

**Overall DBE Three-Year Goal Methodology
FFY2024-2025-2026**

Name of Recipient: City of Lake Wales, Florida / Lake Wales Municipal Airport

Goal Period: FFY2024-2025-2026 – October 1, 2023 through September 30, 2026

DOT-assisted contract amount:	FY-2024	\$ 884,300
	FY-2025	\$1,010,000
	FY-2026	<u>\$ 150,000</u>
	Total	\$2,044,300

Overall Three-Year Goal: 1.77%, to be accomplished through 0% RC and 100% RN

Total dollar amount to be expended on DBEs: \$36,184.11

Describe the Number and Type of Contracts that the airport anticipates awarding:

Contracts Fiscal Year #1

1. T-Hangar Taxilane & Taxilane B Rehabilitation – Construction - \$732,500
2. Rehabilitate Runway 6-24 MIRLS, Signage & Marking – Design - \$151,800

Contracts Fiscal Year #2

1. Rehabilitate Runway 6-24 MIRLS, Signage & Marking – Construction - \$950,000
2. Wildlife Hazard Management Plan - \$60,000

Contracts Fiscal Year #3

1. Wildlife Hazard Fence Phase 1 – Design - \$150,000

Market Area: The market area is the area in which the substantial majority of the Airport’s consultants, contractor’s and subcontractor’s that seek to do business with the Airport are located, and the area in which the Airport spends most of its federal contracting dollars. Historically, the Local Market Area for the **City of Lake Wales, Florida / Lake Wales Municipal Airport** has been the counties of Hardee County, Florida; Highlands County, Florida; Hillsborough, Florida; Osceola County, Florida; Polk County, Florida. Since the projects outlined in the current Capital Improvement Plan do not require specialty subcontractors, and the greater majority that bid and perform on these projects are in-state firms, it is appropriate to use the geographical boundaries of the above counties to define the Local Market Area.

Step 1. Actual relative availability of DBEs

The base figure for the relative availability was calculated as follows:

Method: Use DBE Directories

<https://fdotxwp02.dot.state.fl.us/EqualOpportunityOfficeBusinessDirectory/CustomSearch.aspx>

and Census Bureau Data from <https://data.census.gov/cedsci/>

NAICS	Type of Work	Total DBEs	Total All Firms
237310	Highway, Street, & Bridge Construction	3	48
238210	Electrical Contractors & Other Wiring Installation Contractors	8	581
238910	Site Preparation Contractors	9	229
541330	Engineering Services	6	617
541370	Surveying & Mapping (except geophysical)	7	69
541380	Testing Laboratories & Services	2	45
541611	Administrative and Construction Management	3	875
541620	Environmental Consulting Services	6	75
561730	Landscaping Services	8	1,094
Total		46	3,633

Weighted Availability of DBE firms:

Fiscal Year #1

For FY- 2024, award of the following is anticipated:

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Census	Directory	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
<i>T-Hangar Taxilane & Taxilane 'B' Rehabilitation - Construction</i>	<i>Asphalt Paving, Dust Control, Striping</i>	<i>Highway & Street Construction</i>	237310	\$293,000.00	48	3	6.25%	\$18,312.50
	<i>Demolition, Excavation, Earthwork</i>	<i>Site Preparation Contractors</i>	238910	\$219,750.00	229	9	3.93%	\$8,636.18
	<i>Geotechnical</i>	<i>Testing Laboratories & Services</i>	541380	\$18,312.50	45	2	4.44%	\$813.08
	<i>Survey & Mapping</i>	<i>Surveying & Mapping (except Geophysical)</i>	541370	\$10,987.50	69	7	10.14%	\$1,114.13
	<i>Sod Replacement</i>	<i>Landscaping Services</i>	561730	\$7,325.00	1,094	8	0.73%	\$53.47
	<i>Airport Engineering & Consulting</i>	<i>Engineering Services</i>	541330	\$128,187.50	617	6	0.97%	\$1,243.42
	<i>Construction Management & Inspection</i>	<i>Administrative & Construction Management</i>	541611	\$54,937.50	875	3	0.34%	\$186.79
Total Contract #1				\$732,500			4.14%	\$30,359.56 (4.14% of \$732,500)
<i>Rehabilitate Runway 6-24 MIRLS, Signage</i>	<i>Survey & Mapping</i>	<i>Surveying & Mapping (except Geophysical)</i>	541370	\$15,180.00	69	7	10.14%	\$1,539.25

& Marking - Design	Airport Engineering & Consulting	Engineering Services	541330	\$136,620.00	617	6	0.97%	\$1,325.21
Total Contract #2				\$151,800			1.89%	\$2,864.47 (1.89% of \$151,800)
Total FY - 2024				\$884,300			3.76%	\$33,224.03 (3.76%)

Fiscal Year #2

For FY - 2025, award of the following is anticipated:

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Census	Directory	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Rehabilitate Runway 6-24 MIRLS, Signage & Marking - Construction	Geotechnical	Testing Laboratories & Services	541380	\$9,500.00	45	2	4.44%	\$421.80
	Survey & Mapping	Surveying & Mapping (except Geophysical)	541370	\$14,250.00	69	7	10.14%	\$1,444.95
	Sod Replacement	Landscaping Services	561730	\$9,500.00	1,094	8	0.73%	\$69.35
	Airport Engineering & Consulting	Engineering Services	541330	\$71,250.00	617	6	0.97%	\$691.13
	Electrical & Lighting	Electrical Contractors & Other Wiring Installation Contractors	238210	\$774,250.00	581	8	1.38%	\$10,684.65
	Construction Management & Inspection	Administrative & Construction Management	541611	\$71,250.00	875	3	0.34%	\$242.25
Total Contract #1				\$950,000			1.43%	\$13,554.13 (1.43% of \$950,000)
Wildlife Hazard Management Plan	Airport Engineering & Consulting	Engineering Services	541330	\$6,000.00	617	6	0.97%	\$58.20
	Environmental Consulting Services	Environmental Consulting Services	541620	\$54,000.00	75	6	8.00%	\$4,320.00
Total Contract #2				\$60,000			7.30%	\$4,378.20 (7.30% of \$60,000)
Total FY - 2025				\$1,010,000			1.78%	\$17,932.33 (1.78%)

Fiscal Year #3

For FY - 2026, award of the following is anticipated:

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Census	Directory	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Wildlife Hazard Fence Phase 1 - Design	Geotechnical	Testing Laboratories & Services	541380	\$7,500.00	45	2	4.44%	\$333.00
	Survey & Mapping	Surveying & Mapping (except Geophysical)	541370	\$15,000.00	69	7	10.14%	\$1,521.00
	Airport Engineering & Consulting	Engineering Services	541330	\$127,500.00	617	6	0.97%	\$1,236.75
Total Contract #1				\$150,000			2.06%	\$3,090.75 (2.06% of \$150,000)
Total FY - 2026				\$150,000			2.06%	\$3,090.75 (2.06%)

The base goal projection after weighting is as follows:

- Total Weighted DBE Availability:

$$FY\ 2024\ (\$33,224.03) + FY\ 2025\ (\$17,932.33) + FY\ 2026\ (\$3,090.75) = \$54,247.10$$

- Total for All Trades:

$$FY\ 2024\ (\$884,300) + FY\ 2025\ (\$1,010,000) + FY\ 2026\ (\$150,000) = \$2,044,300$$

Dividing the weighted DBE totals by the total estimate for all trades gives a base DBE availability figure for the projects anticipated during the goal-setting period. This figure is expressed as a percentage and serves as the basis for the three-year overall goal.

Base of DBE Goal: **2.65 percent**

Step 2: Adjustments to Step 1 base figure

After calculating a base figure of the relative availability of DBEs, evidence was examined to determine what, if any, adjustment to the base figure was needed in order to arrive at the overall goal.

Past History Participation

One piece of data used to determine the adjustment to the base figure was the median of historical DBE accomplishments, as follows:

FY	Total Grant \$ Amount	DBE Goals			Accomplishments			Type of work
		RC	RN	Total	RC	RN	Total	
FY 2019	No Grant Awarded	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
FY 2020	\$297,817	0.00%	0.00%	0.00%	0.00%	1.80%	1.80%	Rehabilitate Apron & Update Airport Master Plan & Airport Wildlife Hazard Assessment
FY 2021	\$993,883	0.00%	0.00%	0.00%	0.00%	7.85%	7.85%	Rehabilitate Apron
FY 2022	No Grant Awarded	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	

Arranging this historical data from low to high, (0.00%, 0.00%, 1.80%, 7.85%) the median is 0.90%.

Step 1 Base averaged with historical median: $(2.65 + 0.90\%)/2 = 1.77\%$

To arrive at an overall goal, the Step 1 base figure was added to the Step 2 adjustment figure and the total was averaged, arriving at an overall goal of 1.77%. The **City of Lake Wales, Florida / Lake Wales Municipal Airport** believes this adjusted goal accurately reflects DBE participation that can be achieved for the type(s) of work being awarded during this three-year period.

Breakout of Estimated “Race and Gender Neutral” (RN) and “Race and Gender Conscious” (RC) Participation.

The **City of Lake Wales, Florida / Lake Wales Municipal Airport** will meet the maximum feasible portion of the overall goal by using RN means of facilitating DBE participation.

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitates DBE, and other small businesses, participation;
2. Refer DBEs and small businesses to www.sba.gov for assistance in overcoming limitations such as inability to obtain bonding or financing;
3. Providing technical assistance and other services;
4. Carrying out information and communications programs on contracting procedures and specific contract opportunities;
5. Refer DBEs and small business to Florida Department of Transportation Supportive Services program, <https://www.fdot.gov/equalopportunity/serviceproviders.shtm>, a supportive services program to develop and improve immediate and long-term business management, record keeping, and financial and accounting capability for DBEs and other small businesses;
6. Refer DBEs and small business to Florida Department of Transportation Supportive Services program, <https://www.fdot.gov/equalopportunity/serviceproviders.shtm>, for services to help DBEs and other small businesses improve long-term development, increase opportunities to participate in a variety of kinds of work, handle increasingly significant projects, and achieve eventual self-sufficiency;
7. Refer DBEs and small business to Florida Department of Transportation Supportive Services program, <https://www.fdot.gov/equalopportunity/serviceproviders.shtm>, a program to assist new, start-up firms, particularly in fields in which DBE participation has historically been low;

8. Ensuring distribution of DBE directory, through print and electronic means, to the widest feasible universe of potential prime contractors;
9. Refer DBEs and small business to Florida Department of Transportation Supportive Services program, <https://www.fdot.gov/equalopportunity/serviceproviders.shtm>, to develop their capability to utilize emerging technology and conduct business through electronic media; and
10. Provide instructions and clarification on bid specifications, general bidding requirements, and procurement policies and procedures; and
11. Discuss the DBE goal and DBE requirements at Pre-bid meetings to encourage prime contractors to solicit DBE firms in subcontracting opportunities.
12. Consider unbundling larger contracts to provide more opportunities to DBEs and small businesses.

The **City of Lake Wales, Florida / Lake Wales Municipal Airport** estimates that in meeting the established overall goal of 1.77%, it will obtain 100% from RN participation and 0% through RC measures.

The **City of Lake Wales, Florida / Lake Wales Municipal Airport** will adjust the estimated breakout of RN and RC DBE participation as needed to reflect actual DBE participation [see §26.51(f)] and track and report RN and RC participation separately. For reporting purposes, RN DBE participation includes, but is not necessarily limited to the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal, and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

PUBLIC PARTICIPATION

Consultation:

In establishing the overall goal, the **City of Lake Wales, Florida / Lake Wales Municipal Airport** provided for consultation and publication. This process included consultation with minority, women's, and general contractor groups, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the **City of Lake Wales, Florida / Lake Wales Municipal Airport's** efforts to establish a level playing field for the participation of DBEs. The consultation included a scheduled, direct, interactive exchange with as many interested stakeholders as possible focused on obtaining information relevant to the goal setting process, and was conducted before the goal methodology was submitted to the operating administration for review. Details of the consultation are as follows.

The consultation engaged in was a video conference, which was held at 10:00 a.m. on March 25, 2024.

The following comments were received during the course of the consultation:

No comments were received.

A notice of the proposed goal was published on the **City of Lake Wales, Florida / Lake Wales Municipal Airport** official website before the methodology was submitted to FAA.

If the proposed goal changes following review by FAA, the revised goal will be posted on the **City of Lake Wales, Florida / Lake Wales Municipal Airport** official website.

Notwithstanding paragraph (f)(4) of §26.45, the **City of Lake Wales, Florida / Lake Wales Municipal Airport** proposed goals will not be implemented until this requirement has been met.

PUBLIC NOTICE

The **City of Lake Wales, Florida / Lake Wales Municipal Airport** hereby announces its proposed Disadvantaged Business Enterprise (DBE) participation goal of 1.77% for Federal Aviation Administration funded contracts/agreements. The proposed goal pertains to federal fiscal years 2024 through 2026. A virtual meeting will be held on March 25, 2024 at 10:00 a.m. for the purpose of consulting with stakeholders to obtain information relevant to the goal-setting process. You can access the meeting here:

Join on your computer, mobile app or room device

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