



FENCE PERMIT APPLICATION REQUIREMENTS

Application information requirements:

- A detailed job scope that describes proposed fence. Be sure to include fence type/style, fence height, linear length of fence, and post type.
- Provide contractor's and/or owner's name, phone number and email
- Specify the 911 location of the property
- Specify the current zoning of the property

Site Plan information requirements:

- A clear copy of the property survey is the preferred site plan method.
(Note: a survey may be required in certain areas for review of easements)
- Site plan should specify to scale the location and labels of all structures and site improvements on the property including but not limited to: house, utility meters, sheds, detached garages, pools, patios, existing fences, retention areas, etc.
- Draw property lines and proposed fence lines with appropriate to scale measurements in relation to existing structures and abutting streets, alleys and sidewalks.