amanda Raabe

Ms. Raabe reviewed the report which is attached to these minutes. Ms. Raabe reported on a new lock for the Airboaters to have a code and come and get fuel.

Mr. John Lodge asked if Ms. Raabe was keeping current with fuel prices. Ms. Raabe says she reviews the prices weekly. The fuel prices were discussed.

There was a question about the Airport Manager position if it would be advertised. Ms. Nanek explained that Ms. Raabe is an Interim for now. There will be a decision as to whether or not to give her the position permanently at a later date. Ms. Raabe shared some of her background and qualifications for the position.

6. CHAIR

6.I. User Group Meetings

Ms. Raabe said the next meeting is October 11th at 5:30pm. Her goals are to get things decided and establish new patterns.

7. BOARD MEMBER UPDATES

Travis Burns asked about issues from the last meeting. Chair said that the issues will be discussed at the User Groups meeting. some of the issues were discussed.

8. ADJOURNMENT

The meeting was adjourned. Next meeting is November 4, 2019.

Chair

ATTEST:

City Clerk