

## City Commission Meeting Minutes

November 5, 2019

Approved

11/5/2019 - Minutes

1. INVOCATION

Commissioner Terrye Howell gave the invocation.

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

Mayor Fultz called the meeting to order at approximately 6:00 p.m. after the invocation and the pledge of allegiance.

4. ROLL CALL

**Commission Members Present:** Eugene Fultz - Mayor, Curtis Gibson, Robin Gibson -Deputy Mayor, Terrye Howell, Al Goldstein

**Staff Present:** Kenneth Fields, City Manager; Albert C. Galloway, Jr., City Attorney; Jennifer Nanek, City Clerk

5. PROCLAMATIONS AND AWARDS

5.I. Proclamation - Wanda Howard

Mayor Fultz presented a proclamation to Wanda Howard proclaiming November 5, 2019 as Wanda Howard Recognition Day.

5.II. Presentation: Certificate Of Completion To Commissioner Goldstein

Mayor Fultz presented a Certificate of Completion to Commissioner Goldstein for recently completing the Institute for Elected Officials training.

6. PRESENTATION/REPORT

7. COMMUNICATIONS AND PETITIONS

Mayor Fultz reminded everyone the rules of civility as they address the Commission.

Terry Christian, non-resident, reported what he believes to be a waste of City resources. He shared some pictures of some of the issues in the Northwest neighborhood. He said that their Elks Lodge opened recently and several Police officers came to check on their Certificate of Occupancy. The Fire Department also came. This is a waste of resources. He said that his facility is following the rules. No one was arrested or ticketed.

Chris Velasquez, Police Chief, explained that this is the Elks Lodge. They are treated the same as other organizations. There is a responsibility that comes with an alcohol permit. This facility is presenting itself as a nightclub. They want to support businesses and organizations and help them avoid problems. They try to use a personal touch to encourage cooperation. There is a procedure for filing a complaint against an officer. This is not the place for this kind of discussion. There were 6 officers there for 100 people.

Kenneth Fields, City Manager, said they sat together with Mr. Christian some years ago and established boundaries for this facility. He said that the City will work with him as long as rules are followed.

Terry Christian said the flyer the Police had was altered than the one he distributed. He said that compared to events at the VFW they are treated unfairly.

Sara Jones, resident, with the Northwest Community Development council wanted to address these concerns. She agrees that this is not the proper venue for this. She would like to work with both parties to heal the trust between the community and the Police Department. She said that Mr. Christian should be contacted ahead of these advertised event to address concerns. There are conversations that need to be had so that the City does not appear unfriendly to businesses.

Commissioner Curtis Gibson said he got calls on this late at night and he deferred the concerns to the Police Department. He said that we used to have a Citizens and Police Advisory board. This may need to come back so we can correct the perception of being unfriendly to business. The City Manager needs to address this. Mr. Fields said that we will be happy to sit down and discuss the issues with him. Issues such as parking need to be addressed.

Commissioner Howell said that this issue has come up before. She said this needs to be worked out. If Mr. Christian is doing something wrong then arrest him. There are some things that we don't want in our neighborhoods. We are trying to make Lake Wales better.

Mayor Fultz said that the Northwest advocacy group will help with this and work these issues out. There will be a checks and balances with help of the group.

Commissioner Goldstein said he met with Ms. Jones. Lets not make this racial. He wants to make this inclusive. That group should tell us what they want. He knows the Police aren't mean. Maybe the organization should have police there at the event. This potential meeting can come up with the answer.

Mr. Fields said they would like to update the alcohol laws as they are strict. We need to find a balance between residential and commercial areas.

Tina Peak, Library Director, shared that now all students in the Public Schools and Charter Schools have library cards. They do not need their parents. The Lake Wales Library have gotten rid of fines on all their materials. The fines are just a small part of their revenues so this may make it easier for people to come back to the Library.

## 8. CONSENT AGENDA

Commissioner Howell made a motion to approve the consent agenda. Commissioner Goldstein seconded the motion.

by voice vote:

Commissioner Howell "YES"

Commissioner Goldstein "YES"

Commissioner Curtis Gibson "YES"

Deputy Mayor Robin Gibson "YES"

Mayor Fultz "YES"

Motion passed 5-0.

## 8.I. Minutes - October 1 & 15, 2019

## 8.II. Special Event Application- Make It Magical 2019

[Begin Agenda Memo]

### **SYNOPSIS:**

The approval of the special event permit application will allow the Lake Wales Main Street to hold a holiday event "Make It Magical" on December 13, 2019 between the hours of 5:00 p.m. and 8:00 p.m. and allow for the temporary closing of the Marketplace, a portion of Stuart and Park Avenues and several city parking lots in the downtown area.

### **RECOMMENDATION**

It is recommended that the City Commission consider taking the following action:

1. Approve the special event permit application from the Lake Wales Main Street to hold a holiday event "Make It Magical" on Friday, December 13, 2019 between the hours of 5:00 p.m. and 8:00 p.m. with set up beginning at 7:00 a.m.
2. Approve the temporary closing of the following on Friday December 13, 2019:
  - Close a portion of Stuart and Park Avenues from First Street to Scenic Highway (SR17) from 12:00 p.m. – 8:00 p.m..
  - Close the Marketplace, the Marketplace parking lot, and both city lots on the east end of Stuart Avenue at Scenic Highway (SR17) from 7:00 a.m. – 8:00 p.m.
  - Close the alley between Stuart Avenue and Park Avenue from SR17 to First Street from 7:00 a.m. – 8:00 p.m.
  - Close Market Street at Park and Central Avenues for food vendors 12:00 p.m. – 8:00 p.m. (Wells Fargo has agreed to close their drive through at 5:00 p.m.)

### **BACKGROUND**

Lake Wales Main Street submitted a special event permit application to hold their sixth annual holiday event "Make It Magical" on Friday, December 13, 2019 between the hours of 5:00 p.m. and 8:00 p.m. in the downtown area. Set up time for the event will begin at 7:00 a.m. with cleanup and take down until 9:00 p.m. This event will provide a holiday destination for the entire family and will feature musicians and vocalists, numerous craft and food vendors in the Marketplace and a horse and carriage ride along Stuart Avenue. Local downtown restaurants will remain open providing a variety of food and refreshments and local shops will stay open as well giving the public an opportunity to shop while attending a special holiday event.

The Lake Wales Main Street is requesting the temporary closing of a portion of Stuart Avenue from South Market Street to Scenic Highway (SR17), the temporary closing of several parking spaces on the west side of South Market Street at Stuart Avenue, the temporary closing of the Marketplace and the Marketplace parking lot, the temporary closing of the alley between Stuart Avenue and Park Avenue, and the temporary closing of the two city lots on the east end of Stuart Avenue at Scenic Highway (SR17).

The City's special event review staff has reviewed the application and has no issues with the event. The Streets Department will close the streets and parking lots, provide additional trash containers and at the conclusion of the event they will empty the trash containers and transport them back to the storage location. Main Street may request the assistance of the Lake Wales Police Department with off-duty officers for security reasons only. Any trash clean up during the event will be the responsibility of Main Street. Insurance has been provided as required. Main Street will be responsible for sanitary facilities and a dumpster.

### **OTHER OPTION**

Do not approve this special event permit application or the request for the temporary closing of a portion of Stuart Avenue, the Marketplace or three city parking lots.

## **FISCAL IMPACT**

The total cost for in-kind services from the City is in the proposed budget for FY19/20 in the amount of \$1069 of which the Arts Council would be responsible for 25% or approximately \$267.

[End Agenda Memo]

### 8.III. Special Event Permit: Lake Wales Art Show February 28 - March 1, 2020

[Begin Agenda memo]

## **SYNOPSIS:**

Approval of this Special Event Application will allow the 49th Annual Lake Wales Art Show to be held in Lake Wailes Park Friday, February 28, 2020 to Sunday, March 1, 2020.

## **RECOMMENDATION**

Staff recommends that the City Commission consider taking the following action:

1. Approve the Special Event Permit Application for the 49th Annual Lake Wales Art Show to be held February 28 – March 1, 2020 in Lake Wailes Park.
2. Approve the request to allow for a designated area for alcohol consumption.
3. Approve the hours as follows: February 27 - set up at 7:00 a.m. and evening festivities beginning on February 28 at 6:00 p.m. and ending at 8:00 p.m., February 29 and March 1– 10:00 a.m. to 5:00 p.m.
4. Approve the request for set up by the artists on Friday February 28, 2018 at approximately 10:00 a.m.

## **BACKGROUND**

The Lake Wales Art Council, Inc. submitted a Special Event Permit Application for the 49th Annual Lake Wales Art Show to be held February 28 to March 1, 2020 in Lake Wailes Park. This event would begin on Friday evening, February 28, 2020 at 5:00 p.m. with a barbecue and musical entertainment and it will conclude at 8:00 p.m. This event includes a designated area to sell and consume alcohol.

On Saturday and Sunday activities will begin at 10:00 a.m. and end at 5:00 p.m. The Special Event Permit Application includes a request for the artists to set up on Friday, February 28 at approximately 10:00 a.m.

The Art Council will be using the services of off-duty officers from the Lake Wales Police Department each evening during the entire event. This will be paid at 100% by the Art Council. The Field Operations Division will be providing clean up services on Saturday and Sunday with the Arts Council paying 25% of those costs. The Arts Council will also be responsible for site setup, obtaining tent permits, providing licensing for food vendors, acquiring sanitary facilities and dumpsters and providing liability insurance for the event.

## **OTHER OPTIONS**

Do not approve the event

## **FISCAL IMPACT**

In-kind services provided by the City were budgeted for FY19-20 in the amount of \$1535. The Arts Council will be responsible for 25% or \$384. Private security will be provided by the Lake Wales Police Department and will be paid at 100% by the Arts Council.

[End Agenda Memo]

### 8.IV. Special Event Permit: Studio 6 Academy Of Dance "Christmas Showstopper"

[Begin Agenda Memo]

#### **SYNOPSIS:**

Studio 6 Academy of Dance has applied for a Special Event Permit to host a Dance Performance Event on Friday December 6th from 6:00 p.m. – 9:00 p.m. with set up beginning at 10:00 a.m.. They request closure of Stuart Avenue between Market Street and SR 17/Scenic HWY at 5:30 p.m..

#### **RECOMMENDATION**

Staff recommends that staff approve the special event application for Friday December 6th and approve closure of the Stuart Avenue Parking lot and Stuart Avenue between Market Street and Scenic HWY (SR 17).

#### **BACKGROUND**

The Studio 6 Academy of Dance has applied for a special event permit to have a dance performance on Stuart Avenue and in the Stuart Avenue Parking lot across from their business. Set up in the Parking lot will begin at 10:00 a.m. This event requires the closure of Stuart Avenue from 5:30 p.m. – 9:00 p.m.

#### **OTHER OPTIONS**

Do not approve the permit.

#### **FISCAL IMPACT**

As a new event the sponsor will reimburse the City 100% of the costs.

[End Agenda memo]

### 8.V. Interlocal Agreement - Polk County Sheriff's Office

[Begin Agenda Memo]

#### **RECOMMENDATION**

Staff recommends the City Commission authorize the City Manager to execute the Interlocal Agreement between the City of Lake Wales and the Polk County Sheriff's Office.

#### **BACKGROUND**

The City of Lake Wales receives all 911 and radio dispatch services through the Polk County Sheriff's Office Emergency Communications Center. This partnership provides a significant level of interagency communication and cooperation among first responder agencies within our city and throughout the entire county.

In order to enhance the processing and response to 911 emergency calls by first responder agencies, the Legislature enacted F.S. 365.179 based on recommendations from the Marjorie Stoneman Douglas High School Public Safety Commission. This statute requires each Sheriff to facilitate an interlocal agreement between all first responder agencies within their county. The first responder agencies throughout our county work as a team to provide a superior level of public safety to our communities. Although we have procedures in place to ensure the most efficient response during an emergency, this interlocal agreement fulfills the requirements of F.S. 365.179.

## **OTHER OPTIONS**

The Commission may choose not authorize the City Manager to execute this agreement.

## **FISCAL IMPACTS**

None

[End Agenda Memo]

### 8.VI. Lease Agreement With Mears Motor Leasing/Disposal Of Surplus Property

[Begin Agenda Memo]

## **SYNOPSIS:**

Staff is requesting Commission approval to lease-purchase six Police vehicles from Mears Motor Leasing under the Master Lease Agreement and to dispose of surplus property – vehicles

## **RECOMMENDATION**

It is recommended that the City Commission take the following action(s):

1. Approve the sixty (60) month lease of four (4) unmarked 2020 Chevrolet Tahoe police vehicles and two (2) marked Chevrolet Tahoe police vehicles from Mears Motor Leasing based upon the Sourcewell (Formerly NJPA) competitive bid pricing contract.
2. Authorize the City Manager to execute the necessary documents on behalf of the City.
3. Classify the below listed vehicles as surplus
4. Authorize staff to dispose of the surplus vehicles

## **BACKGROUND**

Within the FY 2019/20 annual budget, the City Commission approved \$256,326.00 for additional Police Department vehicles. The FY 2019/20 annual budget indicated the vehicles would be leased versus purchased, with commission approval.

Staff recommends the lease-purchase of these vehicles and disposal of surplus vehicles for the following reasons:

- Purchase Four (4) fully equipped, unmarked, 2020 Chevrolet Tahoe police vehicles, two (2) fully equipped marked Chevrolet Tahoe police vehicles including equipment up-fitting. These vehicles can be lease-purchased using Sourcewell competitive bid contract pricing. The capital cost of these vehicles, if purchased outright, would be \$215,760.70. Under the lease-purchase agreement, the monthly lease payment is \$4,007.32 for sixty (60) months, with a total cost of \$240,439.20. These vehicles will replace police vehicles that are being removed from service

through reassignment, sale or other means of disposal.

- Under the Mears Motor Leasing agreement, the annual cost of these vehicles is \$48,087.84 with an overall cost of \$240,439.20 at the end of 60 months. A full purchase would result in a current- year decrease in cash flow of \$215,760.70 as compared to \$48,087.84 per year.
- Mears Motor Leasing's proposal has an APR of 4.50% over the sixty (60) month term with a one (1) dollar residual buyout price for each vehicle.

#### **MEMORANDUM**

- The vehicles to be disposed of will be traded for equivalent value and used to offset the overall cost of the two (2) marked Chevy Tahoe Police Vehicles. Based upon the anticipated sale price of the vehicles to be disposed of this year, the expected revenue will be \$13,800.00.
- In accordance with Sec. 2-476 of the City Code, the City Commission may classify as surplus any property that is obsolete, the continued use of which is uneconomical or inefficient, or which serves no useful function or purpose.
- The vehicles outlined below no longer serve any useful purpose to City.

Year	Make	Model	VIN
2002	Ford	E250	1FTNE24LO2HA68424
2009	Ford	F150	1FTRX12819FA74310
2009	Ford	Crown Victoria	2FAHP71V79X128158
2010	Ford	Crown Victoria	2FABP7BV8AX124256
2010	Ford	Crown Victoria	2FABP7BV7AX124250
2010	Ford	Crown Victoria	2FABP7BV9AX124251
2010	Ford	Crown Victoria	2FABP7BV5AX124246
2010	Ford	Crown Victoria	2FABP7BV3AX124259
2013	Chevy	Impala	2G1WD5E38D1247011
2013	Chevy	Impala	2G1WD5E32D1246100
2013	Chevy	Impala	2G1WD5E33D1247420
2013	Chevy	Impala	2G1WD5E31D1248016

#### **OTHER OPTIONS**

- 1) Purchase the six (6) public safety vehicles outright at a cost of \$215,760.70.
- 2) Retain the existing vehicles.

#### **FISCAL IMPACT**

The proposed FY19/20 lease obligation of \$36,065.88 (9 months) provided by Mears Motor Leasing is based upon a lease-purchase option. Additionally, current fleet maintenance costs will be reduced by \$26,301.60 annually. Fleet maintenance costs for the Six (6) new vehicles will be \$4,800.00 annually compared to the current \$31,101.60 for the vehicles to be removed from service.

If the City Commission approves the vehicle lease agreement, the City is committed to a yearly lease payment of \$48,087.84. If revenues are insufficient in future years, an option would be to return the vehicles under the non-appropriation of funds clause. If it becomes necessary to exercise this option, the Police Department would suffer the loss of the vehicles.

[End Agenda Memo]

9. OLD BUSINESS

- 9.I. Ordinance 2019-07, Amendments To Purchasing Ordinance 2013-17, Chapter 2, Administration – 2nd Reading And Public Hearing

[Begin Agenda Memo]

**SYNOPSIS:**

The City Commission will consider approving the proposed amendments to the current Purchasing Ordinance.

**RECOMMENDATION**

It is recommended that the City Commission approve Ordinance 2019-07 after second reading.

**BACKGROUND**

Ordinance 2019-07 amends our current Purchasing Ordinance, 2013-17. The proposed amendments update language in the City’s existing Code section to conform to the U.S. Office of Management and Budget’s Uniform Guidance Procurement Standards. Compliance requires adoption of policies that align with UGPS regulations when using federal grant dollars to procure goods and service. Specifically, the section of City Code pertaining to federal CDBG grants (§2-486) is being amended to apply to all federal grant programs.

**OTHER OPTIONS**

The City Commission may choose not to adopt Ordinance 2019-07. If this option is exercised, the City will be ineligible to receive future federal grants.

**FISCAL IMPACT**

No fiscal impact is associated with adoption of Ordinance 2019-07.

[End Agenda Memo]

Jennifer Nanek, City Clerk, read Ordinance 2019-07 by title only.

**ORDINANCE 2019-07**

**AN ORDINANCE OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA, AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE IV, DIVISION 9, LAKE WALES CODE OF ORDINANCES, TO INCORPORATE PROCUREMENT AND ACQUISITION PROCEDURES APPLICABLE TO CDBG AND ALL OTHER FEDERALLY FUNDED PROGRAMS; PROVIDING FOR AN EFFECTIVE DATE.**

OPENED PUBLIC HEARING

CLOSED PUBLIC HEARING

Commissioner Howell made a motion to adopt **ORDINANCE 2019-07** after second reading and public hearing. Commissioner Goldstein seconded the motion.

by Roll Call vote:

Commissioner Howell "YES"

Commissioner Goldstein "YES"

Commissioner Curtis Gibson "YES"

Deputy Mayor Robin Gibson "YES"

Mayor Fultz "YES"

Motion passed 5-0.

## 10. NEW BUSINESS

### 10.I. Ordinance 2019-16, FY18'19 Budget Amendment #1, 1st Reading

[Begin Agenda Memo]

#### **SYNOPSIS:**

The City Commission will consider approval of the first amendment of FY 18'19 Budget that was adopted on September 19, 2018.

#### **RECOMMENDATION**

It is recommended that the City Commission approve Ordinance 2019-16 after first reading.

#### **BACKGROUND**

Ordinance 2018-19 estimating revenues and appropriating funds for Fiscal Year 2018'19 was adopted by the City Commission September 19, 2018.

We are presenting Ordinance 2019-16 to modify the estimates of revenues and appropriations budgeted in various funds. This is primarily a housekeeping ordinance to conform the adopted budget to realized or expected changes within the current fiscal year. Explanation of change, for significant items, has been provided on both Exhibit A and B.

#### **OTHER OPTIONS**

This is a required budgetary amendment for compliance purposes relating to the City's Charter and Florida State Statute.

Per the Lake Wales City Charter, Section 6.07, upon written request by the City Manager, the City Commission may by ordinance transfer part or all of any unencumber appropriation balance from one department, office or agency to another. Per Florida State Statute, Section 166.241, the budget must regulate expenditures of the municipality. If a budget amendment is required the amendment must be adopted in the same manner as the original budget.

#### **FISCAL IMPACT**

See Exhibit A and Exhibit B attached to Ordinance 2019-16

[End Agenda Memo]

Jennifer Nanek, City Clerk, read **ORDINANCE 2019-16** by title only.

#### **ORDINANCE 2019-16**

**AN ORDINANCE OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA, AMENDING ORDINANCE 2018-19 TO MODIFY THE ESTIMATES OF EXPENDITURES FOR THE OPERATION OF THE SEVERAL DEPARTMENTS OF SAID CITY FOR THE 2018-2019 FISCAL YEAR AND TO MODIFY THE APPROPRIATION OF FUNDS RAISED AND COLLECTED FROM ALL SOURCES SET FORTH IN THE ESTIMATE OF REVENUES FOR SAID FISCAL YEAR; REPEALING ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE.**

Dorothy Abbott, Finance Director, reviewed this item.

Commissioner Howell made a motion to adopt **ORDINANCE 2019-16** after second reading and public hearing. Deputy Mayor Robin Gibson seconded the motion.

by Roll Call vote:

Commissioner Howell "YES"

Deputy Mayor Robin Gibson "YES"

Commissioner Goldstein "YES"

Commissioner Curtis Gibson "YES"

Mayor Fultz "YES"

Motion passed 5-0.

10.II. Resolution 2019-21 - Supplemental Joint Participation Agreement G0U42

[Begin Agenda Memo]

**SYNOPSIS:**

The City Commission will consider approving Resolution 2019-21, authorizing an agreement with the Florida Department of Transportation (FDOT) for additional funding for the construction phase of the Taxiway Bravo North project at the Lake Wales Municipal Airport.

**RECOMMENDATION**

1. Approve Resolution 2019-21, authorizing the execution of Supplemental Joint Participation Agreement G0U42 by the Mayor with the Florida Department of Transportation (FDOT) in the amount of \$703,730.00.

**BACKGROUND**

In March 2018, the City Commission approved Resolution 2018-06 authorizing the execution of an agreement with the Florida Department of Transportation (FDOT) for the construction phase to extend the north segment of Taxiway Bravo in the amount of \$55,643.00 at the Lake Wales Municipal Airport. Resolution 2019-21 will provide additional funding of \$703,730.00 to the project due to increased construction cost.

**OTHER OPTIONS**

The city may choose not to accept the additional funding for this project.

## **FISCAL IMPACT**

The additional funding brings FDOT's participation in the project to \$759,373.00.

[End Agenda Memo]

Jennifer Nanek, City Clerk, read **RESOLUTION 2019-21** by title only.

### **RESOLUTION 2019-21**

**A RESOLUTION OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT (JPA) FOR ADDITIONAL FUNDING FOR ITEM-SEGMENT-PHASE-SEQUENCE NUMBER (FINANCIAL PROJECT NUMBER): 443117-1-94-01 (EXTEND TAXIWAY BRAVO NORTH SEGMENT FROM TAXIWAY ALPHA TO RUNWAY 17 END) WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION TO ALLOW THEIR PARTICIPATION IN AN AVIATION PROJECT AT THE LAKE WALES MUNICIPAL AIRPORT.**

Teresa Allen, Director Public/Support Services, reviewed this item.

Commissioner Curtis Gibson made a motion to adopt **RESOLUTION 2019-21** after second reading and public hearing. Commissioner Howell seconded the motion.

by Roll Call vote:

Commissioner Curtis Gibson "YES"

Commissioner Howell "YES"

Deputy Mayor Robin Gibson "YES"

Commissioner Goldstein "YES"

Mayor Fultz "YES"

Motion passed 5-0.

## 11. CITY ATTORNEY

Albert Galloway Jr, City Attorney, reported on a Code Enforcement Board order concerning bringing a property into compliance that is moving slowly but it is making progress.

## 12. CITY MANAGER

Kenneth Fields, City Manager, reported on efforts to improve internal processes such as building inspection and permitting process. They are working on being able to accept things electronically and providing survey postcards for customers to send back.

Mr. Fields reported that Kathy Bangley, Assistant City Manager, is at training on how to help small businesses.

Mayor Fultz said he was glad about the opportunity to get feedback on the building permit process. Commissioner Howell asked who gets the postcards. Mr. Fields said they will come to his office.

## 12.I. Tracking Report

12.II. Social Media Tracking Report

12.III. Commission Meeting Calendar

12.IV. Other Meetings And Events

### 13. CITY COMMISSION COMMENTS

Deputy Mayor Robin Gibson said that he read an article about current low interest rates and that cities can make use of this especially if we need to take out loans to implement the Dover Kohl plan. Mr. Fields reported that the RFP for Park Avenue will post on Friday so we are moving fast on this and he agrees that we should take advantage of lower interest rates.

Commissioner Curtis Gibson asked about the sample performance evaluations in the box and asked if they just pick what they like and give them back to Human Resources. Sandra Davis, Human Resources, confirmed this and suggested they get them back by January.

Commissioner Curtis Gibson reported a dip in the road on D Street. Commissioner Howell said she reported that already and staff is addressing it.

Commissioner Goldstein reported on the League of Cities Fly-in in Washington DC. He recommended looking into hiring a lobbyist to advocate and get money for us. Mayor Fultz agreed that we need a lobbyist. Commissioner Curtis Gibson also agreed and said there is money out there. Mr. Fields said he will investigate possibly hiring a lobbyist.

He also reported on efforts by private business to invest in students to keep them in town. Mayor Fultz reported on a meeting with the president of Polk State College where this topic was discussed and they are working on this too.

Commissioner Howell said that many areas in Lake Wales are dark. Zaillet Suri, Assistant City Manager/Deputy City Clerk, said we can work with the Police Department and Duke Energy to get lights in areas when it is dark. Commissioner Goldstein said that we are missing a lot of street signs missing. Ms. Suri said to just let staff know about any missing signs and we can take care of it.

### 14. MAYOR COMMENTS

Mayor Fultz asked how people who were promoted will be paid if it was out of the general fund or CRA. Kenneth Fields, City Manager, said out of the general fund and then explained how some salary allocations are budgeted together in the CRA. Specific hours and staff members are not broken out.

### 15. ADJOURNMENT

The meeting was adjourned at 7:25 p.m.