

**AIRPORT AUTHORITY  
REGULAR MEETING MINUTES  
November 4, 2019**

11/4/2019 - Minutes

1. ROLL CALL

**Present:** Chuck Clegg, Robert Ohlinger, Clarke Gerard, Barbara Pelisek, Herb Gillis, John Lodge

**Staff Present:** Jennifer Nanek, City Clerk

**Guests:** Wilbur Mathurin, Hoyle Tanner and Associates

2. Approval Of Minutes

Robert Ohlinger made a motion to approve the minutes of October 7, 2019. The motion was seconded and unanimously approved.

3. COMMUNICATIONS AND PETITIONS

4. Airport Updates

Chuck Clegg made a motion that in the future any meetings that the Airport Manager cannot attend that they be rescheduled. The motion was seconded and unanimously approved.

Amanda Raabe's status as Interim Airport Manager was discussed. Several members expressed support for her to have the position permanently. Barbara Pelisek made a motion to support her appointment as Airport Manager permanently. The motion was seconded and approved with 5 in favor with 1 abstention. John Lodge said it is too soon for this decision.

A question was asked if Logan is allowed to take a city vehicle home. Jennifer Nanek said she had no knowledge about Logan specifically but many Public Services staff do take a vehicle home in case they are called in due to an emergency. There was a discussion about Logan driving onto the runway.

There was a discussion about renegade PPGs not following rules. The Aviator students are doing an excellent job. Ms. Pelisek mentioned that some had radios. There was concern about the gate being left open. Mr. Mathurin recommended reporting to Ms. Raabe any concerns as they happen. The members need not wait until a meeting.

**TWY Bravo North/South and TWY Alpha East** - Wilbur Mathurin gave the update and reported that everything is essentially complete. Some punchlist items need to be completed. It should be safer to move about the airport now. The progress of the airport over the past several years was discussed.

John Lodge asked what can bring more traffic to the airport. Mr. Mathurin said hangars both T-Hangars and corporate. This was discussed. Mr. Mathurin recommended additional advertising. Other ideas to increase traffic were discussed.

Chuck Clegg asked about a location for the skydivers and PPGs to use. Wilbur Mathurin said this is being looked into.

The status of the campground was discussed. Wilbur Mathurin said the City was instructed by FAA to close the campground as it was not in compliance with the master plan. Barbara Pelisek said it would be a shame to lose the monthly income. There was a question about the communication from the FAA concerning this. Jennifer Nanek said she would get that information upon request. Ms. Pelisek asked if there was someone at the FAA she could discuss this with. Mr. Mathurin gave some names of those that

would be best to discuss this with.

Mr. Mathurin reported that we turned back a grant for the master plan this year. We will reapply for a grant to do the project in the spring of 2020. He explained that these are reimbursement grants as the City has to front a lot of the money. With several projects going on the City decided to hold off.

5. FBO REPORT

The report for October was reviewed and is attached to these minutes. Wilbur Mathurin reported that Aviator PPG will be paying for their students. The chair noted that there is more skydiving going on.

6. CHAIR

6.I. User Group Meetings

7. BOARD MEMBER UPDATES

Chuck Clegg said he was bothered by John Lodge's negative vote about retaining Amanda Raabe and asked him to change. Mr. Lodge said it wasn't negative but thought she needed more time. Robert Ohlinger said he could understand Mr. Lodge's position. Mr. Lodge said he would not change his vote.

8. ADJOURNMENT

The next meeting is December 2nd. The meeting was adjourned.

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Chair

ATTEST:

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City Clerk